



# *FASTT Math*

## Installation Guide

For use with *FASTT Math* Enterprise Edition version 2.3 or later  
and Scholastic Achievement Manager version 2.3 or later

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PDF0681 (PDF)

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## Introduction

The *FASTT Math Installation Guide* shows how to install the *FASTT Math* Enterprise Edition and Scholastic Achievement Manager (SAM) software. The sections in this book correspond to the discs in the *FASTT Math* installation kit.

## Getting Started

Scholastic recommends that these programs be installed by a school or district administrator; however, anyone with the following attributes may install the software:

- Access to the server computer on which the *FASTT Math* software will be installed.
- Full network-level administrator permissions, including permissions that allow modifying network settings and user privileges. This is controlled by a network administrator, as determined by school or district IT policies.

## Windows and Mac OS X Platforms

Installation steps on Windows- and Mac OS X-based platforms are essentially the same, and any significant differences are noted in the text. Windows- and Mac OS X-based screens display slightly different button designs but, unless otherwise noted, all labels are the same.

## Server Technical Requirements

See the [Scholastic Education Technology Programs System Requirements & Technical Overview](#) for version 2.3, at the [Scholastic Education Product Support](#) website (page 40), for server and workstation requirements.

Before installing *FASTT Math*, visit the [Scholastic Education Product Support](#) website to download the most recent software updates.

## A Note to Scholastic Hosting Customers

This guide is for customers installing Scholastic Achievement Manager on local servers, not for customers using Scholastic Hosting Services. See the [Scholastic Hosting Users' Guide](#) at the [Scholastic Education Product Support](#) website for information on setting up and using Scholastic Hosting Services.

## **FASTT Math and SAM Installation**

Installing *FASTT Math* Enterprise Edition is a multistep process that covers:

- Installing SAM software on a server and establishing network connections to workstations
- Installing *FASTT Math* software on a server and establishing network connections to workstations
- Activating SAM licenses

SAM version 2.3, included in the *FASTT Math* installation kit, will deactivate older versions of other Scholastic programs. These programs will need to be upgraded to version 2.3 to work with SAM version 2.3. Installing SAM version 2.3 automatically upgrades an older server to version 2.3. Other programs will automatically reactivate after installing the 2.3 versions.

**IMPORTANT:** Only upgrades from version 1.9 or later are supported. Users attempting to upgrade to version 2.3 from versions earlier than version 1.9 should contact Scholastic Technical Support (*page 40*).

## **Installation Order**

Scholastic strongly recommends performing the installation in the following order:

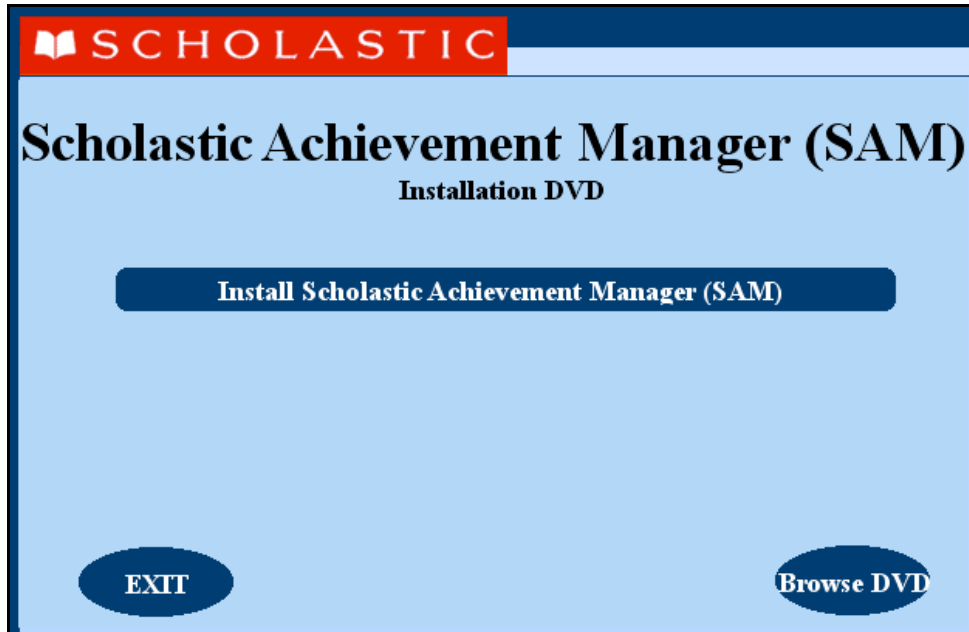
1. **SAM Software (Disc 1):** Installs SAM software on the server and establishes the connection between the server and workstation computers as well as SAM Connect.
2. **FASTT Math Software (Disc 2):** This is the *FASTT Math* software, which should be installed on the same server where the SAM Server is installed. It also contains instructions for linking to the *FASTT Math* client through a browser.

If SAM is already installed on the server, users may proceed directly to *FASTT Math* installation (*page 32*).

If upgrading from a pre-2.0 version, please note that the version 2.3 software is browser-based and resides on the server so old clients will remain on student workstations. Scholastic strongly recommends removing desktop shortcuts for all previous versions of Enterprise Edition applications from all student workstations.

## Installing SAM

To begin installing:

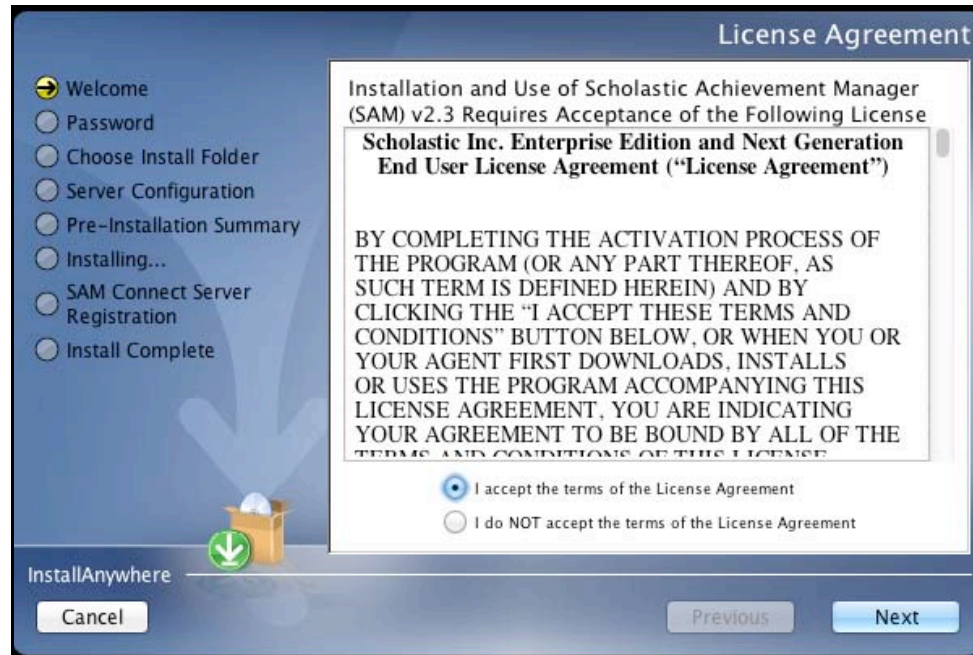


Insert the SAM Installation DVD (Disc 1) into the DVD drive of the server computer that will house the SAM Server. Double-click the **SAM Server** disc on the desktop, then click **Install SAM** to begin the installation process.

**Windows Installation Note:** On Windows platforms, the screen appears directly after inserting the DVD.

## License Agreement Screen

The License Agreement Screen is the first screen to appear.



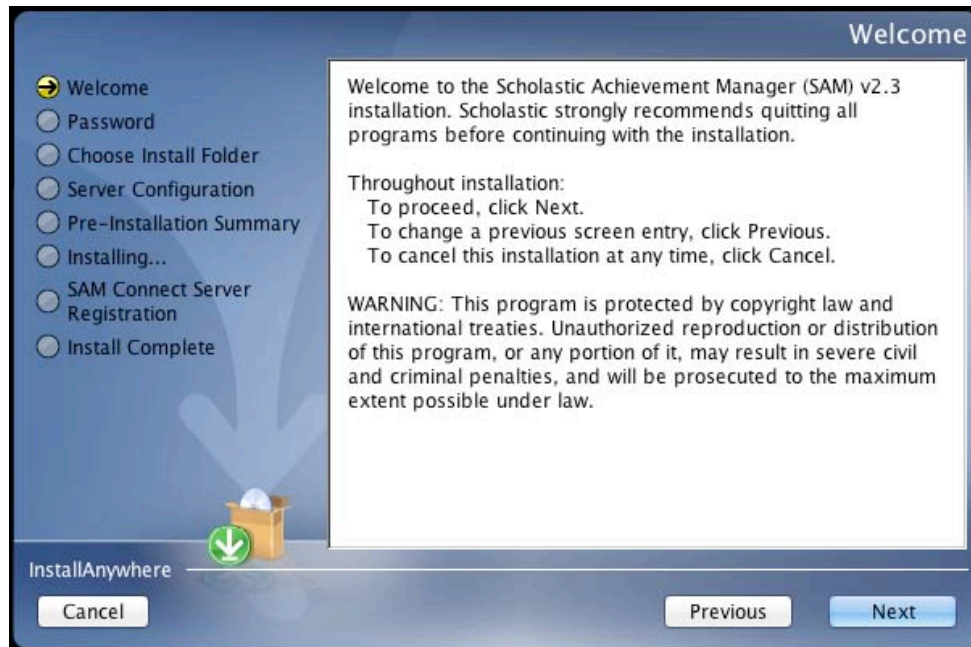
Installing and using SAM requires accepting the License Agreement. Click the button next to **I Accept the Terms of the License Agreement** to accept the agreement and continue with the installation process.

