

HMH Teacher Central™ Home

HMH Teacher Central is a comprehensive digital teaching platform that includes tools and resources to support effective classroom management and instruction. Examine the features of your home page:

- 1 Select the **TEACH** button to go directly to the Digital Teacher's Edition, your primary resource for guiding Whole- and Small-Group Learning.
- 2 Monitor average zone performance with the **READ 180 Student App data snapshot**. Click **VIEW REPORT** to quickly access the Student App report from the Data Dashboard.
- 3 View class reading performance levels at a glance with the **Reading Inventory data snapshot**. Click **VIEW REPORT** to quickly access the Lexile Proficiency and Growth report from the Data Dashboard.
- 4 Manage classroom settings and tasks from **Class Management**.

Navigation Bar

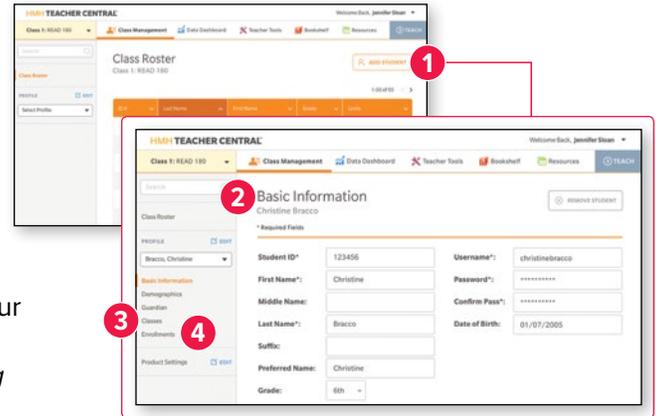
- 1 Select a **READ 180 class**. Your HMH Teacher Central experience will be tailored based on the class you choose from the class pull-down menu.
- 2 Select the gold **Class Management** tab to complete setup and administrative tasks.
- 3 Select the blue **Data Dashboard** tab to access analytics and real-time progress metrics to monitor student performance and adjust instruction.
- 4 Select the purple **Teacher Tools** tab to access easy-to-use management tools that enhance instruction and student learning.
- 5 Select the orange **Bookshelf** tab to view the Student Bookshelf and review the **READ 180 Universal Independent Reading Library** and resources.
- 6 Select the green **Resources** tab to access searchable resources, including materials for differentiation, practice, assessment, and professional learning.
- 7 Select the **TEACH** button from either the navigation bar or HMH Teacher Central Home to go directly to the Digital Teacher's Edition.

Class Management

Use the Class Management tab to adjust your class rosters, enroll students, and edit settings and profiles.

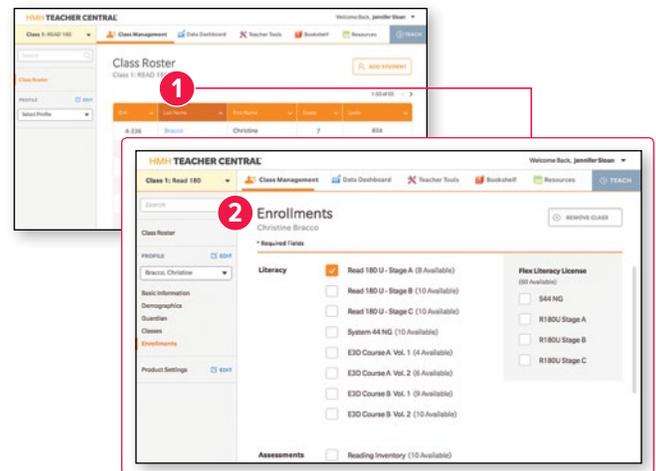
Add a Student Add a student profile to your *READ 180* class.

