

SAM Settings and Reports for System 44 Next Generation

For use with *System 44* Next Generation version 2.6 or later and Student Achievement Manager version 2.6 or later or HMH Teacher Central



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Overview

System 44 Next Generation and Student Achievement Manager

The *System 44* Next Generation student software helps challenged students learn to read by understanding the English language as a finite system of 44 sounds and 26 letters. The Student Achievement Manager (SAM), formerly the Scholastic Achievement Manager, is the learning management system for *System 44* Next Generation. Teachers and administrators may use SAM to customize students' learning experiences, track progress, monitor performance in the software, and review and assess student work.

With the tools in SAM, teachers may:

- Enroll students in programs and change settings for students and classes
- Customize students' learning experiences and track their progress
- Monitor student performance in the software and plan data-driven instruction
- View and print reports and certificates
- Evaluate fluency recordings and assess writing from the software

Student Achievement Manager Manuals

For information on how to use the *System 44* Next Generation student software, see the *System 44 Next Generation Software Manual*. For information on installing *System 44* Next Generation, see the *System 44 Next Generation Installation Guide*. For other information, see the chart below. All manuals are available at the *System 44* Product Support website (hmhco.com/s44ng/productsupport).

For information on:	Download this manual:
Using the System 44 Next	System 44 Next Generation Software
Generation student software	Manual
Installing the System 44 Next	System 44 Next Generation Installation
Generation software	Guide
Using the Teacher and Leadership	Next Generation Dashboards User's
Dashboards in System 44	Guide
Setting up SAM accounts at the	Getting Started With Student
district and school levels	Achievement Manager
Adding and enrolling	Enrolling and Managing Students
students in SAM	Using Student Achievement Manager
Using SAM Resources	Using Resources in
	Student Achievement Manager
Using the Quiz Manager and	Using the Book Expert in Student
Book Expert	Achievement Manager
Managing SAM functions and data	SAM Data Management Manual





Enrolling Students in *System 44* Next Generation

Students are enrolled in *System 44* Next Generation through SAM. If students have been enrolled and have profiles in SAM, teachers may enroll students in the programs and use the *System 44* Program Settings to individualize the software for students. To add students to SAM and create student profiles, see *Enrolling and Managing Students Using Student Achievement Manager*.

()SAM SEARC								SEARC	RCH EXIT HELP MY PROFILE HO			
Reports		Res	ource	5	Θ =	Books) Portf	olio		
5-501												
Profile for 5-501 Number of Students: 3 Grade(s): 5 6 7 8 Teacher(s): Sarah Greene									۲	Edit Cla Add a Add a S	ass Profile Group Student	
Usage Summary												nt Version
Student	Common Core Code X Course I	Common Core Code X Course II	Common Core Code X Course III	Do The Math Modules	Do The Math Now!	System 44 NG	Math Inventory	The Phonics Inventory	Reading Counts!	Reading Inventory	READ 180 NG Stage A	READ 180 NG Stage B
Chu, Amy	1			1	~	1	~	1	1	~	1	1
Collins, Chris	~			~	1	1	1	~	1	1	~	
Class Totals	3	0	0	3	3	3	3	3	3	3	3	3
Programs READ 180 Enterprise Edition Image: READ 180 Next Generation								Portfolio				•
rSkills Tests Enterprise Edition		Settings		G	rading Too	ols						
Rkills Tests: College & Career		Settings		G	rading Too	ols		Portfolio				
G System 44										<u>Certi</u>	ficates	
												_
System 44 Next Generation		Settings		A	ssignmen	ts		Portfolio		Certi	ficates	•
	5-501 Profile for 5-501 Number of Students: 3 Grade(s): 5 6 7 8 Teacher(s): Sarah Groene Usage Summary Culus, Amy Collins, Chris Chu, Amy Collins, Chris Class Totals Class Totals READ 180 Enterprise Edition READ 180 Naxt Generation Srade Enterprise Edition Read 180 Naxt Generation Srade State Enterprise Edition State Enterprise Editor State Enterpris	5-501 Profile for 5-501 Number of Students: 3 Grade(s): 6 7 8 Teacher(s): Sarah Greene Usage Summary Collins, Chris Chas Totals Collins, Chris Class Totals Clas	Reports Image: Control of the second se	Reports Resources 5-501 Profile for 5-501 Number of Students: 3 Grade(s): 5 of 7 8 Teacher(s): Sarah Greene Usage Summary Student Student Student Output Output Chu, Amy Chu, Amy Class Totals Class Totals Student Student Class Totals Class Totals Class Totals Student Settion Sattinge Programs Studies Tests Enterprise Edition Settinge Studies Tests Cologe & Career Sattinge Tests Cologe & Career Settinge & Career Settinge Settinge & Career Settinge Settinge Settinge & Career Setti	Student Student Student Student Chu, Amy ✓ ✓ Chu, Amy ✓ ✓ Colline, Chris 3 0 0 3 Colline, Chris ✓ ✓ ✓ Programs Stills Tests Colloge & Career Satiscas G Sills Tests Colloge & Career Satiscas G G System 44 Setticcas G G G System 44 Setticcas G G G	Reports Resources Pione Pione	Student Student	Reports Resources Books 5-501 Profile for 5-501 Number of Students: 3 Grade(s): 5 8 7 8 Grade(s): 5 7 8 Teacher(s): Sarah Greene Usage Summary Student: Student: Usage Summary Chu, Amy Chu, Amy Chu, Amy Class Totals O Programs Fred Totals Settings Grading Totals Settings Grading Totals S	Static Profile for 5-501 Profile for 5-501 Purple of Students: 3 Grade(s): 5 8 7 8 Teacher(s): Sarah Greene Usage Summary Studenti Usage Summary Chu, Arny Colins, Chris Programs Programs Reports Reports Report Backs Usage Summary Chu, Arny V	Standard Section Section	Standom (extr metro) Reports Resources Books Portfolio 5-501 Profile for 5-501 Image: Standard Sta	Stance Text Precision Section Profile for 5-501 Manage Rost Profile for 5-501 Manage Rost Profile for 5-501 Manage Rost Studenti Studenti 3 (Studenti 3) (Studenti 4) (Studenti 4)

Check if students are enrolled in *System 44* Next Generation by clicking **My Classes** at the top of the SmartBar to access the class's Profile screen. Locate the number of students who are enrolled in each program in the Usage Summary table.





Sarah Greene			0	SAN	ĩ				SEARC	HEXIT	HELP I	MY PROF	ILE HO
Iome Roster	Reports		🗿 Res	ources		0 •	ooks			Portf	olio		
y Classes	My Classes												
Classes for Sarah Greene	Manage Student Enroll	ment											
501 502	Use the check boxes to enroll or un	enroll students	in progran	ns. Use the	check box	x at the to	p of each o	column to	enroll all s	tudents in	that progr	am.	
Groups Students for Sarah Greene		Common Core Code X Course	Common Core Code X Course II	Common Core Code X Course III	Do The Math Modules	Do The Math Now!	Fraction Nation	FASTT Math	FASTT Math Next Generation	MATH 180 Course I	MATH 180 Course II	READ 180 NG Stage A	READ 180 NG Stage B
hu, Amy ollins. Chris	Students									2	2-		
plan Student, Tim	Chu, Amy	J			✓	3	3	•	1	3	3	•	•
	Collins, Chris	3				3				<u></u>	<u>√</u>		7
	Total seats remaining:	820	445	955	232	107	192	45	293	845	155	664	674
	•										ltorri	a) 1 three	• 2 • 6 2
					0			Deter			-	s) 1 throug	
					Cance	el	Cancel 8	k Rétur	n	lave	Sav	e & Reti	im

To enroll students in System 44 Next Generation:

- 1. Click the **Manage Enrollment** link from the class's, teacher's, or student's Profile screen.
- 2. Use the checkboxes to enroll students in any program, or use the checkboxes at the top of the chart to enroll every student in the list at the same time. Use the scroll bar to horizontally scroll through the program choices.
- Click Save & Return to save changes and return to the Profile screen. Click Save to save changes and remain on the Enrollment tab. Click Cancel to cancel the changes, or click Cancel & Return to return to the Profile screen without saving changes.

Enroll additional students in *System 44* Next Generation by double-clicking another class or group in the SmartBar.





System 44 Next Generation Program Settings

System 44 Next Generation teachers may use SAM to manage their classes, monitor student progress and performance, and plan instruction. Teachers may also use SAM to set class settings or settings tailored to the needs of individual students.

Sarah Greene			0	SAI	VI [®]				SEARC	HEXIT	HELP	MY PROF	ILE H
lome 🛛 😝 Roster	Reports		🕼 Res	ource	5	O F	Books			Portf	folio		
Classes	5-501												
Slasses or Sarah Greene 101 102	Profile for 5-501 Number of Students: 3 Grade(s): 5 6 7 8 Teacher(s): Sarah Greene									۲	Edit Cla Add a C Add a S		
roups	Usage Summary	-											nt Versio
o Items) Students	Student	Common Core Code	Common Core Code X Course II	Common Core Code X Course III	Do The Math Modules	Do The Math Now!	System 44 NG	Math Inventory	The Phonics Inventory	Reading Counts!	Reading Inventory	READ 180 NG Stage A	READ 180 NG Stage B
or 5-501	Chu, Amy	1			1	1	1	1	1	1	1	1	-
	Collins, Chris	1			1	1	1	1	1	1	v	1	
	Class Totals	3	0	0	3	3	3	3	3	3	3	3	3
	Programs READ 180 Enterprise Edition		Settings			Grading Too					Codi	ificates	
	READ 180 Next Generation		Settings			Assignmen		_	Portfolio			ificates	_
	rSkills Tests Enterprise Edition		Settings	-		Grading Too		+			0.010		
	rSkills Tests: College & Career		Settings			Grading Too		+	Portfolio				
								-					
	W System 44		Settings		9	Grading Too	ols				Certi	ficates	
			<u>Settings</u> Settings	-		Grading Too Assignmen		-	Portfolio		<u>Certi</u>	ficates	_

Access students' profiles and *System 44* Next Generation Program Settings from the Roster screen in SAM. To access the Roster screen, click the Roster icon on the SAM Home Page or the Roster tab along the top of any SAM screen.