Selecting **I Do NOT Accept the Terms of the License Agreement** stops the installation process at this step.

Click **Next** to continue.

## Welcome Screen

After accepting the License Agreement, the installation Welcome Screen appears:



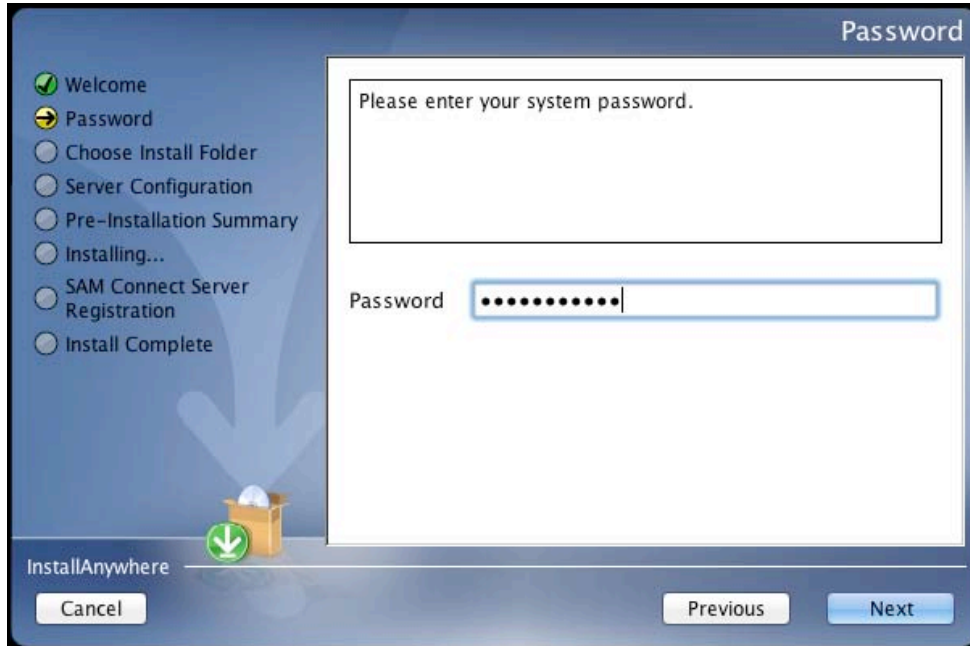
Installation instructions appear in the right window, while the left side of the screen displays progress through the installation process. The following buttons appear throughout the process:

- **Next:** Click to continue the installation
- **Previous:** Click to return to a previous screen
- **Cancel:** Click to exit the installation process at any time

Click **Next** to continue.

### Password Screen

If installing on a Mac OS X-based server, the Password Screen appears.

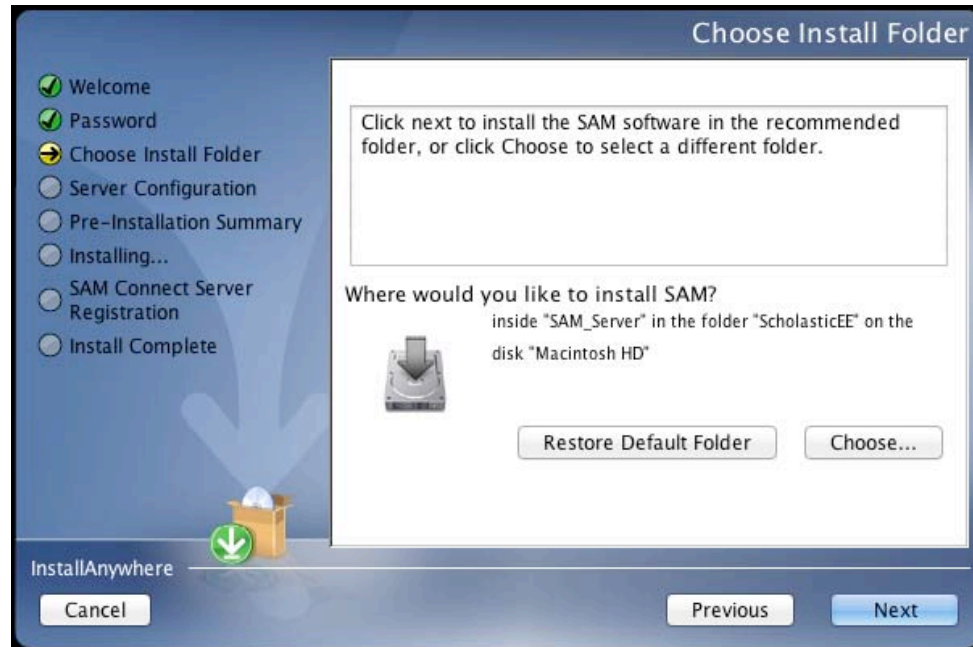


Enter the system administrator password for this machine. Click **Next**. The installer scans the computer and configures the installation process for the system.



## Choose Install Folder Screen

The system finds the folder where the server folders and files will be installed.



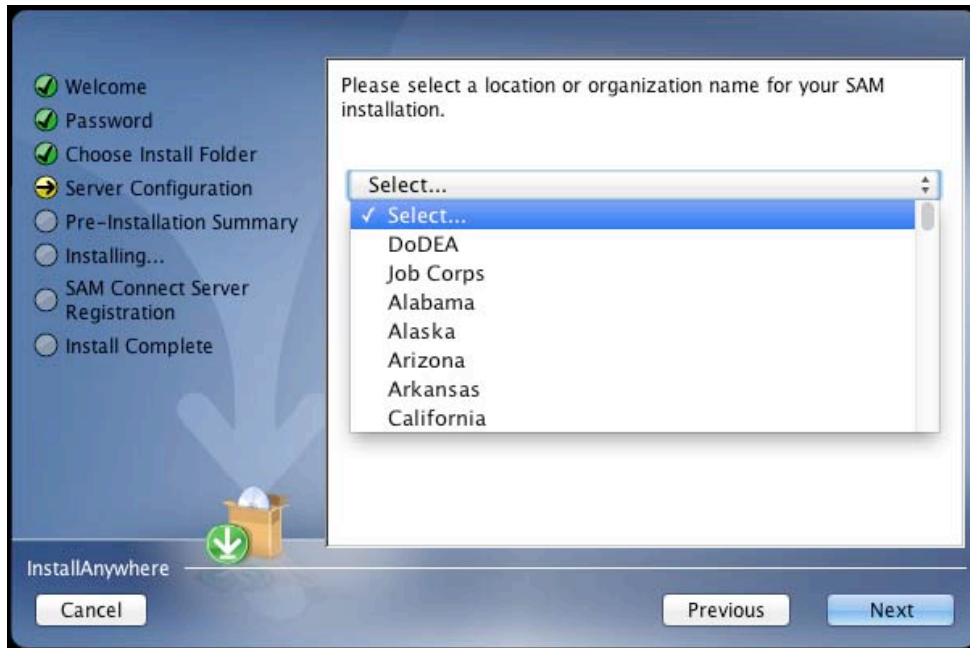
Click **Choose** to select a different folder. Click the **Restore Default Folder** button to return to the default selection after clicking **Choose**.

**NOTE:** If upgrading from an earlier version of SAM, the installer will find the current installation and select it. **Do not change the folder the installer selects.** The installer will also back up the existing database, so check to make sure there is sufficient space on the server's hard drive for this operation.

Click **Next** to continue. The program configures the installer for the system and starts the SAM Server. If upgrading an older version of SAM, the installer will import data to the new version at this time. This may take a few minutes before the installer moves on to the Choose Location Screen.

### Choose Location Screen

On this screen, select the location (state) or organization name for the SAM installation from the pull-down menu:

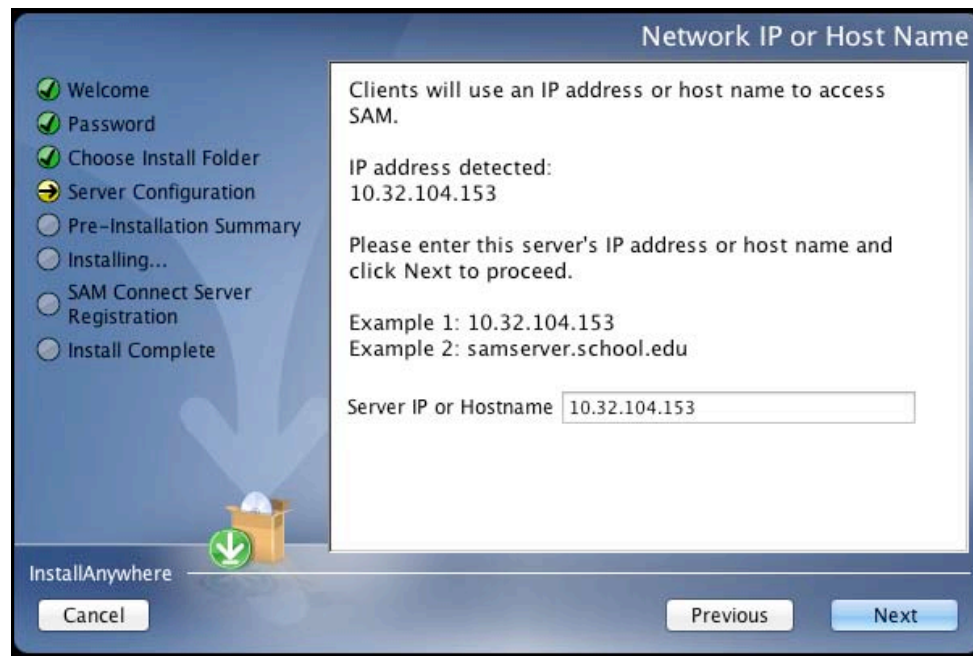


Click **Next** to continue installation.