- 1 Click **ADD STUDENT** from the Class Management tab.
- 2 Enter **Basic Information** for your new student, such as name, grade, and birthdate as well as demographics and guardianship.
- 3 Click **Classes** from the Student Profile screen to place your new student in the correct class.
- 4 Click **Enrollments** from the Student Profile screen to enroll your new student in assessments such as the *Reading Inventory*. Students will need to be enrolled in and assigned the *Reading Inventory* assessment before they can access the test.



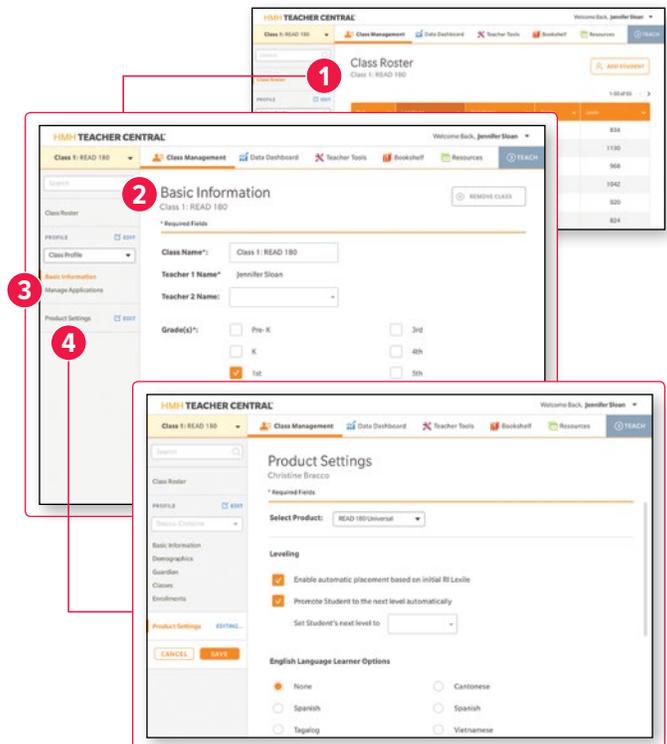
Enrolling Current Students Enroll current students in Stages, programs, and assessments.

- 1 From the Class Management tab, click a student's name from the **Class Roster**.
- 2 From the Student Profile, click **Enrollments** to enroll your new student in assessments such as the *Reading Inventory*.



Manage Class Information Manage class settings such as language preferences, manual leveling, and automatic placement.

- 1 From the Roster screen on the Class Management tab, click **EDIT** next to profile under Class Roster.
- 2 Enter **Basic Information** about the class, including the teachers' names and grade levels of the students.
- 3 Click **Manage Applications** to manage applications students in the class are using.
- 4 Click **Product Settings** to set and edit product controls for all students in the class. Specify how students' leveling information is applied within the Student Application. Enable English language learner and other supports for all students.

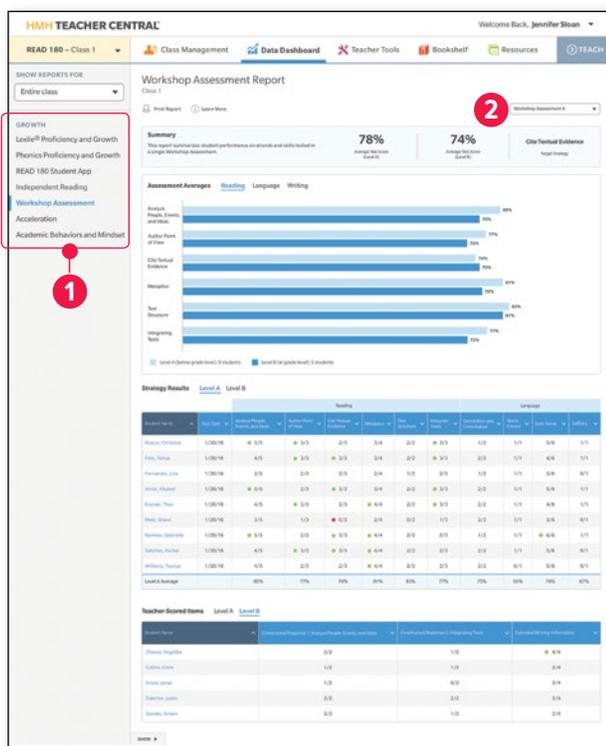


Data Dashboard

Use the Data Dashboard to view actionable data and monitor class and student performance.