Usage Summary

Sarah Greene		()SA	M [°]	SEARCI	I EXIT HELP	MY PROFILE HOM
Home 🙀 Roster	Reports	Resource	es 问 E		Portfolio	
My Classes	Collins, Chris					
Classes for Sarah Greene 5-501 Groups Students	Profile for Collins, Chris Grade: Fifth grade Username: ccollins Usage Summary * System 44 NG				Edit St	age Roster udent Profile le Student Enrollment Print Version
for Sarah Greene Collins, Chris			.2.Short e 1/14/12			
	Average Daily Use of Sys No. of T	tem 44 Minutes 5 opics Mastered 1	57 7			
	► Math Inventory					
	▼ The Phonics Inventory					
		of Tests Taken	1			
			Developing			
		ate Of Last Test	11/28/2012			
	Reading Counts! Programs					•
	😰 iRead	Settings	Assignmen	nts Portfolio		-
	Kystem 44 Next Generation	Settings	Assignmen	nts Portfolio	Cert	tificates
	Math Inventory	Settings	Grading To	ols		
	The Phonics Inventory	Settings				
	Reading Counts!	Settings	Grading To	ois	Cert	tificates
	The Reading Inventory	Settings	Grading To	ols		
	Expert 21	Settings	Grading To	ols		•

Use the Usage Summary on a student's Profile screen to view a summary of student progress in *System 44* Next Generation. To access the Usage Summary, click the Roster tab and double-click the student in the SmartBar. The *System 44* Next Generation Usage Summary displays the following information:

- **Current Series/Topic**: The number of the Series and the name of the Topic that the student is currently studying
- Date Started System 44: The date that the student first logged into System 44 Next Generation
- Average Daily Use of System 44 Minutes: The average time spent in the application for those days that the student actually logged into System 44 Next Generation
- **Topics Mastered**: The number of Topics for which the student has demonstrated proficiency



Teacher Tip

Students placed in Series 4 based on their *Phonics Inventory* performance receive credit for having mastered previous Topics.





Sarah Greene		()SAM		SEARCH EXIT HELP	
Home Roster Back to Profile	Reports	Resources	Books	Portfolio	
My Classes	Collins, Chris				
Classes for Sanah Groone G-Sol1 Groups Students for Sanah Groone	System 44 NG Program Setting: Settings Use these options to select System 44 NG Prog				KEXT access
Colline, Chris	Placement and Leveling Options Enable automatic placement based on init Set initial Enable Fast-Track between series		Extended Writing Options		
	English Language Learner Option		Support Option		
	Restore Defaults	Can	cel Cancel & Return	n Save Save	e & Return

Using System 44 Next Generation Student Settings

Before students begin *System 44* Next Generation, teachers may want to customize students' program settings through SAM. Use the Settings tab to:

- Enable or disable automatic placement in *System 44* Next Generation based on the student's *Phonics Inventory* measure and manually select the initial series
- Enable or disable Fast Track for students
- Enable or disable the Writing Strand for students
- Provide support for students enrolled in the program as Spanish speakers
- Enable video captioning for Success videos in System 44 Next Generation

Access System 44 Next Generation Program Settings from the Roster tab in SAM:

- 1. Double-click the appropriate cohort in the SmartBar.
- 2. Click the **Settings** link for *System 44* Next Generation in the Programs menu on the Roster tab.





Leveling Options and Placement

These options are only available on the student Profile screen.

Enable/Disable Automatic Placement: This choice only affects students the first time that they log in to System 44 Next Generation. The default option is to automatically place students in System 44 Next Generation based on their Phonics Inventory results. For more information on placing students in System 44 Next Generation through the Phonics Inventory, see the Phonics Inventory Software Manual. To disable Automatic Placement, click the button next to Set Initial Series To; and use the pull-down menu to select a starting System 44 Next Generation series. See page 11 for more information on manual placement.

Note also that once a student has started in *System 44* Next Generation their Placement and Leveling Options are unavailable.

Placement and Leveling Options

Once student has started System 44 NG the "Placement and Leveling" options are unavailable.

Senable Fast-Track between series

- Set Initial Series: While Automatic Placement based on the *Phonics Inventory* assessment results is recommended, teachers may choose to start the program at a specific point by selecting the number of the Series where students begin.
- Enable/Disable Fast Track: Fast Track Assessment measures students' prior knowledge of skills for the upcoming series. By default, Fast Track assessment is enabled for all students using *System 44* Next Generation starting with Series 4. Teachers may choose to disable Fast Track assessment for certain students by clicking the box next to Enable Fast Track Between Series to uncheck it.

English Language Learner Options and Support Options

These options are available on the student, group, class, and teacher Profile screens. If making selections by group or class, the settings apply to every student belonging to that selection and override previous selections.

- **Spanish Support**: This activates the **Español** button that appears in the student application for Spanish students enrolled in *System 44* Next Generation.
- Enable Video Captioning: This option presents text captions to accompany the video in the Success strand.

Extended Writing Options

The Writing Strand becomes part of students' series after Series 12 in the software. To disable the writing strand for a student or class, click the checkbox to uncheck the option and disable the Writing Strand (the default setting is Enable Writing Strand).





Using Manual Placement

Teachers have the option to manually place students in *System 44* Next Generation and select a starting series, regardless of their placement following *The Phonics Inventory* test. Automatic placement uses *Phonics Inventory* test results to place students in either Series 1 or Series 4; manual placement allows teachers to set any starting series for students.

To manually place students in *System 44* Next Generation and in a particular series:

Collins, Chris	
System 44 NG Program Settings	
	NEXTEnsion
Settings	
Use these options to select System 44 NG Program Settings.	
Placement and Leveling Options	Extended Writing Options
Enable automatic placement based on initial Phonics Inventory results Set initial	C Enable Writing Zone
Enable Fast-Track between series	
English Language Learner Option	Support Option
Spanish Support	Enable video captioning
Restore Defaults Cano	cel Cancel & Return Save Save & Return

1. In the Placement and Leveling Options section of the Settings tab, the **Enable Automatic Placement** button is selected by default.





Collins, Chris	
System 44 NG Program Settings	(44)
	NEXTourney
Settings	
Settings	
Use these options to select System 44 NG Program Settings.	
Placement and Leveling Options	Extended Writing Options
O Enable automatic placement based on initial Phonics Inventory result	is Enable Writing Zone
Set initial	
· •	
Enable Fast-Ti 1	
2 3	
4	
5	
English Language 6	Support Option
Spanish Suppi 7 8	Enable video captioning
9	
10	
11	
12	
13	
15	
	Cancel & Return Save Save & Return
17 •	

2. Click the **Set Initial Series** button to deselect the default setting and allow for manual placement. Use the pull-down menu to set the *System 44* Next Generation initial series.

Collins, Chris	
System 44 NG Program Settings	ACC Transmit
Settings	
Use these options to select System 44 NG Program Settings.	
Placement and Leveling Options	Extended Writing Options
Enable automatic placement based on initial Phonics Inventory results Set initial Enable Fast-Track between series	☑ Enable Writing Zone
English Language Learner Option	Support Option
Spanish Support	Enable video captioning
Restore Defaults Cano	cel Cancel & Return Save Save & Return

3. Click **Save & Return** to save these settings. The student begins *System 44* Next Generation with the selected initial series.

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The Student Digital Portfolio

The Student Digital Portfolio collects submitted student work from *System 44* Next Generation, *READ 180[®]* Next Generation, and rSkills[®] College and Career and stores them in SAM, making it easy for teachers to quickly view, grade, and comment on student work, or refer to it throughout the school year.

Only classes with students enrolled in either *System 44* Next Generation, *READ 180* Next Generation, or rSkills College and Career may access the Student Digital Portfolio.

	Collins, Chris	5				
Software Submissions (0)	Date	Student	Assignment	From	Program	Graded
Unread (0) New This Week (0) 3-301	09/20/2013	Collins, Chris	Writing Activity	Series 12.6	44	
★ Assignments (0) ↓ Unread (0) New This Week (0) 3-301						

All writings and Oral Fluency Recordings that students complete in the *System 44* Next Generation, *READ 180* Next Generation Topic Software, and rSkills College and Career are automatically submitted to the Student Digital Portfolio. The Student Digital Portfolio also allows teachers to schedule, track, and measure students' progress for selected classroom-based activities, such as QuickWrites and *44Book* work.

Administrators may view student assignment grades and manage student goals in the Student Work tab (*page 23*).





Viewing the Student Digital Portfolio

Home Home Roster	Rep	orts		Ø	Resou	rces	e	Bool	(S		P	ortfolic)		
My Classes	My Classes														
Classes for Sarah Greene 3-301 Groups Sludents	Profile for Greene, Email: sgreene@quincy. Type of Account: Teach Username: sgreene2 Number of Students: 10 Usage Summary	org ar											Add a Cla Add a Gro Add a Stu	up	
for Sarah Greene Bracco, Christine Chu, Amy	Class	Do The Math Modules	Do The Math Now!	Fraction Nation	FASTT Math	FASTT Math Next Generation	READ 180 NG Stage A	READ 180 NG Stage B	READ 180 NG Stage C	READ 180 EE Stage A	READ 180 EE Stage B	READ 180 EE Stage C	ReadAbout	Edition	ISKIIIS
Collins, Chris Evans, Jamal	3-301	0	0	0	0	u ≥ 0 10	0	4	0	0	0	<u>ас ш</u> 0	0	0	2
Sarcia, Matt Kramer, Liz Volan, Olivia Rose															
Palermo, Justin Rupp, Jeremy	Teacher totals	0	0	0	0	10	0	4	0	0	0	0	0	0	·
Sanchez, Rachel	Programs											Advan	ced Sel	ttings	
	READ 180 Next Ger	eration	<u>Settin</u>	<u>195</u>	Assi	anments		Portfolio	C	ertificates	•				
3 System 44	Next Generation		Settir	igs		Ass	signm	ents		Po	ortfolio	!		Certific	ates
	System 44 System 44 Next Ger Scholastic Math Inve		Settin Settin Settin	1 <u>95</u>	<u>Gradi</u> Assi	ing Tools anments ing Tools		Portfolio		ertificates ertificates	•				

There are two ways to open the Student Digital Portfolio:

- **1.** Click the Portfolio tab from any screen in SAM. The Student Digital Portfolio opens in a separate browser window.
- 2. In the Programs table at the bottom of the Profile screen, click the **Portfolio** link in the *READ 180* Next Generation row to open the Student Digital Portfolio in a separate browser window.

Assignments Tab Link in SAM

Teachers may access the Assignments tab of the Student Digital Portfolio (*page 19*) directly from a class or student Profile screen in SAM by clicking the **Assignments** link next to the *READ 180* Next Generation icon in the Programs menu.

Grades recorded in the Assignment tab are also reflected in the *System 44* Next Generation Grading Report (*page 41*).