## Server IP or Hostname Screen

The system automatically detects and displays the SAM Server's IP address, which is used by workstations to communicate with the SAM Server.

**NOTE:** The IP address shown below is an example; your SAM Server IP address will be different.



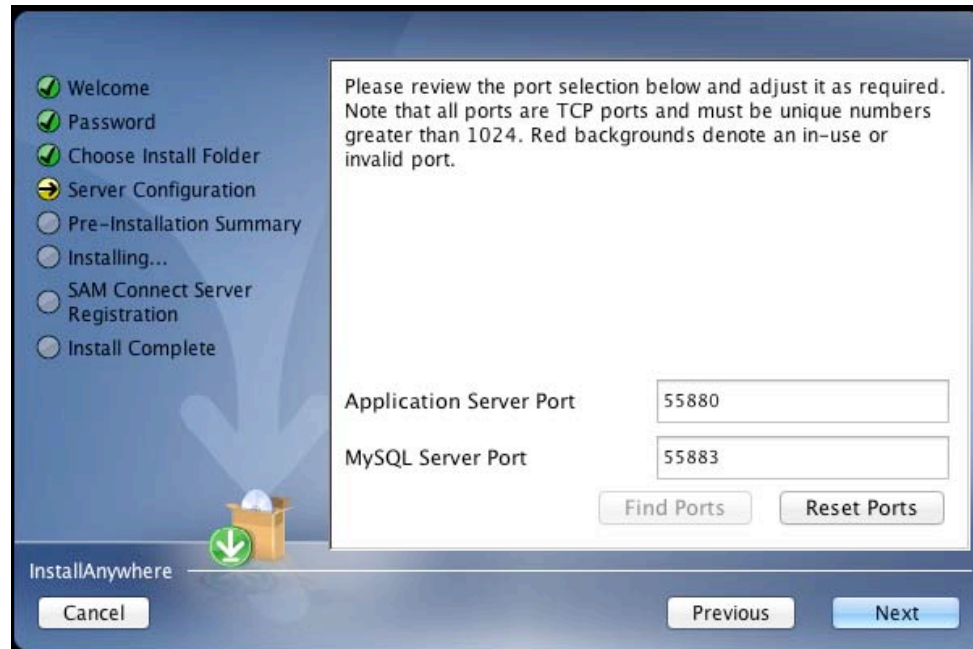
The program will automatically load the server software to this IP address; make sure the IP address is correct as displayed. If it is not, enter the correct IP address.

If the server has more than one NIC card, this screen will display multiple IPs. Choose the IP that the workstations will use. The server IP and workstation IP must match.

Click **Next** to continue.

## Port Configuration Screen

The Port Configuration Screen appears next.



This screen lists the ports selected by the installation program. Scholastic recommends letting the installation program find and set ports. If port number fields are in red, the ports numbers are in use and need to be changed. Port numbers that are black should be used as is.

To change a port, click **Find Ports**, and the program will find an available port. To reset the original ports, click **Reset Ports**.

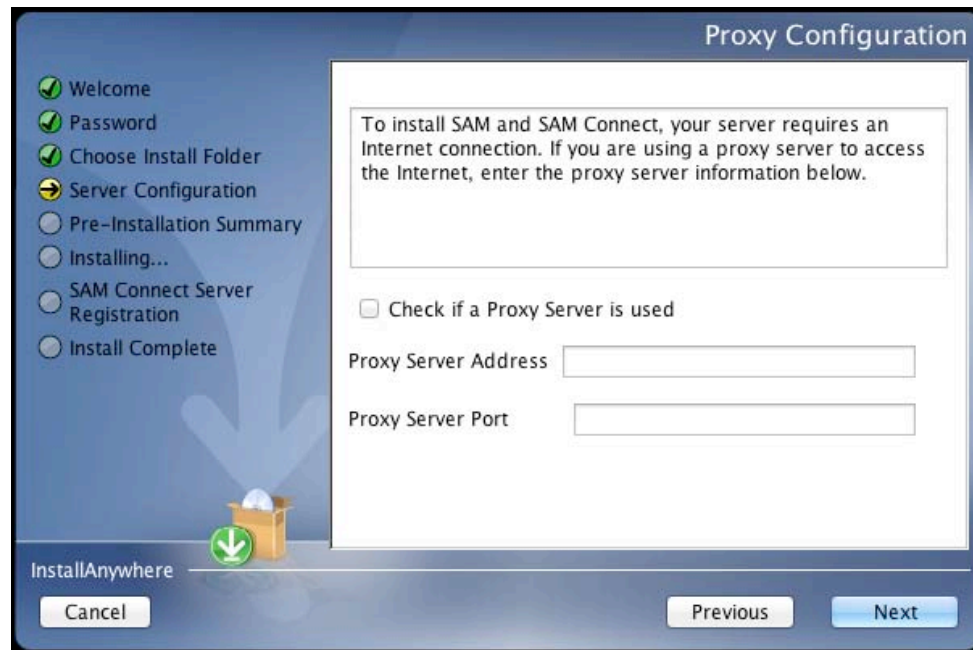
The standard application server port number used for student and teacher workstations is 55880. Selecting this or any other port opens a window reminding installers that the port must be allowed to clear any firewall settings. Access your system's firewall program to confirm that this port may be used to communicate with the workstations.

See the [Scholastic Education Product Support](#) website for more information on ports and firewalls.

Click **Next** to continue.

## Proxy Configuration Screen

The Proxy Configuration Screen configures the software for the server's Internet connection.

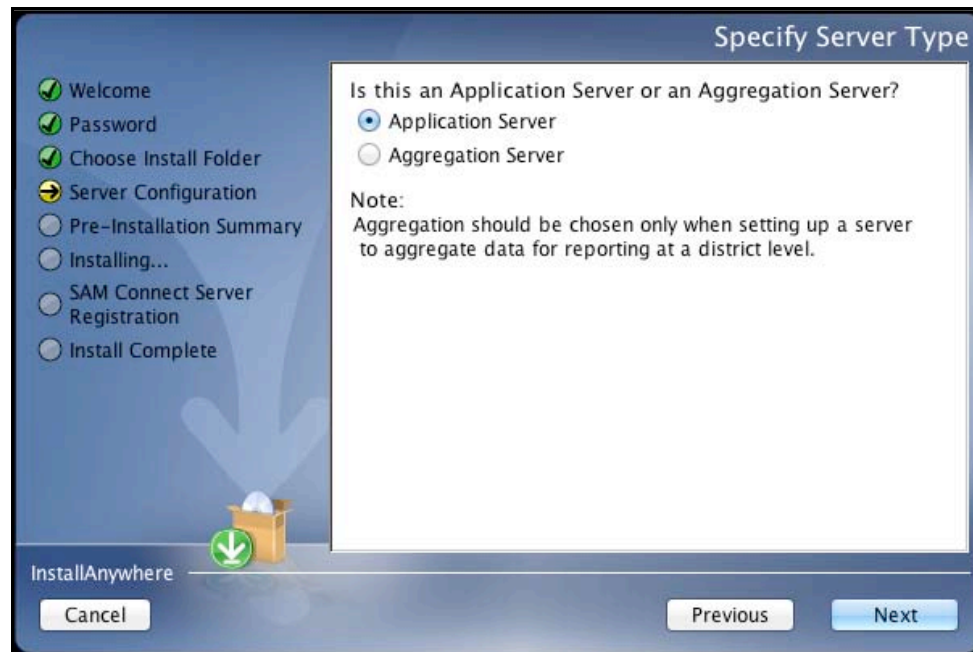


Full installation of Next Generation programs requires installing SAM Connect, which allows the local SAM Server to communicate directly with Scholastic over the Internet. To do that, the SAM Server must find and configure the computer's Internet connection. If using a proxy server to connect to the Internet, click the **Check If a Proxy Server Is Used** box and enter the proxy server address and port.

Click **Next** to continue.

## Specify Server Type Screen

This screen asks users to name the type of server to which SAM is being installed.



Choose **Application Server** unless setting up the SAM Server to aggregate data for reporting at the district level. In these cases, choose **Aggregation Server**. See the [SAM Data Management Manual](#) for more information on aggregation servers.

Click **Next** to continue.

## Program Deactivation Screen

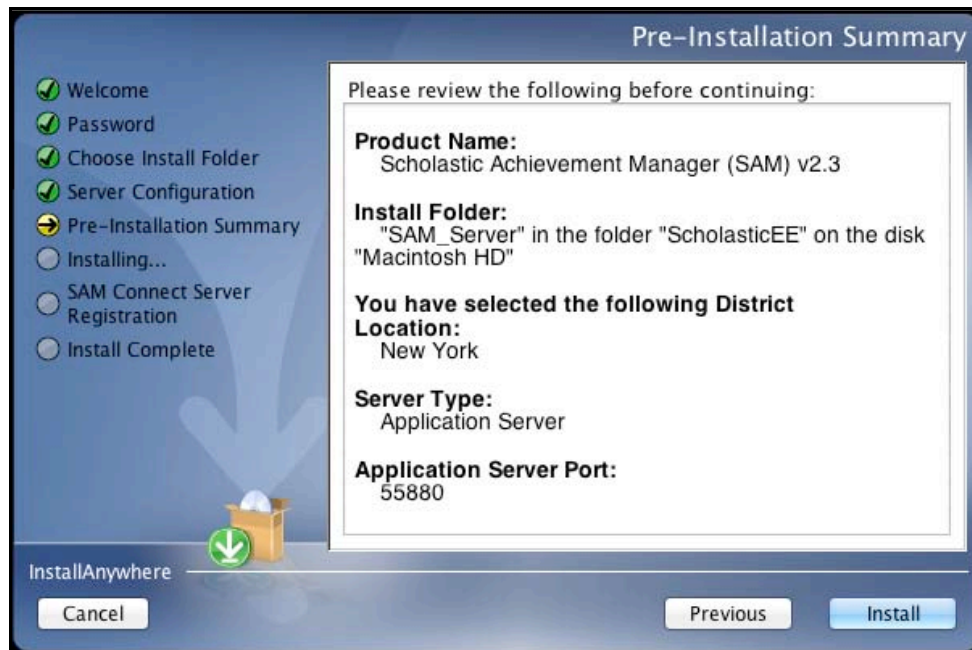
If upgrading from an earlier version of SAM, the installer will deactivate the older versions of Scholastic programs.