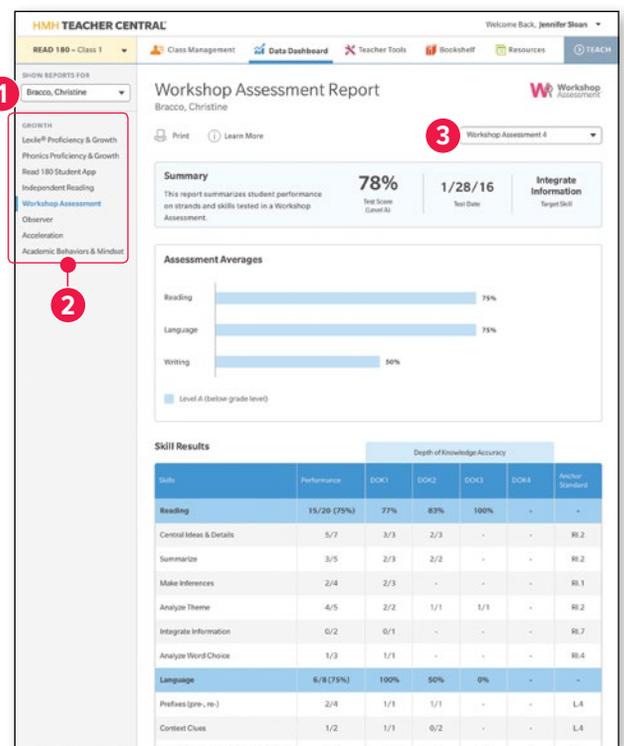
Run a Class Report You have the option to view either class or student reports from the Data Dashboard. Class reports allow you to view high-level information at a glance and adjust instruction as needed.

- 1 Select a report from the left side of the screen to view. (When you first arrive to the Data Dashboard, the default display will be the class report for the Lexile Proficiency and Growth Report.)
- 2 Choose from the pull-down menu on the right side of the screen to select specific data or a time frame to narrow your results.



Run a Student Report Drill down with student reports and adjust instruction based on individual, differentiated needs.

- 1 To view a student report, select a student from the pull-down menu under SHOW REPORTS FOR.
- 2 Select a report from the left side of the screen to view the student-level report.
- 3 Choose from the pull-down menu on the right side of the screen to select specific data or a time frame to narrow your results.



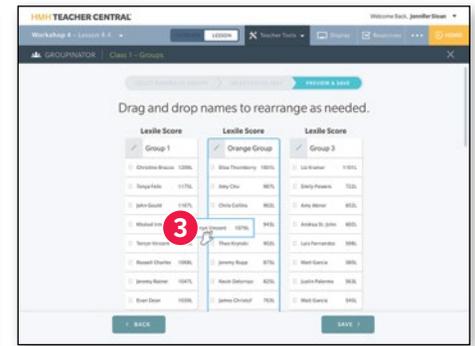
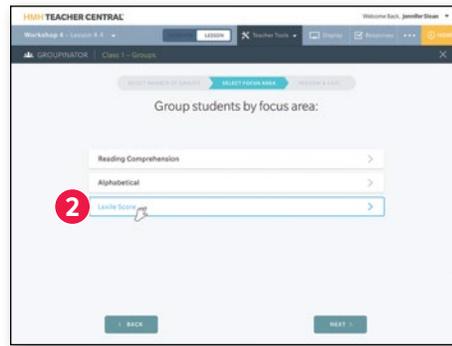
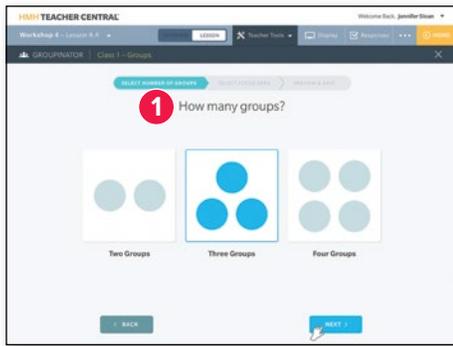
The screenshot shows the 'Teacher Tools' section. The 'Featured Tool' is 'Observe Board', which allows users to watch videos to find out how easy it is to input and save student data. The 'My Tools' section includes:

- 1 Flightboard**: Display daily groups and set rotation times to facilitate student independence.
- 2 Observe Board**: Track student performance in whole and small group.
- 3 Groupinator**: Facilitate effective differentiation by using performance data to regroup students.
- 4 Assignment Board**: Manage and review student assignments and assessments.

Teacher Tools

Use the Teacher Tools to increase engagement, enhance instruction, and maximize student learning.

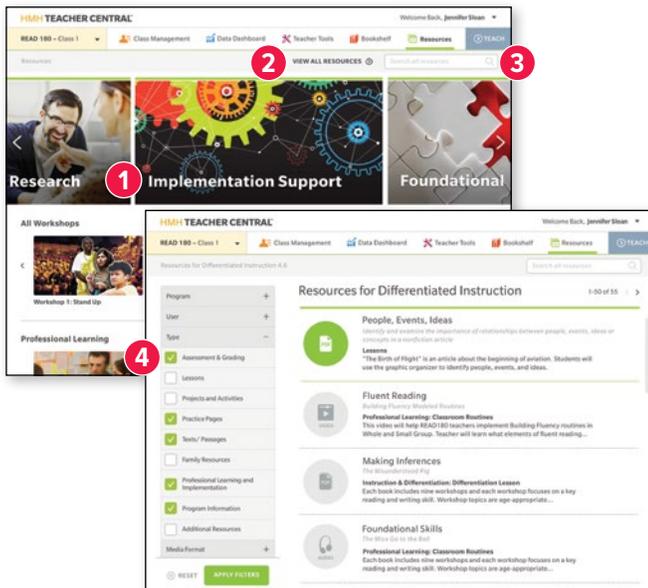
- 1 **Flightboard** Project the Flightboard to provide guidance to students during rotations, as well as to increase student independence and class efficiency.
- 2 **Observe Board** The Observe Board supports you in observing and monitoring students' progress during instruction and targeting where they need help most.
- 3 **Groupinator** The Groupinator dynamically assigns students groups for small-group rotations.
- 4 **Assignment Board** The Assignment Board enables you to assign, review, and comment on student work.



Groupinator®

The Groupinator assigns students to groups for small-group rotations. Access the Groupinator from the Teacher Tools tab.

- 1 Select the number of groups. You can choose to match your model for blended learning.
- 2 Sort the groups. You can sort automatically by reading comprehension, alphabetically, or by Lexile score.
- 3 Adjust instructional groups by dragging and dropping student names.

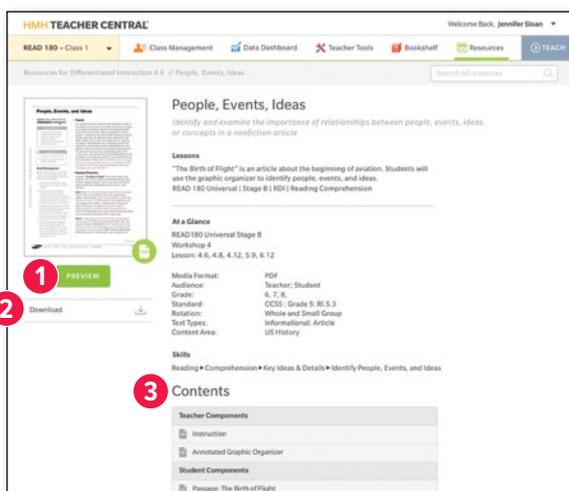


Resources

Extend student learning, differentiate instruction, and support professional learning with the Resources tab. Resources are sorted into collections based on your selected *READ 180* class.