Managing the Student Digital Portfolio

	Collins, Chris	3				
 Software Submissions (0) 	Date	Student	Assignment	From	Program	Graded
Unread (0) New This Week (0) 3-301	09/20/2013	Collins, Chris	Writing Activity	Series 12.6	44	
 Assignments (0) Unread (0) New This Week (0) 3-301 						

When a teacher opens the Student Digital Portfolio, student work and assignments are displayed in four different tabs:

- **Inbox** displays all ungraded Writing and Oral Fluency submissions from the student program, as well as all ungraded assignments created in the Assignments tab. Newly submitted work is in boldface.
- **Student Goals** displays students' academic and behavioral goals and allows teachers to monitor and assess students' progress.
- Assignments allows teachers to track and measure students' progress for selected classroom-based activities, such as QuickWrites and 44Book work, and to schedule assignments to be graded at a later date. It is visible only to teachers.
- **Student Work** displays all of a student's Writing and Oral Fluency submissions, graded and ungraded, as well as all of the student's graded classroom-based assignments. It is visible for both teachers and administrators.

Administrator View

Administrators may view work in the Student Digital Portfolio beginning at the class level. Select the folders for the school, grade, teacher, and class to view work. Administrators only see the Student Work tab in their view of the Portfolio.





The Inbox Tab

	Collins, Chris	5				
Software Submissions (0)	Date	Student	Assignment	From	Program	Graded
 Unread (0) New This Week (0) 	09/20/2013	Collins, Chris	Writing Activity	Series 12.6	44	
<u>3-301</u>						
 Assignments (0) Unread (0) New This Week (0) 						
3-301						

The Inbox essentially functions as a "to-do" list of student work to be graded. It displays ungraded software submissions and student assignments that have reached their due date (an assignment is listed as ungraded until all student work assigned is graded).

From the Inbox tab, click the folder icons along the left of the screen to view by the type of work: Software Submissions (for Fluency recordings or Software Writing activities), or Assignments (for ungraded classroom-based work). Click the folder to filter the view by work that is **New This Week**, **Unread**, or work from specific classes.

Click the links at the top of each column in the Portfolio index to sort the work by Date, Student or Class, Assignment, From (type of exercise), or Program.

Click any software submission or assignment in the Portfolio index to view and grade it in a Detail view. Once a submission or assignment is graded, it is automatically removed from the Inbox tab.

To remove a software submission or an assignment from the Inbox, click the checkbox next to the assignment and then click the **Remove** button at the top of the list. This removes the assignment from the Inbox but does not delete the assignment. Software Submissions are still displayed on the Student Work tab (*page 23*), and Assignments on the Assignments tab (*page 19*). Individual student grades for an Assignment are on the Student Work tab.





The Student Goals Tab

Select Class to Access Student Goals	Select student to adj	ust academic goals or assess behavior	ral goals.	
Giran 3-301	Name	Academic Goals Last Adjusted	Behavioral Goals Last Assessed	Program
	Chu, Amy	Default Goals	Needs Assessment	44
	Collins, Chris	Default Goals	Needs Assessment	44
	Evans, Jamal	Default Goals	Needs Assessment	4
	Nolan, Olivia Rose	Default Goals	Needs Assessment	44
	Palermo, Justin	Default Goals	Needs Assessment	44
	Rupp, Jeremy	Default Goals	Needs Assessment	4
	Sanchez, Rachel	Default Goals	Needs Assessment	44

The Student Goals tab displays students' academic and behavioral goals and allows teachers to adjust and assess these goals.

Classes are listed in the index section on the left side of the screen. Click the class folder to view the list of students and their goals. To view individual students' goals, click the student's name to open the Goals screen.





System 44 Next Generation • Student Goals • 0	02/07/2013		
Academic Goals		Behavioral Goals	
Adjust Goals and Adjust Benchmarks* Decoding Annual Goal: The student will pass 160 opics with 70% fluency.	Reset Default Values Benchmark 1: 10 topics Benchmark 2: 70 topics Benchmark 3: 130 topics Benchmark 4: 160 topics	Assess Performance Responsibility Whole Group 1 2 3 4 Small Group 1 2 3 4 Independent Reading 1 2 3 4 Software 1 2 3 4	Total points earned:
Spelling Annual Goal: The student will score 70% n 133 spelling challenges.	Benchmark 1: 7 challenges Benchmark 2: 59 challenges Benchmark 3: 109 challenges Benchmark 4: 133 challenges	Respect Whole Group 1 2 3 4 Small Group 1 2 3 4 Independent Reading 1 2 3 4 Software 1 2 3 4	Total points earned:
ndependent Reading Annual Goal: The student will read 20 evel-appropriate fiction and non-fiction books and demonstrate comprehension of key ideas.	Benchmark 1: 4 books Benchmark 2: 9 books Benchmark 3: 14 books Benchmark 4: 20 books	Effort Whole Group 1 2 3 4 Small Group 1 2 3 4 Independent Reading 1 2 3 4	Total points earned:
Benchmark values show cumulative progress towa	rd annual goal. Save Goals	Software 1 2 3 4	ve Assessmen

Academic goals are set by default and can be adjusted by the teacher. To adjust academic goals, click the appropriate field and enter a new benchmark. When finished, click **Save Goals** to save the new goals, or click **Cancel** to close the Student Goal screen without saving changes. To print the goals, click **Print**.

Behavioral goal benchmarks must be set by the teacher. To assess, click the appropriate number. The total points earned will appear in the space to the right. To change the number, click a new number. To close the screen without saving changes, click **Cancel**. To save the behavioral goal assessment, click **Save Assessment**.

Data saved in the Student Goals tab will also be reported in the Learning Plan Widget on the Teacher Dashboard and in the *System 44* Next Generation SAM reports. For more

Behavioral Goals		
Assess Performance		
Responsibility		
Whole Group	1234	
Small Group	1 2 3 4	Total points earned:
Independent Reading	1 2 3 4	
Software	1234	
Respect		
Whole Group	1234	
Small Group	1234	Total points earned:
Independent Reading	1234	
Software	1234	
Effort		
Whole Group	1234	
Small Group	1234	Total points earned:
Independent Reading	1234	
Software	1234	Save Assessment

information on the System 44 Next Generation Teacher Dashboard, see the **Next** Generation Dashboards User's Guide at the Product Support website.





The Assignments Tab

Select Class to Create/Modify Class Assignments					Add Assignment
3-301	Date	Assignment	From	Program	Graded
 Bracco, Christine Chu, Amy Collins, Chris Evans, Jamal Garcia, Matt Kramer, Liz Nolan, Oliva Rose Palermo, Justin Rupp, Jeremy Sanchez, Rachel 	02/08/2013	Assymmetrix Friday's Write	Evidence Based		

The Assignments tab is a place where teachers can grade assignments or schedule assignments to be graded.

Adding an Assignment

Select Class to Create/Modify Class Assignments					(Add Assignm
3-301	Date	Assignment	From	Program	-
Bracco, Christine Chu, Amy Chu, Amy Collins, Chris	02/08/2013	Friday's Write	Evidence Based	44	Graded
Evans, Jamal					
Kramer, Liz					
Nolan, Olivia Rose					
Palermo, Justin Rupp, Jeremy					
Sanchez, Rachel					

To add an assignment, select a class from the list at left and click the **Add Assignment** button on the screen to open the Assignment screen in Detail view.





Students: Select Students	Assignment Type	e: Select Assignment
Description:		Due Date:
		Input a due date for the assignment or
		v select a date from the calendar.
Assignment Roster:		
enter grades, enter percenta also calculate grades by ent	mplete the assignment. If you wou tages in the percentage fields belo ttering the student's score and the qual button.	ow. You may
enter grades, enter percenta also calculate grades by en possible and clicking the eq	ages in the percentage fields belo tering the student's score and the	ow. You may
enter grades, enter percenta also calculate grades by en possible and clicking the eq Students	ages in the percentage fields belo itering the student's score and the qual button.	w. You may total points
enter grades, enter percenta also calculate grades by en possible and clicking the eq Students	ages in the percentage fields belo itering the student's score and the qual button.	w. You may total points

Teachers who use both *System 44* Next Generation and *Read 180* Next Generation in their classes must use the **Students** pull-down menu to select either all students in the class (by selecting **All Students**), or just the students using either program. The Assignment Roster will refresh with the names of the selected students. Teachers who only use one program in their classrooms do not see this pull-down menu.

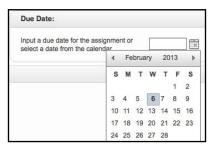
Select the type of assignment from the **Assignment Type** pull-down menu. The menu list is customized for each program. If the assignment is not one of the types listed, select **Other**.

Select StudentsAll StudentsREAD 180 Next GenerationSystem 44 Next Generation

Select Assignment	-
QuickWrites	
Participation	
Evidence Based Writing	
Research	
Other	

Enter the name of the assignment in the **Assignment Name** field. Enter a description of the assignment in the **Description** field if desired.

Select a due date in the **Due Date** field. Click the desired date on the calendar to populate the field. When an ungraded assignment reaches its due date, it moves to the Inbox where it can be graded (as well as in the Assignments tab).



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Select students that will comple	te the assignment. If y	ou would lik	ce to		
enter grades, enter percentage					
also calculate grades by enterir	•	and the tota	Il points		
possible and clicking the equal	button.				
Students	Grades			Comments	
Select All					
Bracco , Christine	/	8	%		
Collins , Chris	/	8	%		
✔ Garcia , Matt	/	8	%		
			%		

Use the Assignment Roster field to select which students will receive the assignment. Click the checkbox next to student names to select the students. To select the entire class, click the checkbox next to **Select All**.

When student work is ready to be graded, use the fields in the Grades column. Enter a percentage for each student, or calculate one by entering points earned and total points possible in the grading fields and clicking the equal button. Add any comments in the **Comments** fields.

Save changes to the assignment detail by clicking **Save**. To close the screen without saving changes, click **Cancel**. To delete the assignment, click **Delete**.





Viewing Added Assignments

Inbox Student Goals	Assignme	nts Student Wo	rk		
Select Class to Create/Modify Class Assignments					Add Assignment
3-301	Date	Assignment	From	Program	Graded
Bracco, Christine	02/08/2013	Friday's Write	Evidence Based	44	
Collins, Chris					

The Assignments tab displays all added assignments by class. Select a class from the list at left to view the assignment list for that class. The list shows the due date for each scheduled or graded assignment, the assignment name and type, the program it is associated with, and its graded/ungraded status. An assignment is checked as Graded when all students' work on the assignment has been graded.

Click the headers at the top of each column to sort assignments by Date, Assignment, From, Program, or graded status. Click any assignment on the tab to view and grade it in Detail view.