Install the 2.3 version of each of the programs listed when the SAM Server installation is complete.

Click **Next** to continue.

### Pre-Installation Summary Screen

This screen displays the system settings and resources required for the SAM Server installation. Review this screen carefully.



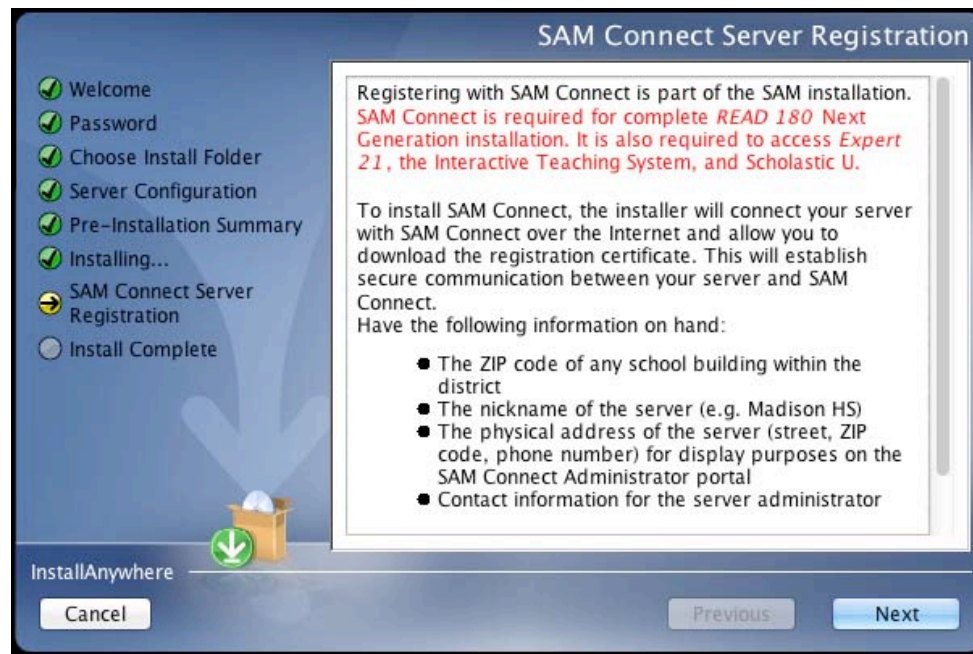
After reviewing and verifying all the information, click **Install** to continue.



## SAM Connect Server Registration Screen

The SAM Connect Server Registration Screen appears prior to the Install Complete Screen.

**SAM Connect is required for complete installation of all Next Generation programs.**



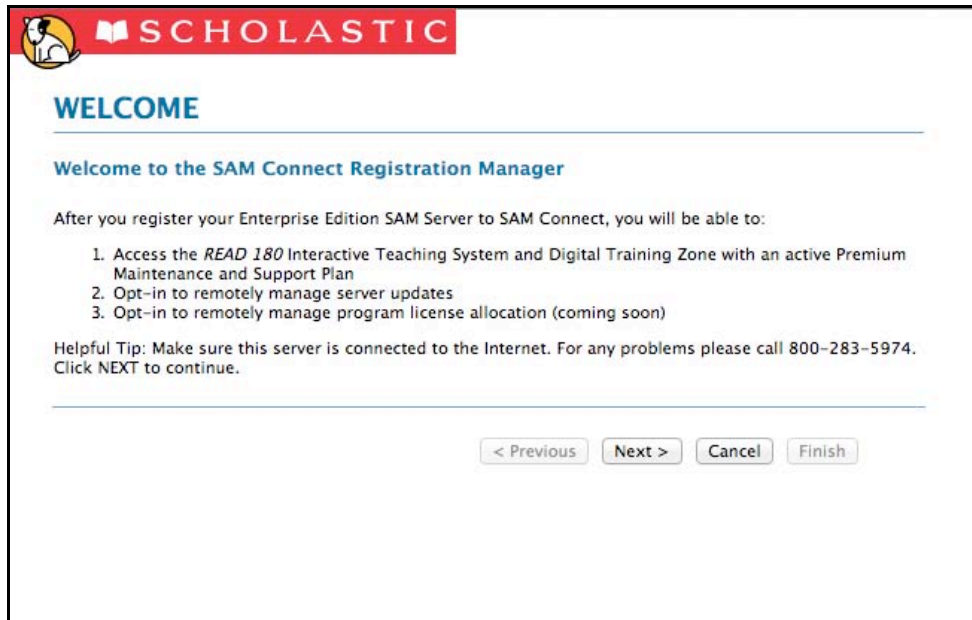
Before clicking **Next**, have the ZIP code of any school in the district on hand. Clicking **Next** opens an Internet browser through which you register for SAM Connect and download the registration certificate.

Click **Next** to continue. The SAM Connect Registration Wizard opens in the Internet browser.



## SAM Connect Registration Wizard Welcome Screen


The first screen of the SAM Connect Registration Wizard is the Welcome Screen.



Click **Next** to continue.

### Registration Code Entry Screen

The first screen in the Registration Wizard is the Registration Code Entry Screen.

 **SCHOLASTIC**

**STEP 1 OF 5: ENTER CONTACT INFORMATION OR REGISTRATION CODE**

Please enter registration code

Registration Code\*

If your registration code is unknown or inactive, please click [here](#).

At the prompt, enter the district registration code. If you do not know the registration code, or if the district does not have one, click the provided link to open the Registration Manager.

Once the registration code is entered, click **Next** to continue.

### Registration Manager Screen

Clicking the link from the Registration Code Entry Screen opens the Registration Manager. Use the Registration Manager to retrieve or activate a registration code.

**SAM Connect Registration Manager** ✕

Please enter the required\* information to generate your registration code

Salutation

First Name\*

Middle Name

Last Name\*

Suffix

Job Title\*

Phone Number\*  e.g., 555-555-5555

Email Address\*

Confirm Email Address\*

Request SAM Connect Portal account

**\* REQUIRED**

Fill in all fields, then select the **Request SAM Connect Portal Account** box to create a SAM Connect portal account. Click **Save Contact** when finished.

**SCHOLASTIC**

**STEP 1 OF 5: ENTER CONTACT INFORMATION OR REGISTRATION CODE**

Please enter registration code

Registration Code\*

If your reg

**SAM Connect Registration Manager**

Please enter the required\* information to generate your registration code

Salutation

First Name\*

Middle Name

Last Name\*

Suffix

Job Title\*

Phone Number\*  e.g., 555-555-5555

Email Address\*

Confirm Email Address\*

Request SAM Connect Portal account

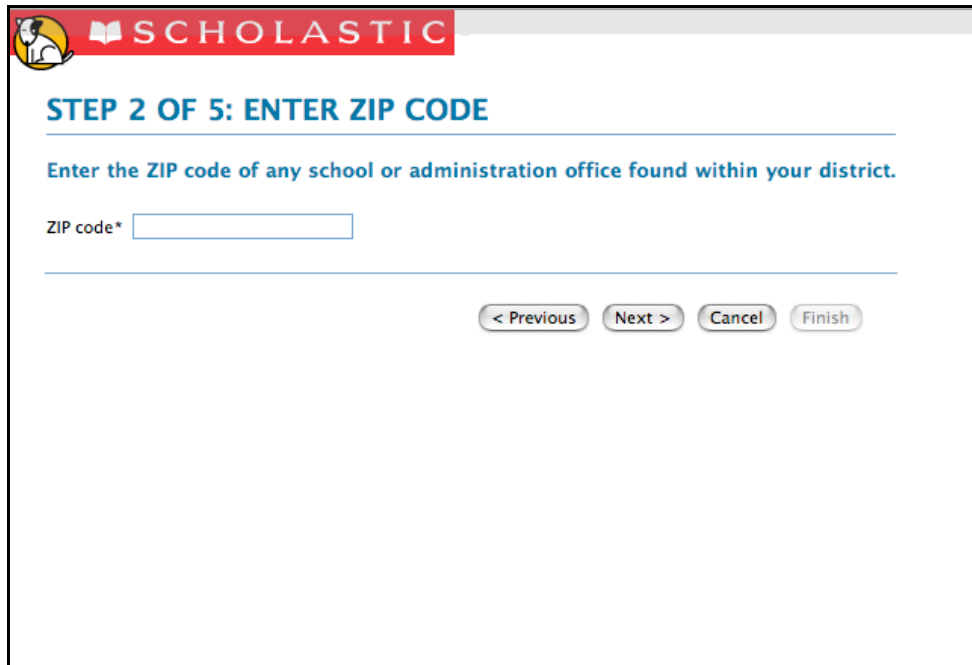
**\* REQUIRED**


- Thank You! Your new registration code has been mailed to the email address you provided and will be valid for one month. Please close this window, retrieve your registration code and re-enter it on the previous screen.