Search for a Resource

- 1 Click any collection to view its resources.
- 2 Click the arrow next to VIEW ALL RESOURCES at the top right of the screen to view a comprehensive list of resources.
- 3 Enter a resource name or keyword in the search field at the top right of the screen. Then click the magnifying glass to view and select resources.
- 4 Use filters from the results page to narrow your search.



Download and Print a Resource

After you have selected your resource, you can download and print a PDF version.

- 1 Click **PREVIEW** to access a larger view of the resource.
- 2 Click **Download** to download and print the resource.
- 3 Resources may include both teacher components and student components, such as a student lesson page and an answer key for the teacher.

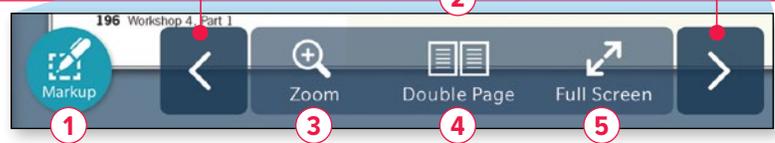
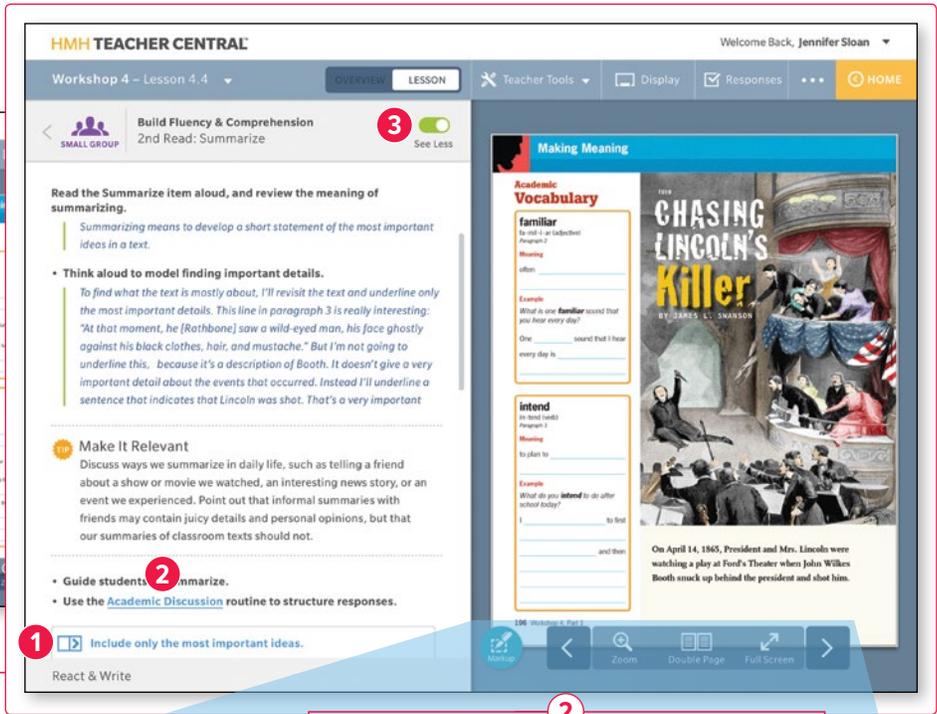
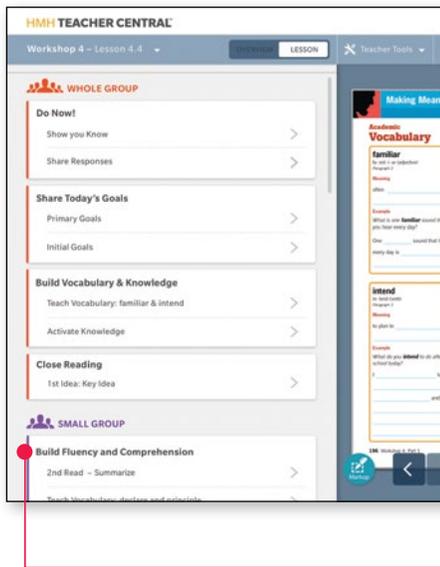
Your Digital Teacher's Edition