System 44 Next Generation • Evi	idence Based Writing · Friday	y's Write			
Description:		Due Date:	Due Date:		
Our Friday writing assignment.			Select due date:	2/8/2013	
Assignment Roster:					
Select students that will complete enter grades, enter percentages	in the percentage fields bel	low. You may			
	in the percentage fields below g the student's score and the	low. You may e total points	nments		
enter grades, enter percentages also calculate grades by entering possible and clicking the equal b Students	in the percentage fields below g the student's score and the putton.	low. You may e total points	mments		
Inter grades, enter percentages liso calculate grades by entering cossible and clicking the equal b Students Select All Chu, Amy	in the percentage fields below g the student's score and the putton.	low. You may e total points Co	nments		
enter grades, enter percentages also calculate grades by entering cossible and clicking the equal b Students Select All Chu, Amy	in the percentage fields below g the student's score and the putton.	low. You may e total points	nments		
enter grades, enter percentages also calculate grades by entering cossible and clicking the equal b Students Select All Chu, Amy Collins, Chris	in the percentage fields below g the student's score and the putton.	Iow. You may e total points	mments		

To select additional students for the assignment, click the checkbox next to the students' names. Use the fields in the Grades column to grade student work. Enter a percentage for each student, or calculate one by entering points earned and total points possible in the grading fields and clicking the equal button. Add any comments in the **Comments** fields.

To save changes to the assignment detail click **Save**. To close the screen without saving changes, click **Cancel**. To delete the assignment, click **Delete**.





The Student Work Tab

View by Class or Student	Collins, Chris	5				
3-301	Date	Student	Assignment	From	Program	Graded
 Kramer, Liz Chu, Amy 	02/08/2013	Collins, Chris	Friday's Write	Evidence Bas	(44)	
Collins, Chris						
Evans, Jamal Garcia, Matt						
Bracco, Christine						
Nolan, Olivia Rose						
Palermo, Justin						
Rupp, Jeremy						
Sanchez, Rachel						

The Student Work tab shows a class's or student's full portfolio of work.

From the Student Work tab, teachers may view works by a specific class or student. The Portfolio index shows all of a class's or student's submitted work, both graded and ungraded.

Click the links at the top of each column in the Portfolio index to sort the work by Date, Assignment, From, Program, and whether the work is graded or ungraded.

Students selected for an assignment see the assignment in the Student Work tab.





Detail View

ystem 44 Next Generation • EV	vidence Based Writing • Friday's Write			
Description:			Due Date	
		×	Select a due date	02/08/2013
Student Grade	e, enter a new grade below.			
change the student's grade	Comment			
	Comment			
change the student's grade	Comment			
change the student's grade	Comment			

Clicking any assignment in the main table opens the Detail View of the assignment. Review student work in the left column, then use the selected rubric on the right to grade the work. Add comments in the Comments field in the lower right.

Teachers may grade an assignment from the Student Work tab as well as the Assignments tab. To add a grade, use the fields in the Student Grade box. Enter a percentage for each student, or calculate one by entering points earned and total points possible in the grading fields and clicking the equal button. Add any comments in the **Comments** fields.

Click **Save** to save all grades and comments. Click **Cancel** to close the Detail view without saving any changes. Click **Print** to print the evaluation (including any grades and comments that have been entered). Clicking the "**X**" icon also closes the Detail View. A prompt reminds users to save changes before closing the screen.





Detail View–Writing Strand

When students complete work in the Writing Strand, they submit their writing to be published and it appears in the Student Digital Portfolio.

View by Class or Student	Collins, Chris	5				
v 🗁 3-301	Date	Student	Assignment	From	Program	Graded
 Kramer, Liz Chu, Amy 	02/08/2013	Collins, Chris	Writing Activity	Series 12.6	44	
Collins, Chris					AFTELLOW	
🗋 Evans, Jamal						
🗋 Garcia, Matt						
Bracco, Christine						
Nolan, Olivia Rose						
Palermo, Justin						
Rupp, Jeremy						
Sanchez, Rachel						

To view student work, click the line in the Portfolio that corresponds to the Writing Activity and the series. This opens the student's writing in Detail View.

System 44 Next Generation • Writing 12.6 • Up and Running		
Prompt	4-Point Rubric	Student Self Chec
Write a summary of "Up and Running." Tell the key idea and one detail.	Text Evidence 1 2	3 4 3
Response	Punctuation (1) (2)	3 4 3
Draft:	Spelling 1 2	3 4 3
[Topic Sentence] "Up and Running" tells about fifty-four kids from California who ran a marathon	Overall Score 1 2	3 4 -
[Supporting Detail 1] Getting fit was hard work, but the kids worked and started running miles.	Comments	
Published: "Up and Running" tells about fifty-four kids from California who ran a marathon . Getting fit was hard work, but the kids worked and started running miles.		
Date of Submission: 02/15/2013 Number of Sessions: 1		

The Detail View of student Writing Strand activity shows the draft and final versions, as well as a scoring rubric and a comments section. To measure the assignment using the rubric, click the number in the rubric line to enter that measure. Enter any comments in the **Comments** field.



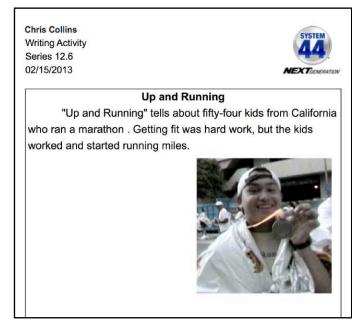


System 44 Next Generation • Writing 12.6 • Up and Running							
Prompt		4-Po	oint Rubric				Student Self Check
Write a summary of "Up and Running." Tell the key idea and one detail.			Text Evidence		2	3 4	3
Response			tuation	1	2	3 4	3
Draft:			ling		3 4	3	
[Topic Sentence] "Up and Running" tells about fifty-four kids from ran a marathon .	California who	Over	all Score	1	2	3 4	-
[Supporting Detail 1] Getting fit was hard work, but the kids works running miles.	and <u>started</u>	Com	nments				
1	Taxt Evidence						
Published	Text Evidence		2				
"Up and Running" tells about fifty-four kids from California who re	Text Evidence	ement	2 Average		3 Goo		4 Excellent
Published: "Up and Running" tells about fifty-four kids from California who re Getting fit was hard work, but the kids worked and started runnin	1	ks text evidence the topic	and the second sec	releva	Goo riting inc	d cludes some evidence to ne topic	

To view an explanation of the rubric, click the rubric criteria to see what the measures indicate.

Click **Save** to save all grades and comments. Click **Cancel** to close the Detail view without saving any changes. Click **Print** to print the evaluation (including any grades and comments that have been entered). Clicking the "**X**" icon also closes the Detail View. A prompt reminds users to save changes before closing the screen.

To print student writing as a PDF, click **Print PDF** from Detail View. PDFs of student work can then be saved or displayed in the classroom.







Detail View–Success Recording

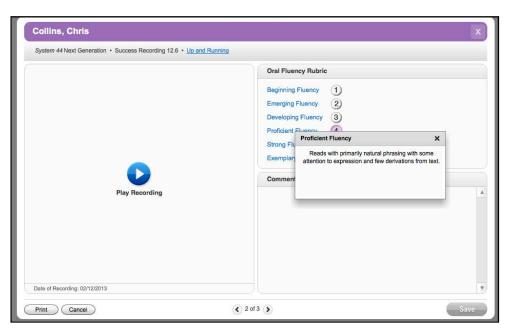
Oral Fluency Rubric	
Beginning Fluency (1)	
Strong Fluency 5	
Exemplary Fluency 6	
Comments	
	Beginning Fluency 1 Emerging Fluency 2 Developing Fluency 3 Proficient Fluency 4 Strong Fluency 5 Exemplary Fluency 6

To hear and grade a student recording from the Success Strand, click the Play button to listen to the recording. Use the rubric on the right to grade student work, then enter comments in the field in the lower right.

Click the level link in the top bar of the screen to display the passage text as a PDF in a new browser window. Follow along as you listen to student recordings.







To view more information on the rubrics, click the rubric link. This displays a pop-up with more information about how to grade the student assignment based on that rubric.

Click **Save** to save all grades and comments. Click **Cancel** to close the Detail view without saving any changes. Click **Print** to print the evaluation (including any grades and comments that have been entered). Clicking the "**X**" icon also closes the Detail View. A prompt reminds users to save changes before closing the screen.





Sarah Greene		()SAM	×	SEARC	H EXIT HELP	MY PROFILE HOME
Home Roster	Reports	Resources	Books		Portfolio	
	Collins, Chris					
✓ Classes for Sarah Greene	Certificate Manager					
5-501	Select a Certificate					
▶ Groups	Select a program certificate:	System 44 NG Award Certificat	e 🔽			
✓ Students	Enter a custom message:					
for Sarah Greene	Line 1:					
Collins, Chris	Line 2:					
	Line 3:					
	Line 4:					
	Check the appropriate box or boxes to o					
	Name	Grade	Lexile® Score	READ 180 Level	Books Read	Points Earned
	Chris Collins	5	N/A	N/A	0	0
			Return	n to Profile	Print Prev	view (PDF)

The Certificate Manager

Access the Certificate Manager from a Class or Student Profile. In *System 44* Next Generation, there is a certificate template that teachers may modify and customize to recognize student achievement.

To access the System 44 Next Generation Certificate Manager:

- **1.** Double-click a student, class, or group in the SmartBar to open the Profile screen.
- 2. Click the **Certificate** link next to the *System 44* Next Generation icon in the Programs menu in the lower part of the screen.

Enter the message to appear on the certificate in Lines 1 through 4.

The panel at the bottom of the screen lists every student, class, or group associated with the SmartBar selection. Choose the selections that are to receive a certificate and click **Print Preview**. This opens a PDF of the certificate in the computer's default web browser.





Running and Using Reports

When students work in SAM-based technology programs, SAM automatically collects and saves student performance data. To access *System 44* Next Generation data reports in SAM, click the **Reports** icon on the SAM Home screen or the Reports tab at the top of any screen in SAM. Reports provide data-driven information on student, group, and class progress in a variety of formats, including charts, graphs, and tables. They help monitor student progress, check software usage, plan instruction, and diagnose student needs.

Depending on their permission settings in SAM, teachers may have access to different report options. For example, teachers may only run reports for classes, groups, and students assigned to them; however, accounts with administrator permissions may run reports at the school or district level.