After clicking **Save Contact**, a confirmation message appears confirming that the registration code has been emailed to the entered email address. Retrieve the code, enter it on the Registration Code Entry Screen, then click **Next** to continue.

### ZIP Code Entry Screen

Once the registration code is entered, the next screen is the ZIP Code Entry Screen.



 **SCHOLASTIC**

**STEP 2 OF 5: ENTER ZIP CODE**

Enter the ZIP code of any school or administration office found within your district.

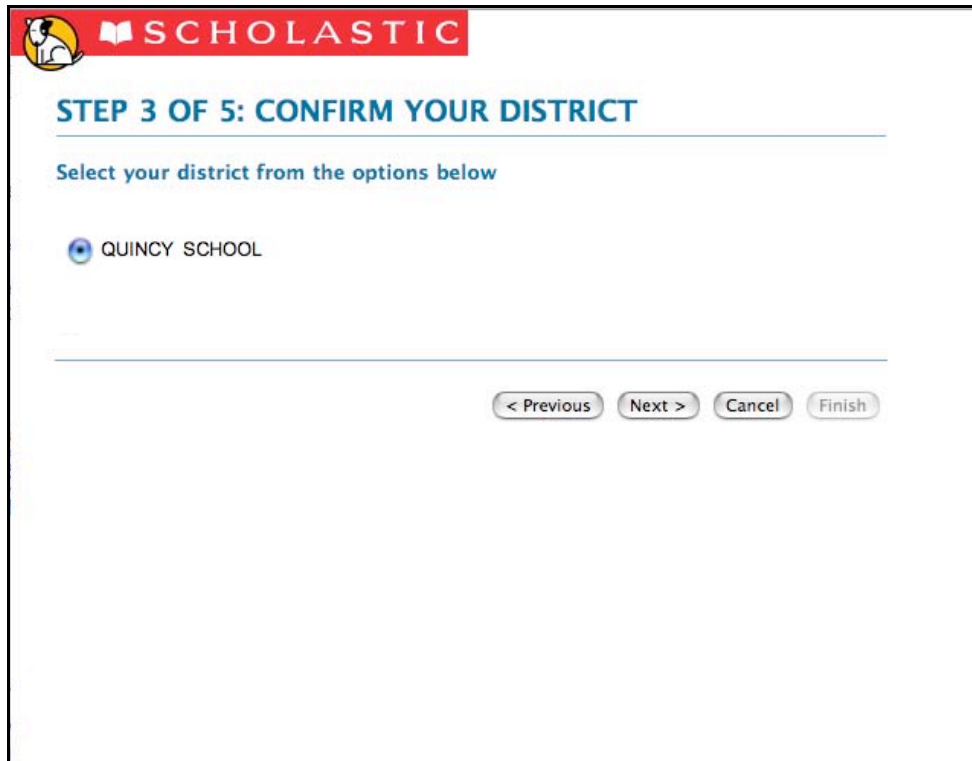
ZIP code\*

< Previous   Next >   Cancel   Finish

Enter the ZIP code of any school or administration office in the district, then click **Next**.

### Confirm District Screen

The next screen in the Registration Wizard is the Confirm District Screen.



The screen lists all the registered districts in the ZIP code. Select the button next to the correct district and click **Next**.

### Enter Server's Address Screen

The next screen in the Registration Wizard is the Enter Server's Address Screen.

**SCHOLASTIC**

### STEP 4 OF 5: ENTER SERVER'S ADDRESS

Enter the address where this server is physically located

Server Nickname\*  This is the name that will appear on the SAM Connect portal where you can manage license allocations and schedule server updates

Location Name\*  e.g., "Server Room", "Data Center", "Computer Lab"

Address 1\*

Address 2

Address 3

Country\*

State/Province\*

City\*

ZIP Code\*

Phone Number\*  e.g., 555-555-5555

**\* REQUIRED**

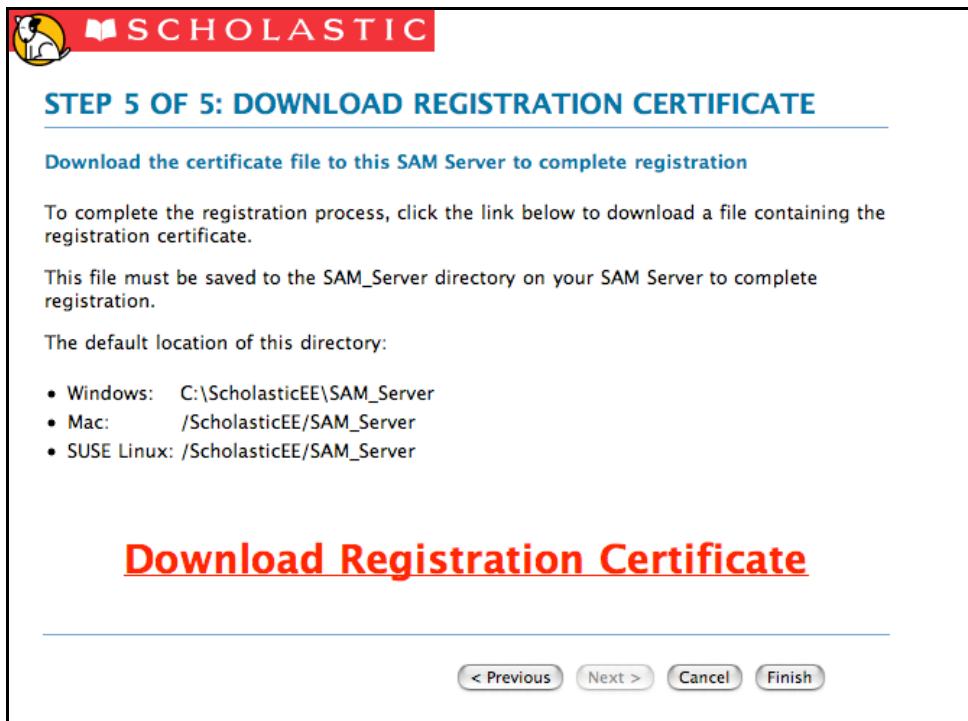
< Previous   Next >   Cancel   Finish

Enter the physical location (e.g., "Server Room," "District Office") and address of the server where the SAM Server software has been installed. This names the server for future reference.

Click **Next** to continue.

## Download Registration Certificate Screen

To complete the SAM Connect Registration, the registration certificate must be downloaded and saved to the server where the SAM Server software is installed.



The screenshot shows a Scholastic registration screen. At the top left is the Scholastic logo. The main heading is "STEP 5 OF 5: DOWNLOAD REGISTRATION CERTIFICATE". Below this is a blue link: "Download the certificate file to this SAM Server to complete registration". The text explains that clicking this link will download a file containing the registration certificate, which must be saved to the SAM\_Server directory on the SAM Server. It lists the default directory paths for Windows, Mac, and SUSE Linux. A large red link "Download Registration Certificate" is centered on the screen. At the bottom, there are four buttons: "< Previous", "Next >", "Cancel", and "Finish".

**SCHOLASTIC**

### STEP 5 OF 5: DOWNLOAD REGISTRATION CERTIFICATE

[Download the certificate file to this SAM Server to complete registration](#)

To complete the registration process, click the link below to download a file containing the registration certificate.

This file must be saved to the SAM\_Server directory on your SAM Server to complete registration.

The default location of this directory:

- Windows: C:\ScholasticEE\SAM\_Server
- Mac: /ScholasticEE/SAM\_Server
- SUSE Linux: /ScholasticEE/SAM\_Server

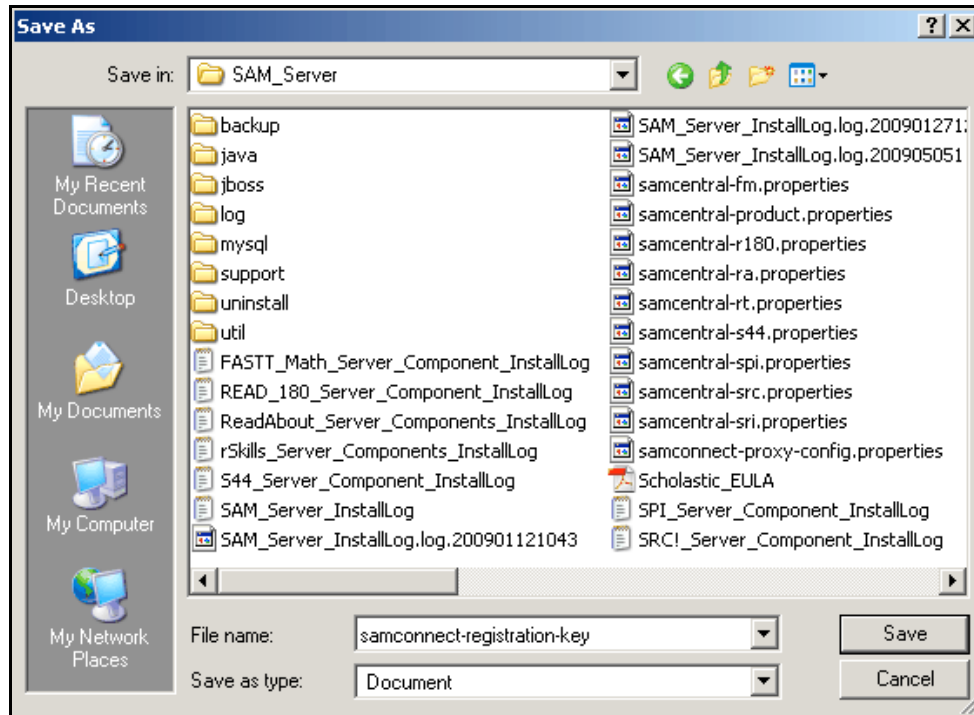
**[Download Registration Certificate](#)**

< Previous   Next >   Cancel   Finish

Click the **Download Registration Certificate** link. A dialog box opens. In the dialog box, choose **Save**.