The Digital Teacher's Edition supports daily instruction with multimedia displays and point-of-use formative assessment, data, differentiated resources, and professional learning. Click **TEACH** from the HMH Teacher Central Home to access the Digital Teacher's Edition.

Navigation Bar

- 1 Workshop Selector** Quickly jump back to the Digital Teacher's Edition Table of Contents or the Workshop Table of Contents for easy navigation.
- 2 Overview vs. Lesson** Toggle between the Overview, which provides high-level information, and the Lesson, which provides detailed content.
- 3 Teacher Tools** Click Teacher Tools to access the Observe Board, Groupinator, Flightboard, Assignment Board, Class Poll, and Student Selector at point of use.
- 4 Display** Show *Real Book* pages using a projector or interactive whiteboard.
- 5 Responses** Choose to display sample student response to items on *Real Book* pages.
- 6 Ellipses** Click this button to change the font size of the lesson panel, or to open a new window to display the *Real Book*. See the *READ 180 Universal Technology User's Guide* for additional information on displaying and projecting.
- 7 Home** Return to HMH Teacher Central Home by clicking **HOME**.

The screenshot shows the HMH Teacher Central interface. At the top, the navigation bar includes 'Workshop 4 - Lesson 4.4' (1), 'OVERVIEW' (2) and 'LESSON' tabs, 'Teacher Tools' (3), 'Display' (4), 'Responses' (5), an ellipsis menu (6), and a 'HOME' button (7). The left sidebar contains sections for 'Goals', 'Heads Up', 'Professional Learning', 'Just-in-Time Data', and 'Resources for Differentiated Instruction'. The main content area displays a 'Making Meaning' section with 'Academic Vocabulary' cards for 'familiar' and 'intend', and a 'CHASING LINCOLN'S Killer' article with an illustration of a theater scene. A bottom toolbar includes 'Markup', 'Zoom', 'Double Page', and 'Full Screen' options.



Your Digital Teacher's Edition (continued)

Lesson Instruction appears on the left, and *Real Book* pages appear on the right.

- 1 **Display** Displayable features throughout the Digital Teacher's Edition are marked by blue text and an arrow symbol (). Click the text you wish to display above the *Real Book* page.
- 2 **Embedded Resources** Clickable resources are embedded to support instruction throughout the Digital Teacher's Edition, such as expanded routine steps and formative assessment strategies. Click the resource links to see more.
- 3 **See Less or See More** When viewing the instruction for a section, you can choose to either See Less or See More using the toggle at the top of the screen. The See Less view provides basic steps for the lesson. The See More view provides scripting and additional supports for planning and teaching.

Interacting With the *Real Book*

- 1 **Markup** Use the Markup tool to enter your own responses to items on a *Real Book* page. You may also choose to have students come up to your computer to enter responses.
- 2 **Arrows** Use the arrows on the left and right to navigate among *Real Book* pages.
- 3 **Zoom** Click **Zoom** to see a magnified view of a *Real Book* page.
- 4 **Double Page** Click **Double Page** to view two consecutive pages of the *Real Book*.
- 5 **Full Screen** Click **Full Screen** to see a full-screen view of a *Real Book* page.



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