Sarah Greene		()SAM	SEA	ARCH EXIT HELP MY PROFILE HOME
Home 🛛 🗰 Roster	Reports	Resources Books		Portfolio
My Classes	5-501			
✓ Classes for Sarah Greene	Reports for 5-501			
5-501	Show: All Reports			View Saved Reports
Groups for 5-501	Name	Туре	Date Last Run	Time Period
(No Items)	Do The Math Fraction Nation			
▶ Students	► FASTT Math Next Generation			
for 5-501	► READ 180 Next Generation			
	► rSkills Tests: College & Career			
	 System 44 Next Generation 			
	O Grading Report	Progress Monitoring		Additional Settings
	O Reading Progress Report	Progress Monitoring		None
	O Response To Intervention Report	Progress Monitoring		Report Description
	Math Inventory			Please select a report.
	▼ The Phonics Inventory			
	O Screening and Placement Report	Diagnostic		
	O Student Progress Report	Progress Monitoring		
	O Summary Progress Report	Progress Monitoring		
	► Reading Counts!			
	The Reading Inventory			
	► Expert 21			
				Run Report

The Reports Index

The Reports Index lists the available reports for a SmartBar selection. Access the Reports Index by clicking the **Reports** icon on the SAM Home screen or the Reports tab at the top of any screen. Select a school, grade, teacher, class, or student to see the reports for each in the Index



Teacher Tip

When viewing an on screen report, make a different selection on the SmartBar $\ .$ without going back to the Reports Index.

SAM Settings and Reports for System 44 Next Generation v2.6 Updated 08.25.17 © Houghton Mifflin Harcourt Publishing Company Running and Using Reports • **30**



Filtering the Reports List

At the top of the Reports Index, the Show pull-down menu provides four options for filtering reports. The reports displayed change based on the filter selected:

- All Reports: Shows the complete list of reports available
- Multi-Classroom Reports: Shows reports that include data collected across several classrooms or schools
- Classroom Reports: Shows reports for students in one or more classes
- Student Reports: Shows reports for individual students

Click the column headings to sort the Reports Index. Double-clicking a student, group, class, teacher, grade, school, or district (depending on your account) in the SmartBar from the Reports Index shows the recommended reports for that selection.

Running Reports

SAM reports may be filtered by type and time period. To run a report:

- 1. Click the Reports tab from any screen in SAM or the **Reports** button on the SAM Home screen to show the Reports Index.
- **2.** Double-click a name in the SmartBar to select the student, group, class, teacher, grade, school, or district for which to run a report.
- **3.** The Reports Index lists each of the programs the school is using and the recommended reports to run for the SmartBar selection. By default, All Reports is selected and all bars are open; clicking the bar closes that program's list. Under the *System 44* Next Generation bar in the Reports Index is a list of all *System 44* Next Generation reports available to the SmartBar selection.
- 4. Select a report by clicking the radio button next to the name of the report. Depending on the report, change the time period by making a selection in the Time Period menu on the right side of the screen. The recommended time period is the default setting.
- 5. Click Run Report to display the report on screen.



Click the Using This Report link on the top of any report for suggestions on how to apply each report to class or student goals.





Sarah Greene			()s	AM	SE	ARCH EXIT HELP M	Y PROFILE HOM
Home 🧕	Boster	Reports	Resou	rces	Books	Portfolio	
My Classes		5-501					
Classes for Sarah Greene 5-501 Groups for 5-501 No Items)		Reports for 5-501 Show: All Reports V Name > Do The Math		Туре	Date Last Run	Viet	w Saved Reports
Students for 5-501		Fraction Nation FASTT Math Next Generation READ 180 Next Generation rSkills Tests: College & Career					
		System 44 Next Generation Grading Report Reading Progress Report Response To Intervention Report Math Inventory	Prog	ress Monitoring ress Monitoring ress Monitoring		Additional Settings None Report Description	
		The Phonics Inventory The Phonics Inventory Struening and Placement Report Student Progress Report Summary Progress Report Heading Counts1 The Reading Inventory	Prog	nostic ress Monitoring ress Monitoring		Please select a report.	
		The Reading Inventory Expert 21				Run Rep	ort

To run the same report for another time period, or to change the time period:

- 1. Click the **Time Period** link at the top of the report and use the calendar tool to customize a new time period.
- 2. Click **Run Report** to run the same report for the new time period.

To run a report for a different SmartBar selection from the Report Index, doubleclick the desired profile on the SmartBar. The report will run for the new selection, if applicable. Some reports are valid for multiple SmartBar selections and others are not. Thus, running a student report and double-clicking a class name on the SmartBar does not run the report but returns the user to the Reports Index.





Viewing Reports

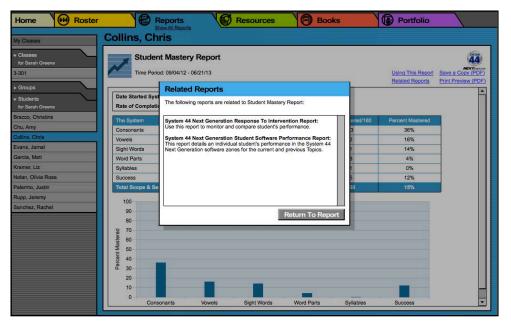
When the report is selected and run, it appears in the Reports Index. Click the column headings to sort the results. The PDF of the report will reflect the sorts made. The on screen report offers several options:

- Time Period: Changes the time period covered in the report
- **Apply Demographic Filter**: Launches the Demographic Filter, which helps filter the information for specific groups
- Related Reports: Opens a window showing a list of related reports
- Save a Copy (PDF): Allows the report to be saved as a PDF file
- Print Preview (PDF): Launches the process for printing the report



When viewing a report onscreen, users may make a different selection on the SmartBar without having to go back to the Reports Index to rerun the report.

Viewing Related Reports



Each report shows a list of related reports recommeded for further data exploration and analysis.

To view Related Reports, click the **Related Reports** link in the upper right corner of the Reports Index to open a window that displays the list of related reports.





Using the Demographic Filter

Use the Demographic Filter to filter Multi-Classroom or Classroom reports by one or more of the demographic categories. Choosing more than one category generates more specific reports. The Demographic Filter focuses reports based on demographic categories:

 AYP Criteria: Makes distinctions between students with economic disadvantages, gifted and talented students, students with limited English proficiency, students with disabilities, and migrant students

栏) Reno	rts		Resour	rces	1 (1-10	Books		<u> </u>
Demogra	aphic Filter							
Use the check	k boxes to select	the demo	graphic gro	oup you want	to track in	this report.		
AYP								
	cally Disadvantag	ged						
	d Talented							
Migrant	inglish Prolicienc	y						
	with Disabilities							
Gender								
Female								
Male								
Ethnicity								
	n Indian/Alaskan	Native						
Asian								
	ican American							
Hispanic	landar							
White/Ca								
Two or M								
Grade								
Pre-Kind	ergarten							
Kinderga								
First grad								
Second g	rade						-	
				Cance	el	Run Re	port	
								1

- Ethnicity: Filters reports by Asian, American Indian/Alaskan Native, Pacific Islander, Black/African American, Hispanic, White/Caucasian, or Two or More Races
- **Grade**: Filters reports by grade
- Gender: Filters reports by gender
- Program: Filters reports by program

To apply demographic filters to a report from a Reports Index:

- 1. Click the Apply Demographic Filter link to open the Demographic Filter.
- 2. Use the checkboxes to select the desired demographic categories.
- 3. Click Run Report to rerun the report with the filters applied.



Teacher Tip

To run a report using a different set of criteria, click Apply Demographic Filter and check the appropriate categories. This allows teachers or administrators to compare data among different groups or students in the school or district.







Returning to the Reports Index

Click the **Show All Reports** or **Return to Reports Index** links on the Reports tab to return to the Reports Index.

Printing a Report

Teachers may print any report for record-keeping purposes or sharing with administrators, students, or parents. To print a report from the Reports Index:

- 1. Click the **Print Preview (PDF)** link to open the report in a new window.
- 2. Select File, and then Print from the menu.

Saving a Report to Your Computer

Users may save any report to their computer or workstation after running it. To save a report from the Reports Index:

- 1. Click the **Print Preview (PDF)** link to open the report as a PDF file.
- 2. Select **File** and then **Save As** in the PDF to save the report, or select the **Save** icon in the toolbar.
- 3. Select the location to save the report and then click **Save**.





Saving a Report in SAM

		Return to Reports Index
Туре	Date Saved	
Progress Monitoring	2/8/2013	Delete
Progress Monitoring	2/8/2013	Delete
	Type Progress Monitoring Progress Monitoring	Progress Monitoring 2/8/2013

Reports may be saved in SAM and quickly accessed from the Reports Index using the **View Saved Reports** link.

To save a generated report, click the **Save a Copy (PDF)** link in the upper right corner of the on screen report. This saves the report in PDF format in SAM with the appropriate profile information included.

To access a report saved in SAM from any SAM screen:

- **1.** Double-click a selection in the SmartBar.
- 2. Click the **Reports** tab to access the Reports Index.
- 3. Click the View Saved Reports link in the upper right corner of the Reports Index. The system will display a list of saved reports for that selection in the SmartBar.

Click the report name link to open the PDF file for that report.





System 44 Next Generation Reports

System 44 Next Generation reports are generated by SAM and provide detailed information about students' progress in word recognition, spelling, comprehension, and word strategy skills. Reports also help monitor student progress, check software usage, plan instruction, and diagnose student needs, as well as help target instruction for students, assess strengths and weaknesses, and motivate students. They also facilitate administrative and management tasks and help in communication with parents and guardians.

Report Types

There are six types of reports SAM generates:

- **Progress Monitoring**: Reports on skills progress and time spent on various activities to let teachers know how individual students, classes, or groups are doing over time.
- **Diagnostic**: Reports on students' strengths and weaknesses in specific areas and helps teachers tailor instruction to meet individual needs.
- Instructional Planning: These help teachers plan targeted, data-driven instruction. With these reports, teachers may group students by skill needs or according to activities or Topics students are working on.
- Alerts & Acknowledgments: These reports provide automatic updates via messages to teachers about milestones in student achievements.
- **School-to-Home**: These are letters to parents or guardians that include student-specific progress information as well as home-involvement suggestions.
- **Management**: These reports provide lists of enrolled students and all teachers using programs.

Teacher Tip

The icon in the upper left corner of any Reports screen quickly identifies the type of report.



Choosing the Right Report

Use the following chart to quickly choose the right report for your needs. The *System 44 Next Generation screening, Assessment, and Reporting Guide* also contains detailed information regarding reporting in *System 44* Next Generation and SAM.