SAM Connect will not activate without the registration certificate. On Windows-based computers, the registration certificate must be saved to the SAM\_Server folder.

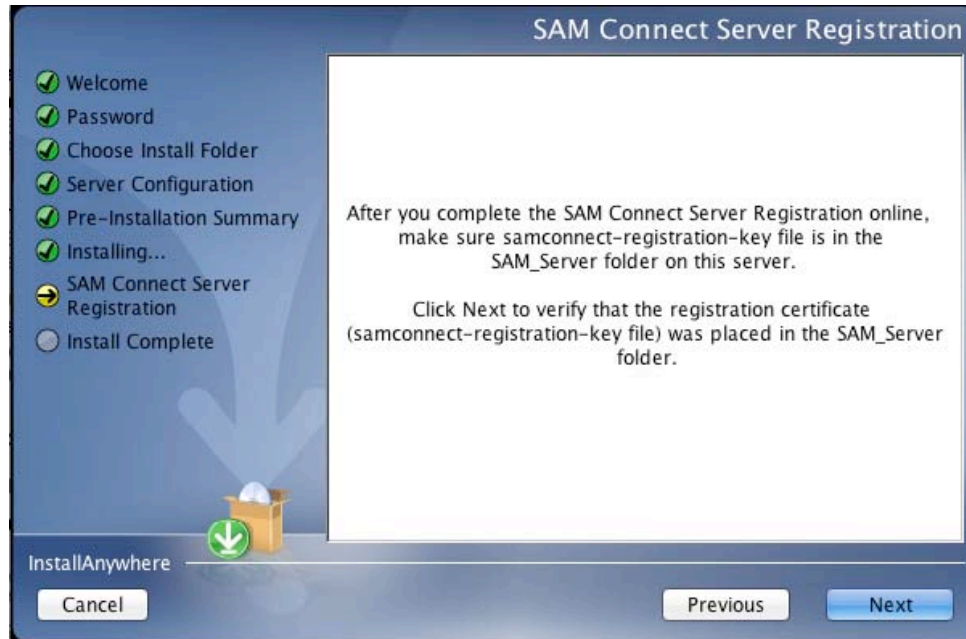


Choose the SAM\_Server folder and click **Save**. When the registration certificate downloads to the folder, close the Internet browser and return to the Installation Screen.

On Mac OS X-based computers, drag the file from the default download folder to the SAM\_Server folder. With the registration key file installed, close the Internet browser and return to the Installation Screen.

## SAM Connect Registration Verification Screen

SAM Connect verifies the registration after the Registration Wizard is closed.



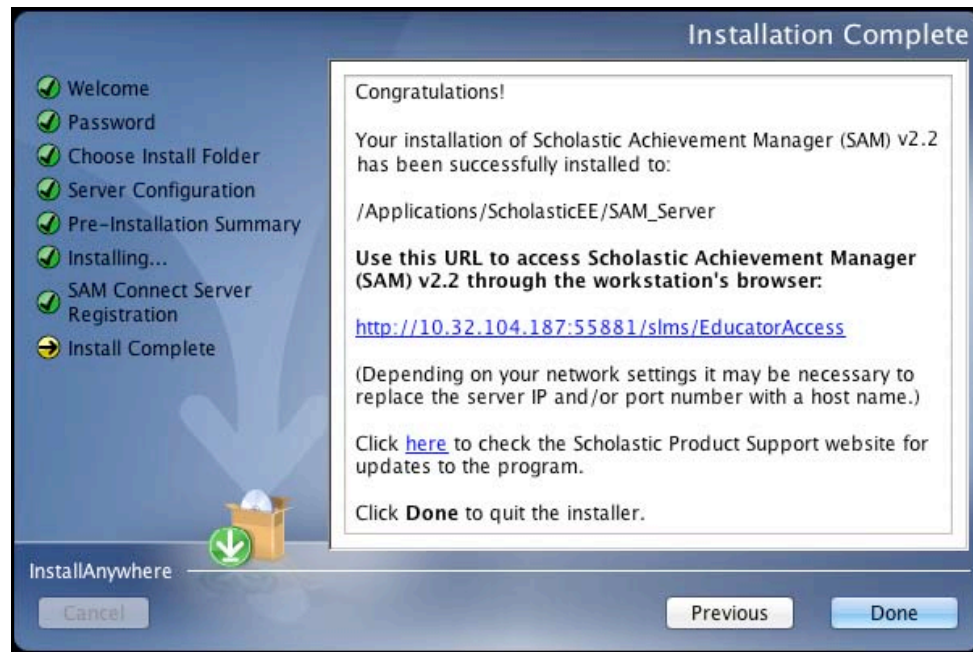
To verify the registration, click **Next**. If the registration is verified, the installer goes on to the next screen.

If the registration is not verified, a confirmation screen appears saying the registration certificate was not found in the SAM\_Server folder. Click **Retry** from this screen to attempt to download the registration certificate again, repeating the steps on *pages 16–25*. When the SAM Connect Server Registration Screen reappears click **Next** again to verify the registration, and go on to the next screen.

Click **Continue** from the confirmation screen to finish the installation without registering. The server may be registered later using the Registration Wizard application in the ScholasticEE/SAM\_Server/util folder on the server.

## Installation Complete Screen

When the installation is complete, the system displays a screen summarizing important information about the server installation.



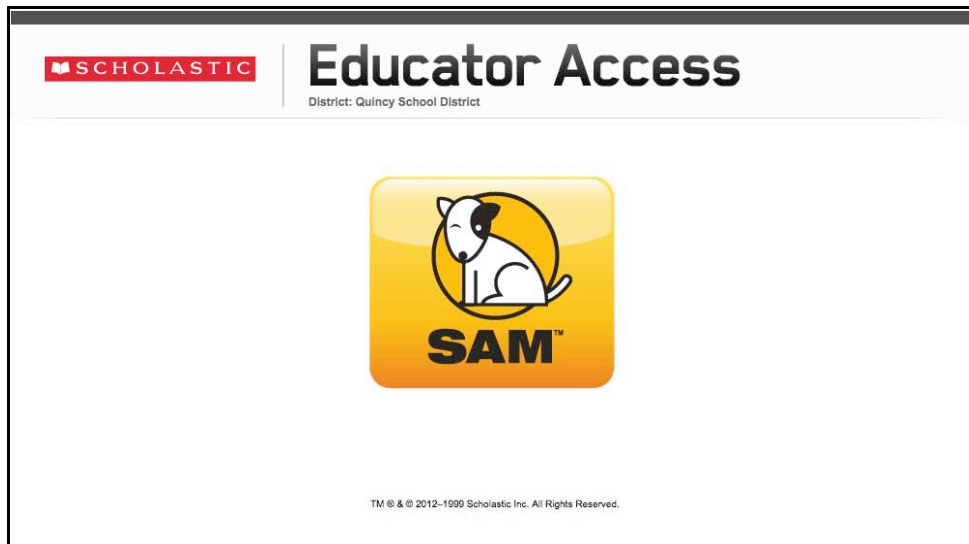
Record the URL from this screen. This is the URL SAM will use to connect the SAM Server to workstations.

After writing down the above information, click **Done** to close the SAM installation program.

**A Note About Adobe Reader:** SAM requires Adobe Reader to work correctly. Go to the Adobe website, [www.adobe.com](http://www.adobe.com), to download Adobe Reader.

## Verifying the SAM Installation

To verify that the SAM installation was successful, click the URL link from the Install Complete Screen, or enter the URL into any workstation's browser. The following screen should appear in the browser:



Click the SAM icon to go to the SAM Login Screen.

If the Educator Access Screen does not appear, check these browser settings on the server and workstation:

- **Flash:** Should be version 11.4 plugin (enabled by default) and must not be disabled
- **Java:** Should be JavaScript (enabled by default) and must not be disabled
- **Pop-Up Blockers:** Must be disabled, or the Student and Educator Access pages must be excepted
- **Security Level Settings:** Default settings are supported; Internet Explorer Maximum Security levels are not supported.
- **Images Enabled:** Default settings are supported; Image Display must not be turned off.
- **Privacy Settings:** Default settings are supported; the browser's Maximum Privacy Setting (disabling cookies) is not supported.



Log in to SAM using SAM's installed username and password. The username is dadmin and the password is SAM@dm1n.

To log in to SAM from the Login Screen:

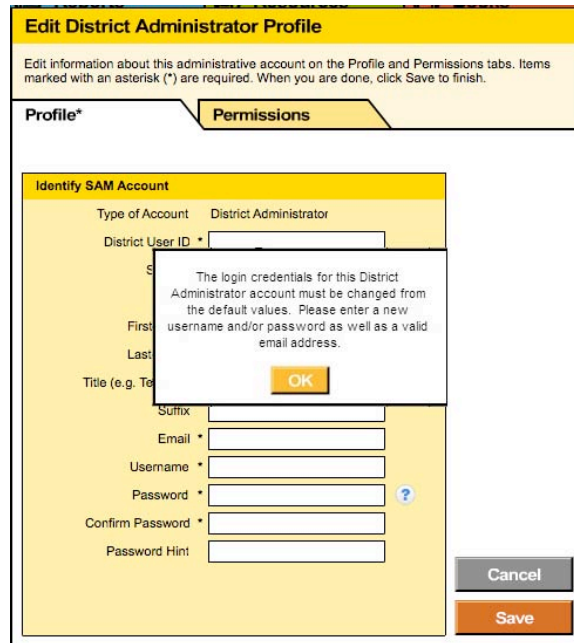
1. Enter "dadmin" in the Username field.
2. Enter "SAM@dm1n" in the Password field.
3. Click **Sign In** to open the SAM Home Screen.