If You Want to Know	Use This Report
Which students are the best candidates to use <i>System 44</i> Next Generation	Screening and Placement Report: see how well each student performed on <i>The Phonics Inventory</i>
How well students performed in each Topic of the <i>System 44</i> Next Generation student application	Student Software Performance Report: see specific areas in which students are having problems
Students' reading progress	Reading Progress Report: see students' measures for each Topic
How many skills students have mastered	Response to Intervention Report: check how software is helping students master new skills



Summary Progress Report

TEST			TEST 2	CTED TIME PER		TEST 3	
PHONICS INVENTORY FLUENCY SCORE	1		TEST 2		IOD		
PHONICS INVENTORY FLUENCY SCORE				TORY US			
	ICS INVENTORY DING STATUS		SNTORY RE	TORY US		*	
-	DECO	TEST DATE	PHONICS INVENTORY FLUENCY SCORE	PHONICS INVENTORY DECODING STATUS	TEST DATE	PHONICS INVENTORY FLUENCY SCORE	PHONICS INVENTORY DECODING STATUS
5 32	Advancing	N/A	N/A	N/A	N/A	N/A	N/A
5 50*	Advancing	N/A	N/A	N/A	N/A	N/A	N/A
5 0*	Pre-Decoder	N/A	N/A	N/A	N/A	N/A	N/A
5 18	Developing	N/A	N/A	N/A	N/A	N/A	N/A
5 20	Developing	N/A	N/A	N/A	N/A	N/A	N/A
Pre-Dec	oder	Phonem	iic awarenes	ss, letter name		nd correspor	ndence
-	-						
-			1. 10 July 10 July 10		cy		
1	DECODIN Pre-Dec Beginnin Develop	15 0° Pre-Decoder 15 18 Developing	15 0* Pre-Decoder N/A 15 18 Developing N/A 15 20 Developing N/A 15 20 Developing N/A DECODING STATUS Pre-Decoder Phonerr Beginning Decoder Foundat Developing Decoder Targeter	DECODING STATUS PECOMMENDED INST Pre-Decoder Foundational phonic Developing Developing	Decoder N/A N/A 15 0" Pre-Decoder N/A N/A 15 18 Developing N/A N/A 15 20 Developing N/A N/A 15 20 Developing N/A N/A DECODING STATUS PECOMMENDED INSTRUCTION AND I Pre-Decoder Phonemic awareness, letter name Beginning Decoder Foundational phonics Developing Decoder Targeted phonics remediation	Decoding Status Pecommence Developing N/A N/A N/A	15 0" Pre-Decoder N/A N/A N/A N/A N/A N/A 15 18 Developing N/A N/A N/A N/A N/A N/A 15 20 Developing N/A N/A N/A N/A N/A N/A 15 20 Developing N/A N/A N/A N/A N/A 15 20 Developing N/A N/A N/A N/A N/A DECODING STATUS PECOMMENDED INSTRUCTION AND PLACEMENT Pre-Decoder Phonemic awareness, letter names, letter-sound correspon Beginning Decoder Foundational phonics Developing Decoder Targeted phonics remediation

Report Type: Progress Monitoring

Purpose: This report shows changes in performance and progress on *The Phonics Inventory* over time for a class or group of students.

Follow-Up: Use *Phonics Inventory* results and other evaluation data to monitor student response to intervention and inform grouping.

SmartBar Selection: Class, Group



Family Report

STUDE	ENT: COLLINS, CHRIS			SYSTEM
	I: Quincy School er: Sarah Greene			44
Grade	: 5			
TO-HOME Class:	5-501			MEXTLeveloce
December 2, 2015				
Dear Parent or Caregiv	er.			
		n called System 44, on I	N/A . This program is divided int	to 160 Topics that will provide
your child with the foun		r. The goal of System 4	is to get students decoding we	
			io progroading.	
Here's how Chris is d				_
	SSINDICATOR		STATUS	
	y* Test Score and Date		Lexiles®	_
Total Instruction Mast	10-15-5		4/160 Topics	
System 44 Instructio	n	Start Date	Topics Completed	_
Vowels		09/12/08	34 out of 34	-
		09/22/08	18 out of 29	_
Syllables		10/11/08	14 out of 23	
Word Parts		10/07/08	16 out of 28	
Sight Words		09/20/08	17 out of 21	
Success		09/21/08	15 out of 25	
Total Number of Syste			8	
Most Recent System	44 Book Read		Killer Croc	
You can support Chri • Visiting the Sy: • Visiting www.s • Taking every o	s's reading at home by: stem 44 website regularly (1	www.scholastic.com/s lers/read for additional s child.	eading levels and matches them ystem44) to learn about the pro uggestions to motivate your chi	gram.
Sincerely,	ing childe work in cystem 4			
oncerery,				

Report Type: School-to-Home

Purpose: This is sent home to families or caregivers as an update on their child's progress with *System 44* Next Generation. The report is also available in Spanish.

Follow-Up: Review student progress during family-teacher conferences. Discuss ways that the family may be involved in their child's reading practice at home. This report is available in English and Spanish.

Related Reports: Student Mastery Report, Student Software Performance Report

SmartBar Selection: Student





Grading Report

OGRESS		uincy School						-44
		arah Greene						NEXTERNATION
ne Period	: 12/01/15 -	- 02/29/16						
			SYSTEM 4	PROGRESS N			INDEPENDENT	TEACHER-DIRECTER
STUDENT		TOPIC PROGRESS MONITOR SCORE	SPELLING	COMPRE- HENSION SCORE	ORAL READING FLUENCY RECORDING SCORE (OUT OF 6)	WRITING SCORE (OUT OF 4)	READING COUNTSI QUIZ AVERAGE (NO. OF QUIZZES)	CLASS ASSIGNMENTS (AVERAGE SCORE)
Bracco, (Chrstine	86%	85%	86%	2	1	78% (4)	90%
Chu, Am	y	95%	95%	95%	2	3	83% (5)	75%
Collins, (Chris	80%	80%	80%	N/A	N/A	85% (4)	N/A
Evans, J	amal	79%	74%	79%	3	-	43% (4)	92%
Garcia, M	Aatt	74%	91%	74%	6	2	92% (5)	95%
Kramer,	Liz	68%	88%	76%	5	2	58% (4)	78%
Nolan, O	livia Rose	79%	77%	72%	2	-	90% (3)	85%
Palmero,	, Justin	94%	87%	71%	3	4	89% (7)	93%
Rupp, Je	remy	88%	92%	69%	1	2	88% (5)	75%
Sanchez	Rachel	65%	72%	79%	4	2	78% (5)	N/A
Sanders,	Renee	71%	69%	82%	5	3	72% (7)	88%
Turner, A	liden	82%	77%	83%	4	4	81% (5)	N/A
	E	80%	82%	79%	-		78%	85%b

Report Type: Progress Monitoring

Purpose: This report shows information gathered during each part of the *System 44* Next Generation Instructional Model to help determine student grades.

Follow-Up: Communicate progress with students and families.

Related Reports: Reading Progress Report, Response to Intervention Report, Student Mastery Report

SmartBar Selection: Grade, Teacher, Class, Group, Student



Reading Progress Report

me Period: (-									
		STATU	S		US4	GE		CUMU	ATIVE P	ERFORM	ANCEBra	
TUDENT	CURRENT TOPIC	TOPIC NAME	SCOPE & SEQUENCE COMPLETED	NO. OF TOPICS COMPLETED /160	MEDIAN SESSION TIME (MIN.)	TOTAL TIME (MIN.)	WORDS READ	DECODING ACCURACY SCORE	DECODING FLUENCY SCORE	SPEILING SCORE	COMPREHENSION	ORAL READING FLUENCY RECORDING SCORE (OUT OF 6)
Bracco, Christine	2.3	Consonants h, k	7%	11	▶ 10	310	2,205	▶ 68%	▶ 65%	▶ 60%	▶ 69%	2
Chu, Amy	7.4	sh, ch, -tch	29%	46	▶ 12	552	12,529	75%	▶ 65%	75%	76%	2
Collins, Chris	10.1	Long a (a_e)	39%	63	18	1,134	23,790	95%	▶ 67%	▶ 60%	88%	5
vans, amal	4.2	Double Consonants	16%	26	20	520	10,688	88%	85%	77%	80%	3
Sarcia, Matt	8.2	Digraph Review	31%	50	15	750	20,869	90%	88%	89%	90%	4
Gramer, Roland	3.1	s-Blends	11%	17	15	408	7,547	85%	80%	78%	78%	5
lolan,)livia Rose	8.5	More on Ending -ed	33%	53	18	954	22,371	92%	90%	90%	87%	5
almero, ustin	9.2	Unstressed Closed Syllables (i, o, u)	36%	57	17	969	24,333	85%	82%	88%	91%	5
Rupp, eremy	3.3	Consonants j, w	11%	18	► 12	216	7,355	80%	▶ 68%	▶ 68%	72%	2
Sanchez, Rachel	6.4	More s-Blends	25%	40	15	600	16,725	72%	70%	70%	70%	4
sing This I urpose: Rur atus, usage, ollow-Up: U nd/or not usin	Repor a this re and cu se this ng the	enchmark usag t eport every six imulative perfo report to ident software adequ n the SARG.	weeks f rmance fy stude	for a pro	ogress r o may b	monitori e strug	ng overvie gling with a	a particu	lar Topic			

Report Type: Progress Monitoring

Purpose: Run this report every six weeks as a progress monitor of all student status, usage, and cumulative performance in *System 44* Next Generation.

Follow-Up: Use this report to identify students who may be struggling with a particular Topic and/or not using the software adequately.

Related Reports: Grading Report, Response to Intervention Report, Student Mastery Report

SmartBar Selection: Grade, Teacher, Class, Group





	ade: 3 /01/12 - 02/0	Greene 2/13				NEXT	GENERATION	
STUDENT	DATE STARTED SYSTEM 44	TOTAL TIME (MIN.)	NO. OF SESSIONS		MASTERY TO DATE (OUT OF 25 SERIES)	NO. OF TOPICS MASTERED	NO. OF TOPICS FAST TRACKED	MIN
Bracco, Chrstine	09/15/11	1,305	130	15		102	57	15
Chu, Amy	09/15/11	1,365	125	14		97	0	14
Collins, Chris	10/03/11	945	100	9		63	8	17
Evans, Jamal	09/26/11	1,095	112	11		78	33	24
Garcia, Matt	09/09/11	1,170	155	17		115	24	13
Kramer, Liz	09/09/11	1,305	142	16		112	36	17
Nolan, Olivia Rose	10/03/11	26	3	0		2	0	13
Palmero, Justin	09/09/11	1,056	120	12		86	18	18
Rupp, Jeremy	09/15/11	1,163	124	13		90	20	17
Sanchez, Rachel	09/09/11	1,230	126	15		106	29	16
Sanders, Renee	09/09/11	1,288	128	16		109	28	16
Turner, Aiden	10/03/11	1,047	105	9		64	0	16
Young, Kevin	09/09/11	1,350	134	17		114	42	19
MEDIA	N RTI	1,170	125	14		97	24	16

Response to Intervention Report

Report Type: Progress Monitoring

Purpose: Use this report to monitor and compare students' responses to the *System 44* Next Generation intervention over time. The report measures the series the students have completed, achieved mastery with, skipped by initial placement, and Fast Tracked. Use the Median RTI as a benchmark for each student's progress and mastery relative to his or her peers.

Follow-Up: Adjust teacher-led instruction and independent practice for students whose progress is slow, who have not had adequate time on the software, or whose mastery is consistently below the Median RTI.

Related Reports: Grading Report, Reading Progress Report, Student Mastery Report, Student Software Performance Report

SmartBar Selection: Grade, Teacher, Class, Group





Response to Intervention Summary Report

ROGRESS					
onitoring ime Period: 09/0	03/12 - 05/31	/13		Accession of the second s	A REPORTED
Students in SYSTI					
ulncy Schoo		_			
ENROLLM	ENT			MEDIAN USAGE PER STUDENT	NO. OF
SCHOOL	STUDENTS IN SYSTEM 44	TOTAL TIME (MIN.)	NO. OF SESSIONS	MASTERY TO DATE (OUT OF 25 SERIES) NO. OF TOPICS MASTERED	TOPICS FAST MIN
Quincy School	4	3,410	2	15 98	4 44
incoln Middle	12	0	0	0 0	0 0
MEDIAN	RTI	752	2	11 83	8 40
Greene,Sarah	SYSTEM 44	(MIN.) 3,410	2	MASTERY TO DATE (OUT OF 25 SERIES) MASTERED 15 98	4 44
ENROLLM		TOTAL	The state	MEDIAN USAGE PER STUDENT	NO. OF TOPICS
TEACHER	STUDENTS IN SYSTEM 44	TIME (MIN.)	NO. OF SESSIONS	MASTERY TO DATE (OUT OF 25 SERIES) TOPICS MASTERED	FAST MIN TRACKED TOP
	1000	3,410	2	15 98	4 44
MEDIAN	RTI	3,410	2	15 98	4 44
usage across a dis progress and mast	report to track strict or school. ery.	Use the	Median RTI	eration progress and as a benchmark for on user group whose	

Report Type: Progress Monitoring (Administrators only)

Purpose: This report tracks *System 44* Next Generation progress and usage across a district or school. Use the Media RTI as a benchmark for measuring progress and mastery.

Follow-Up: Check any *System 44* Next Generation school that shows slow student progress or inconsistent program usage. Contact responsible parties to determine if the program is correctly implemented or if the school needs additional support.

Related Reports: Reading Progress Report, Student Mastery Report, Student Software Performance Report

SmartBar Selection: District, School





Results Summary Report

Time Period: 09/04/ Total System 44 Next	12 - 06/2	440							
Total System 44 Next									
	Generatio	on Licer	ises: 10	0000					
Quincy School									
ENROLLMENT MEDIAN USAGE PER STUDENT			UDENT	SOFTWARE			MOST RECENT PHONICS INVENTORY / READING INVENTORY PERFORMANCE		
SCHOOL	STUDENTS IN SYSTEM 44	SESSION LENGTH (MIN)	TOTAL SESSIONS	SESSIONS PER WEEK	PERCENTAGE OF TOPICS COMPLETED	STUDENTS WITH 0-49% OF TOPICS COMPLETED	STUDENTS WITH 50-79% OF TOPICS COMPLETED	STUDENTS WITH 80-1009 OF TOPICS COMPLETED	PRE-AND-BEGINING DECODERS DEVELOPING DECODERS ADVANCING DECODERS 0 25 50 75 100
Quincy School	7	0	2	1	15%	1	0	0	1 0
	7	0	2	1	15%	1	0	0	1 0
TOTAL Greene, Sara <mark>h</mark> ENROLLMENT			2 N USAGE			s	0 OFTWAR	E	1 0 MOST RECENT PHONICS INVENTORY / READINI INVENTORY PERFORMANCE
Greene, Sarah						s	OFTWAR	E	MOST RECENT PHONICS INVENTORY / READING
Greene, Sarah ENROLLMENT	z	MEDIAN	N USAGE	PER ST		s	OFTWAR	E	MOST RECENT PHONICS INVENTORY / READIN INVENTORY PERFORMANCE

Report Type: Management (Administrators only)

Purpose: This report compares *System 44* usage data and *Phonics Inventory* and *Reading Inventory* results across schools and classes.

Follow-Up: Run the report at the end of each *Phonics Inventory*/*Reading Inventory* test window to track progress and usage.

Related Reports: Reading Progress Report, Student Software Performance Report

SmartBar Selection: District, School





Student Mastery Report

N	Student Ma		port		SYSTEM
PROGRESS MONITORING	School: Quincy Scho Teacher: Sarah Gree Grade: 3 Class: 3-301 Group: Racers d: 09/04/12 - 06/21/13	ene			NEXTensore
	System 44: 12/11/12 pletion: 0 Minutes/Top	ic			
THE SYSTEM	DAT	E STARTED	TOTAL TIME (MIN.)	TOPICS MASTERED/160	PERCENT MASTERED
Consonants		2/11/12	525	34/34	100%
Vowels	1	2/11/12	134	9/11	81%
Sight Words		2/11/12	240	15/21	71%
Word Parts	1	2/11/12	225	15/28	54%
Syllables		N/A	N/A	N/A	0%
Success		2/11/12	270	12/25	48%
Total Scope Sequence		2/11/12	N/A	70/109	64%
001 09 07 09 09					
00 08 00 07 21EKED					
PERCENT MASTERED	Consonants	Vowels	Sight Words Word P SYSTEM 44 SCOPE & SEO		Success
90 90 90 90 90 90 90 90 90 90	s Report		SYSTEM 44 SCOPE & SEO		Success
90 90 90 90 90 90 90 90 90 90	s Report	vidual student's this report to ev vare Scope & Si	SYSTEM 44 SCOPE & SEO response to the System valuate a student's equence.		Success

Report Type: Progress Monitoring

Purpose: This report details an individual student's response to the *System 44* Next Generation instruction. Use this report to evaluate a student's progress through the software scope and sequence over time.

Follow-Up: Correlate students' instructional time on the software with their mastery of Topics in the instructional categories. Provide remediation in areas of slow or inconsistent progress.

Related Reports: Response to Intervention Report, Student Software Performance Report

SmartBar Selection: Student





Student Software Performance Report

AGNOSTIC AGNOSTIC School: Quint Teacher: Sara Grade: 3 Class: 3-301 me Period: 09/04/13 - 11/30	h Greene							NEXTGORING
ine renou. usion is - rino		ENT STATUS						
Current Topic		2.3 Conso	nants h, k					
Scope and Sequence Completi	10/160 Top	pics						
Number of Topics Fast-Tracked (including Initial Placement)	0							
SERIES/TOPIC	NO. OF CYCLES TO MASTERY	TOTAL TIME (MIN.)	SMART ZONE: SOUND CHALLENGE	WORD ZONE: WORD CHALLENGE	SPELLING ZONE SPELLING ZONE	R. UENCY ZONE READ & THINK COMPREHENSION	SENTENCE DICTATION	TOPIC PROGRESS MONITOR SCORE
2.3 Consonants h, k	1	24 min.	76%	▶ 67%	▶ 63%	▶ 57%	-	▶ 66%
	2+	3 min.	-			-	-	-
2.2 Consonants d, f	1	22 min.	82%	76%	70%	75%	-	80%
2.1 Short i	1	28 min.	▶63%	▶ 66%	▶ 68%	72%	-	71%
1.7 Ending -s	1	27 min.	N/A	▶ 56%	▶ 69%	▶ 66%	-	▶ 47%
	2	23 min.	N/A	▶ 62%	72%	▶ 57%	-	▶ 52%
	3*	25 min.	N/A	73%	70%	70%	-	▶ 66%
1.6 Sight Words Study List	1	21 min.	N/A	81%	▶ 65%	85%	-	70%
1.5 Consonants b, r	1	24 min.	77%	77%	70%	▶ 68%	-	85%
1.4 Consonants p, c	1	19 min.	72%	75%	▶ 60%	▶ 65%	-	76%
1.3 Short a	1	24 min.	▶ 62%	▶ 68%	▶ 57%	72%	-	▶ 60%
	2	22 min.	70%	75%	▶ 68%	▶ 66%	-	71%
1.2 Consonants t, n	1	20 min.	82%	80%	73%	70%	-	78%
1.1 Consonants m, s	1	28 min.	78%	72%	▶ 63%	▶ 57%	-	72%
Below Benchmark = 70' PL This topic was bypasse FT This topic was Fast-Tra This topic was Fast-Tra This topic was Provisior N/A Not applicable to this top + This topic was partially of Using This Report Purpose: This report details an	d due to Initial sked ally Promoted pic completed in T	ime Period date	-		_			

Report Type: Diagnostic

Purpose: This report details an individual student's performance in the *System 44* Next Generation software zones for the current and previous Topics.

Follow-Up: Monitor growth and mastery in each topic. Provide one-on-one intervention if the student is not meeting benchmark.

Related Reports: Student Mastery Report

SmartBar Selection: Student



Using *System 44* Next Generation with HMH Teacher Central



Districts and schools using *READ 180* Universal or *English 3D* on HMH Teacher Central may also use *System 44* Next Generation with HMH Teacher Central.

Teachers using HMH Teacher Central to access *READ 180* Universal or *English 3D* classroom tools, program settings and resources may also use HMH Teacher Central to access the SAM settings and reports for *System 44* Next Generation.

The *System 44* Home screen in HMH Teacher Central allows teachers to access the System 44 Next Generation page in ITS, the System 44 Next Generation Dashboards, the Student Digital Portfolio, and SAM.





Accessing System 44 Next Generation from HMH Teacher Central

Search Q	Manage App	lication	To access System 44 Next Generation
Class Roster	5-501		from HMH Teacher Central, click
PROFILE EDITING	* Required Fields		System 44 Next
Select Profile 👻	Assessments	The Phonics Inventory	Generation on the Manage
Basic Information	Literacy	The Reading Inventory English 3D	Applications field in the Class profile on
CANCEL SAVE		CEAD 180 Universal	the Class Management tab.
Product Settings C EDIT	Math	Do The Math	Click Save to save the setting, or

Cancel to exit the profile without saving the change. For more information on setting up a Class profile in HMH Teacher Central, see the *READ 180 Universal Technology User's Guide* on the *READ 180* Universal support site (hmhco.com/read180u/productsupport).