## Initial Administrator Login

At first login after installation, administrators use the installed username and password:

- Username: dadmin
- Password: SAM@dm1n

After this login, and before accessing SAM, a prompt opens allowing the administrator to establish a unique username and password.



District administrators should fill out all the fields (asterisks indicate required fields) and create a unique username and password using the onscreen password guidelines. Scroll over the questions mark icon to see the password guidelines. District administrators may change password requirements through the SAM Server Utility.

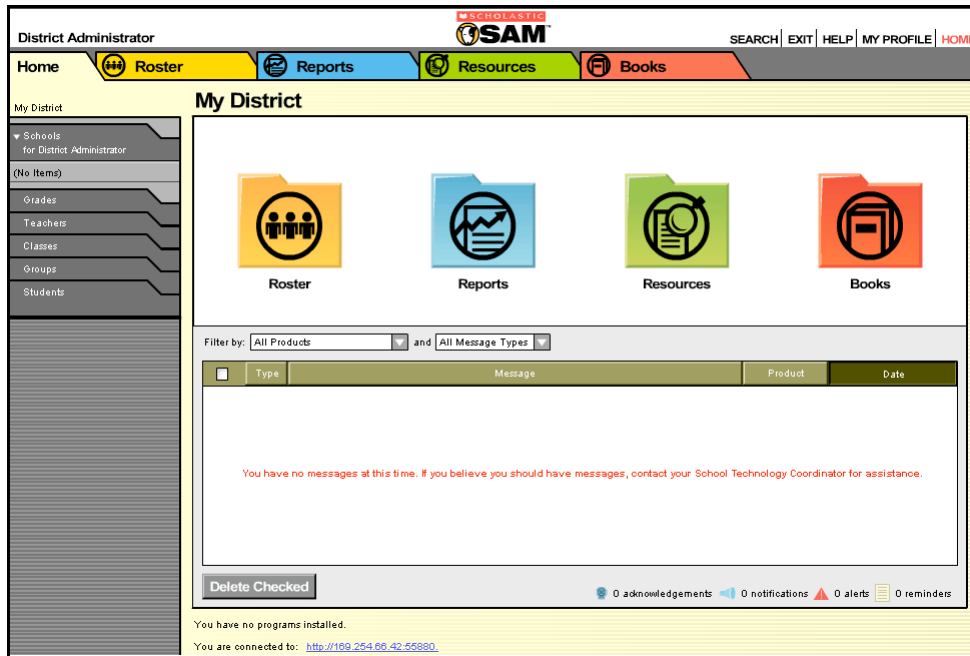
Administrator passwords must be between 8 and 16 characters and cannot be only the user's first or last name or a combination of the two. Passwords must also contain at least one uppercase and one lowercase letter and one numeral.

The default username and password will not log users into SAM.



### Teacher Tip

Use the Password Hint field in the Edit District Administrator Profile window to provide a password reminder for logging in to SAM in the future.



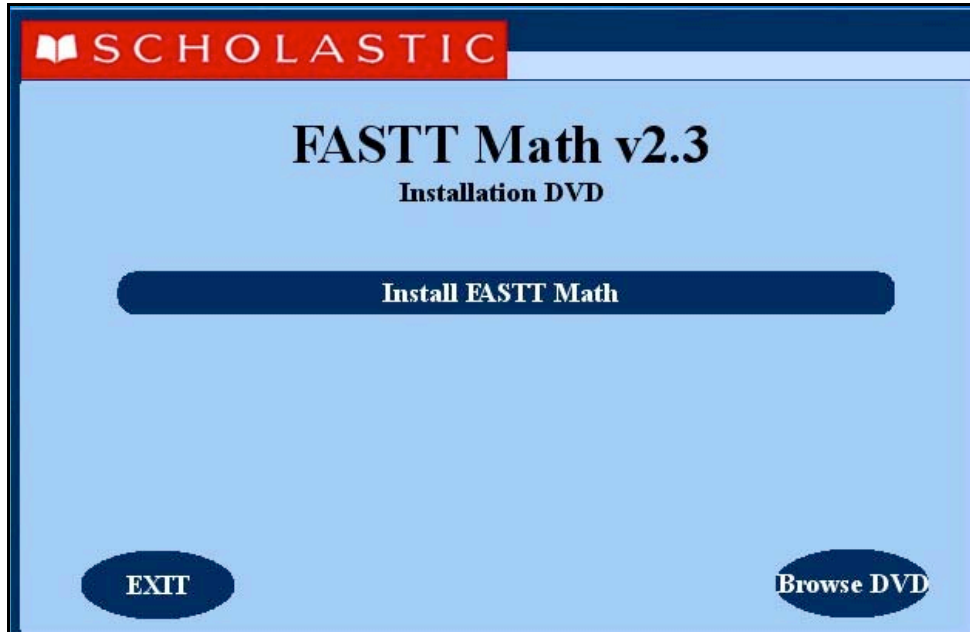
If the SAM Home Screen (*above*) appears, then SAM has installed correctly.

If this screen does not appear, restart the installation process. If the second attempt also fails, contact Technical Support at 1-800-283-5974.

## Installing **FASTT Math**

Install *FASTT Math* Enterprise Edition on the computer that hosts the SAM Server.

Insert the *FASTT Math* Installation DVD (Disc 2) into the computer's DVD drive. Double-click the DVD icon on the desktop, then double-click **Install** to open the installation screen below.



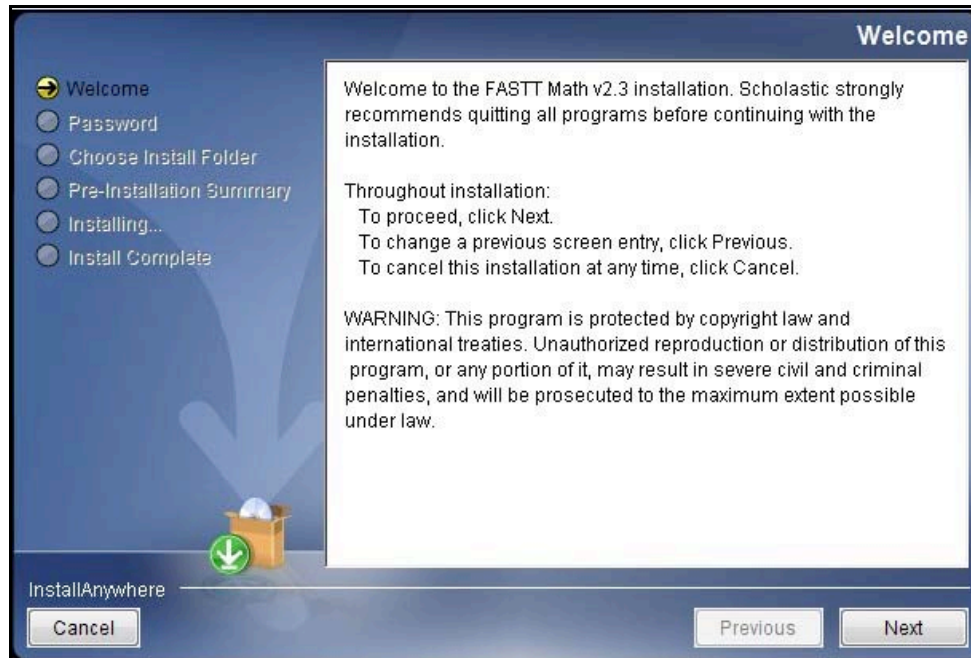
Click **Install FASTT Math** to begin the installation.

**Windows® Installation Note:** On Windows-based platforms, the splash screen appears after inserting the DVD.



## Welcome Screen

Clicking **Install FASTT Math** launches the Welcome Screen.



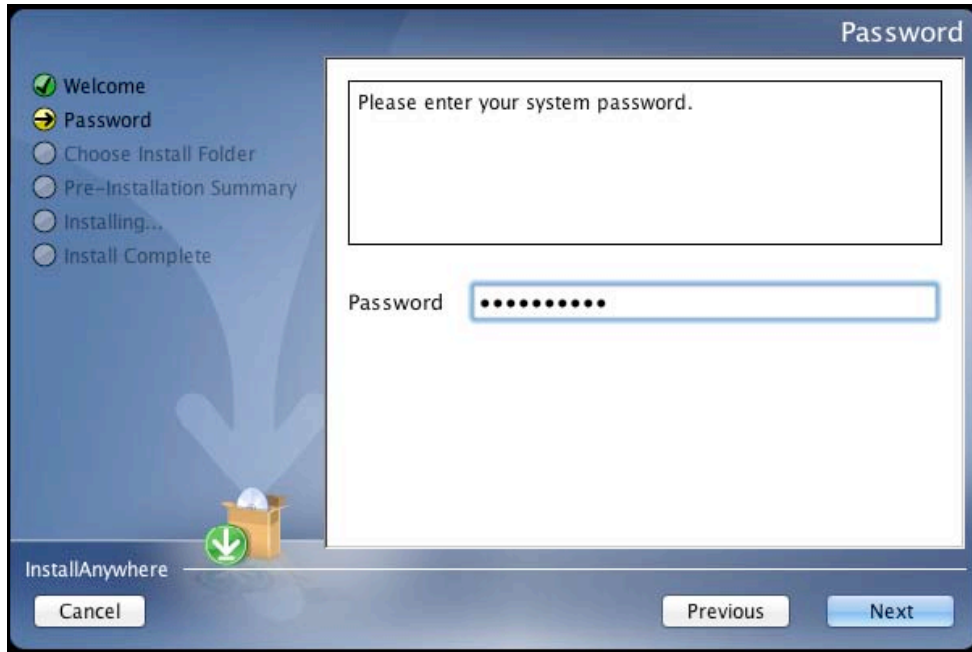
Installation instructions appear in the right window, while the left side of the screen displays progress through the installation process. The following buttons appear throughout the process:

- **Next:** Click to continue the installation
- **Previous:** Click to return to a previous screen
- **Cancel:** Click to exit the installation process at any time

Click **Next** to continue.