Enrolling Students in *System 44* Next Generation from HMH Teacher Central

Class Roster	Enrollmon	to	To enroll students in System 44 Next
PROFILE EDITING	Enrollmen	ls	Generation from
Select Profile 👻	Chris Collins • Required Fields		HMH Teacher
			Central, click
Basic Information Demographics	Literacy	READ 180 U Stage A (648 Available)	System 44 Next
Guardians		READ 180 U Stage B (17628 Available)	Generation on the
Classes		READ 180 U Stage C (296 Available)	Enrollments field in
Enrollments		System 44 NG (4245 Available)	the Student profile
CANCEL		English 3D Course A Volume 1 (668 Available) English 3D Course A Volume 2 (882 Available)	on the Class
Product Settings C EDIT		English 3D Course B Volume 1 (856 Available)	Management tab.
		English 3D Course B Volume 2 (888 Available)	Click Save to save
		English 3D Course C Volume 1 (86 Available)	the setting, or
	Assessments	Reading Inventory (4991 Available)	Cancel to exit the
		The Phonics Inventory (1144 Available)	profile without
	Math	Do The Math (792 Available)	saving the change.
			For more

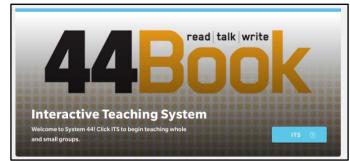
information on setting up a Student profile in HMH Teacher Central, see the **READ 180 Universal Technology User's Guide** on the **READ 180** Universal support site (hmhco.com/read180u/productsupport).





Accessing Interactive Teaching System through HMH Teacher Central

To access the *System* 44 Next Generation screen of the Interactive Teaching System, click the **ITS** button from the *System* 44 home screen in HMH Teacher Central.



For more information on using the ITS with System 44 Next Generation, see the *Interactive Teaching System User's Guide* on the System 44 support site (*page 54*).

Accessing Next Generation Dashboards through HMH Teacher Central

To access the Next Generation dashboards, click **Let's Go** from the 44 NG Dashboard field from the *System* 44 home screen in HMH Teacher Central.

For more information on using the Next Generation dashboards, see the *Next Generation Dashboards User's Guide* on the *System 44* support site (*page 54*).



Accessing SAM through HMH Teacher Central

To access SAM enrollments and settings (*page 5*) through HMH Teacher Central, click **Launch** from the SAM field from the *System 44* home screen in HMH Teacher Central.

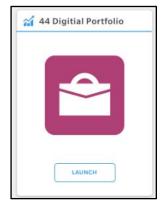






Accessing the Student Digital Portfolio through HMH Teacher Central

To access the Student Digital Portfolio (*page 13*) through HMH Teacher Central, click **Launch** from the 44 Digital Portfolio field from the *System 44* home screen in HMH Teacher Central.



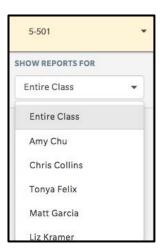
Accessing and Using Reports With HMH Teacher Central

Teachers may access all *System 44* Next Generation reports (*page 37*) through HMH Teacher Central.

From the HMH Teacher Central Home screen, click the **Data Dashboard** tab to open and view a list of the *System 44* Next Generation reports.

To choose Class or Student reports, use the pull-down menu and choose the class or student name.

To access a Class or Student report, click the report name from the Class or Student menus.



To set the time period the report will cover, click in the date field to open the calendar.

										(Res	et	08/08	/2015 - 06/	10/2016
	8/08,	/201	5					6/10	/201	6				Apply	Cance
		A	ug 201	15		>	<		J	un 201	6				
Su	Мо	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa		
26	27	28	29	30	31	1	29	30	31	1	2	3	4		
2	3	4	5	6	Ţ	8	5	6	7	8	9	10	44		
9	10	11	12	13	14	15	12	13	14	15	-16	17	-18		
16	17	18	19	20	21	22	49	20	21	22	23	24	25		
23	24	25	26	27	28	29	26	27	28	29	30	1	2		
30	31	1	2	3	4	5	3	4	5	6	Z	8	9		

Select the dates the report will cover, then click **Apply**. The date range will appear at the top of the report. To cancel the operation, click **Cancel**.

Click **Reset** to clear the date range.

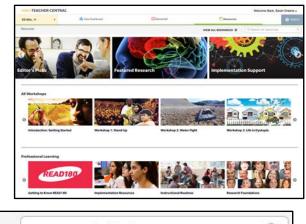




Accessing and Using Resources With HMH Teacher Central

System 44 Next Generation resources may be accessed through HMH Teacher Central Resource Library. Click the Resources tab to open the Resource Library.

Click the Resources tab to open the Resource Library. Click a category to view the resources in that group.



VIEW ALL RESOURCES O

cause and effect

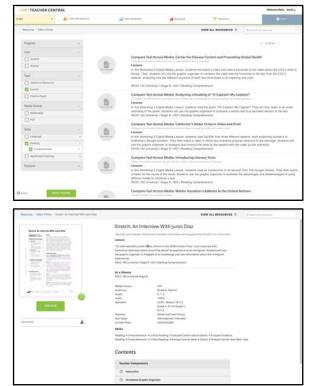
To search for a particular resource, or to search by author or keyword, use the Search function. Enter a search term (title, author, lesson, concept, keyword) and click the Search icon. The Resource Library will open with the resources filtered by the search term. To view a list of all the resources in the library, click **View All Resources**.

To filter the selection list, click the filter areas in the menu at the left, then click the checkboxes to select filters. Click **Apply Filters** to view the filtered list. To clear all filters, click **Reset**.

Click the resource in the list to view it in detail.

The Resource screen contains summary information about the document. To preview the resource, click **Preview**.

The Preview opens on the first page of a PDF, the graphic of a video or multimedia resource, or a thumbnail of an image. To download the resource, click **Download**.



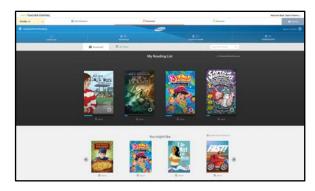




Using the Independent Reading Bookshelf

Students in classes using System 44 Next Generation with HMH Teacher Central will use the Independent Reading bookshelf rather than the *Reading Counts!* and eBook libraries.

To view the Independent Reading bookshelf, click the Bookshelf tab.



The Bookshelf in HMH Teacher

Central replicates the student Independent Reading experience, allowing teachers to view the titles students are reading and which titles are trending. For more information on the Independent Reading bookshelf, see the *System 44 Next Generation Software Manual* at the System 44 Next Generation support site (*page 54*)





Technical Support

For questions or other support needs, visit the <u>System 44 Product Support</u> website at: <u>hmhco.com/s44ng/productsupport</u>.

EDUCATION product support	Programs	Notices	FAQs		×	Contact Us 👤 Live He
	SYSTEM 44 NEXT	GENERATIO	N PRODU	CT 9	SUPPORT	
SYSTEM	To access the latest technical i resources listed below. These updates, and detailed technica	nformation for System resources include spec	44 Next General	tion, pla	ease select from our	NEED HELP? Can't find what you're looking for? Contact Us>>
EXTGENERATION	Are you maximizing your techn Support Plans your educators via phone, email or Web Chat. updates and point releases. Learn More (PDF) >>	and technicians can o	ommunicate dire	ctly wit	th our technical experts	
	PRODUCT INFORMATION	SOFTWARE UPDATE	MANUALS	6		
YSTEM 44 ENTERPRISE	PRODUCT INFORMATION		MANUALS	F	PS 321 W >	VILLIAM PENN SCHOOL edit
YSTEM 44 ENTERPRISE DITION TO NEXT ENERATION			MANUALS		PS 321 W >	VILLIAM PENN SCHOOL edit
VSTEM 44 ENTERPRISE DITION TO NEXT ENERATION Dupgrade to Next	Click on the appropriate docu	ment to download. Date	Version		>	VILLIAM PENN SCHOOL odit
YSTEM 44 ENTERPRISE DITION TO NEXT ENERATION Upgrade to Next eneration follow the	Click on the appropriate docu	ment to download. Date	Version		Pages	VILLIAM PENN SCHOOL edit
VSTEM 44 ENTERPRISE DITION TO NEXT ENERATION Upgrade to Next eneration follow the lowing steps: 1. Install Next Generation	Click on the appropriate docu Title System 44 Next Generatio	ment to download. Date n v2.4 Installation Guid 01-01-15	Version e v2.4	Size	Pages	
VSTEM 44 ENTERPRISE DITION TO NEXT ENERATION Upgrade to Next eneration follow the lowing steps: 1. Install Next	Click on the appropriate docu Title System 44 Next Generatio Whole Book	ment to download. Date n v2.4 Installation Guid 01-01-15	Version le v2.4	Size	Pages	
YSTEM 44 ENTERPRISE DITION TO NEXT ENERATION Upgrade to Next eneration follow the lowing steps: 1. Install Next Generation Software 2. Unenroll Students from Enterprise	Click on the appropriate docu Title System 44 Next Generatio Whole Book System 44 Next Generatio	ment to download. Date n v2.4 Installation Guid 01-01-16 n v2.4 Software Manua 01-01-16	Version e v2.4 v2.4	Size	> Pages 51	Download Now >>
YSTEM 44 ENTERPRISE DITION TO NEXT ENERATION Upgrade to Next aneration follow the llowing steps: 1. Install Next Generation Software 2. Unenroll Students from Enterprise Edition Software 3. Call 1-877-234- 7323 to Convert	Click on the appropriate docu Title System 44 Next Generatio Whole Book System 44 Next Generatio Whole Book	ment to download. Date n v2.4 Installation Guid 01-01-16 n v2.4 Software Manua 01-01-16	Version e v2.4 v2.4 uneration v2.4	Size	> Pages 51 70	Download Now >>
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At the site, users will find program documentation, manuals, and guides, as well as Frequently Asked Questions and live chat support.

For specific questions regarding the *System 44*, contact customer service to speak to a Houghton Mifflin Harcourt technical support representative at:

- 1-800-283-5974 (current version of *System 44*)
- 1-800-927-0189 (other versions)

For specific questions about using SAM with *System 44* programs, click **Help** in the Quick Links along the top of any screen in SAM.