### Password Screen

If installing on a Mac OS X-based server, the Password Screen appears. If installing on a Windows-based server, the Welcome Screen, described on the following page, appears.

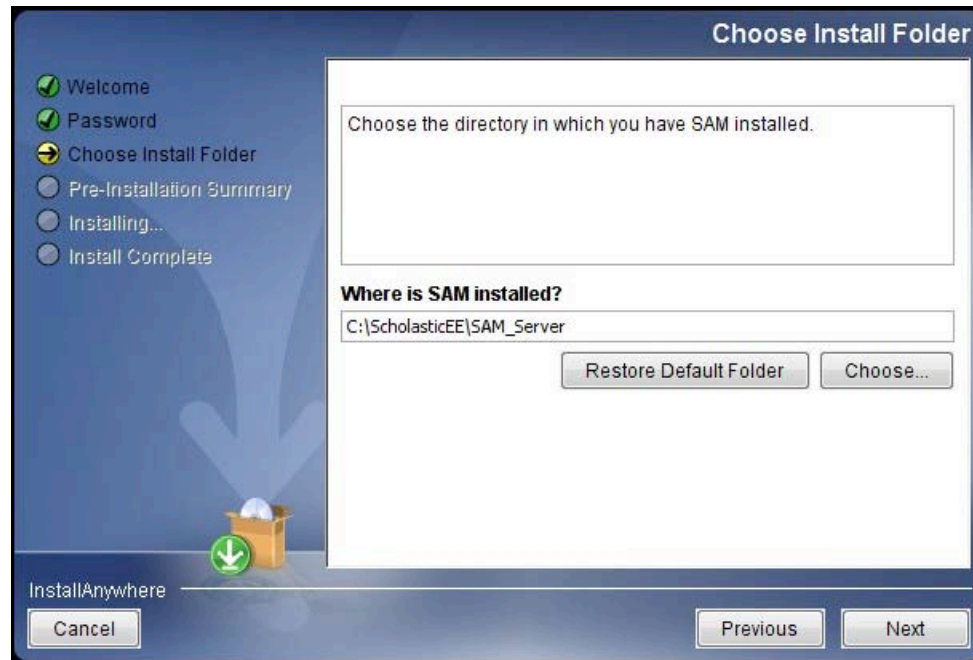


Enter the system administrator password and click **Next**.

## Choose Install Folder Screen

The installation program automatically detects where the SAM Server has been installed and selects this as the default folder for installation of *FASTT Math*.

**SCHOLASTIC STRONGLY RECOMMENDS USING THIS DEFAULT FOLDER.**



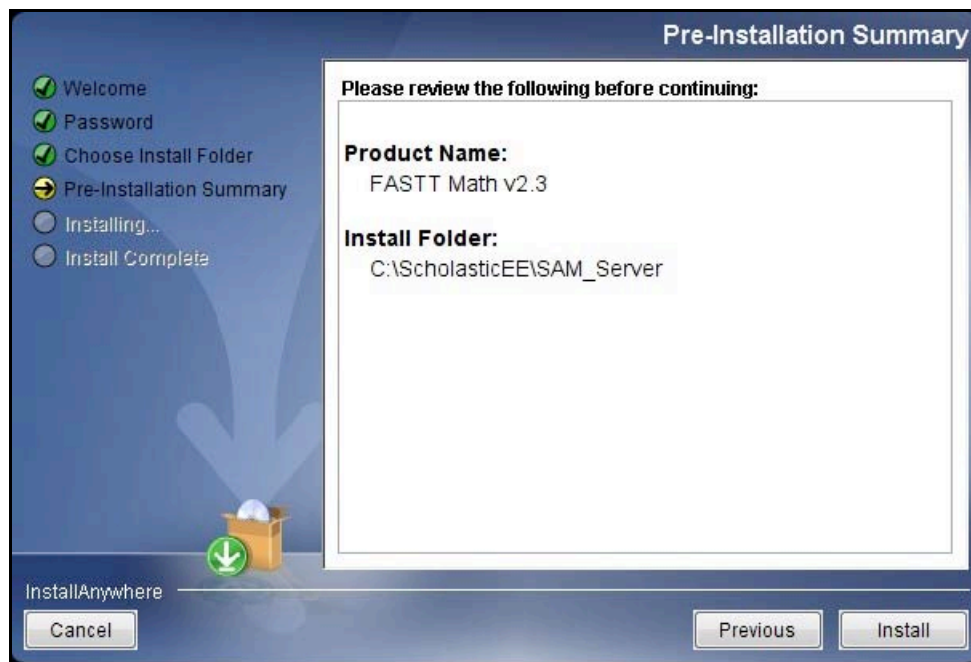
To select the default folder, click **Next**. The program automatically installs the software to the folder.

To select a different folder, click **Choose**. This opens a Select a Folder Screen. Find the folder to install the software to and click **OK** (or **Open** on Mac OS X-based computers). The Choose Install Folder Screen reappears with the new folder selected.

To restore the option for the default folder, click **Restore Default Folder**.

## Pre-Installation Summary Screen

Review the summary of the choices for Server installation.

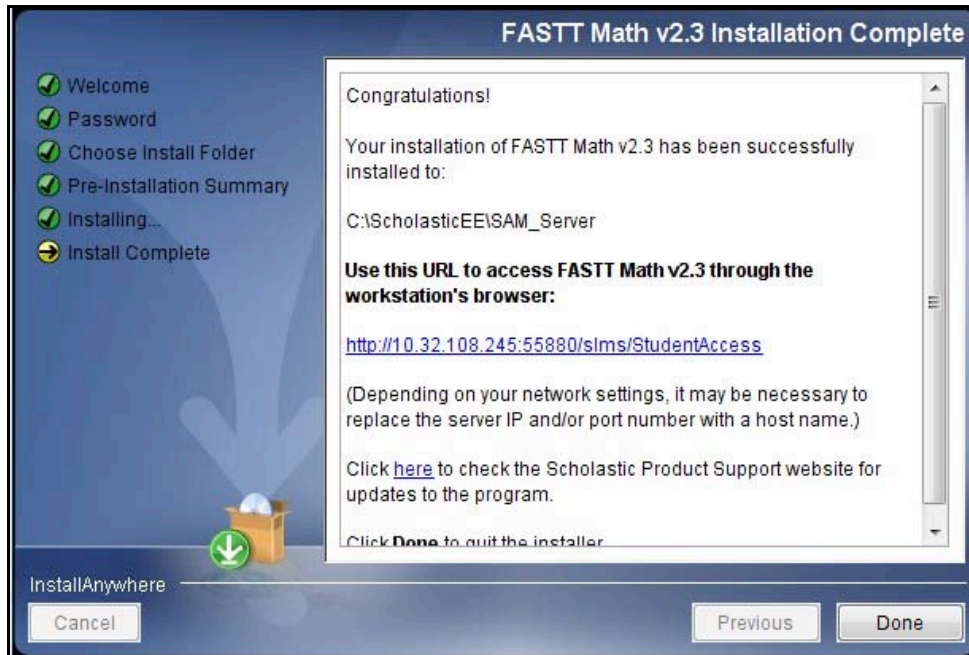


If satisfied with the choices, click **Install**. This installs the selected Server components onto the computer.

If not satisfied with the choices, click **Previous** to return to the preceding screens in the installation process.

## Installation Complete Screen

*FASTT Math* is now installed.



Note that the link listed on this screen should match the SAM Server URL entered during SAM installation (*page 27*). If it does not, reinstall *FASTT Math* and choose the correct location at the Choose Install Folder Screen step.

The listed link is the URL that student and teacher workstations will use to access *FASTT Math*. Write this link down and bookmark it on workstations that will access *FASTT Math*.

Click **Done** to close the *FASTT Math* Installation Screen.

## Initial SAM Setup

### Activating Licenses

After installing the purchased Scholastic suite of programs, activate the licenses to make the programs accessible to students. Licenses may be activated from any workstation with SAM installed.

Scholastic programs cannot be accessed from the Student Access Screen (page 39) until licenses for the program have been activated.

**Profile for Quincy School District**  
 Contact Name: Crowley, Patrick  
 Title: Director of Engineering  
 Email: pcrowley2@scholastic.com  
 Phone Number: 617-400-1000  
 Number of Students: 733

**Usage Summary**

School	Do The Math Modules	MATH 180 Year 1	READ 180 NG Stage A	READ 180 NG Stage B	READ 180 NG Stage C	Skills College & Career	System 44	iRead	System 44 NG	Scholastic Inventory	Scholastic Reading Mastery	SRI Stage & Career
Quincy School	24	29	24	0	0	24	24	24	24	25	24	0
<b>District totals</b>	<b>26</b>	<b>141</b>	<b>26</b>	<b>3</b>	<b>1</b>	<b>26</b>	<b>24</b>	<b>340</b>	<b>28</b>	<b>220</b>	<b>26</b>	<b>15</b>

**Programs**

Program	Settings	Grading Tools	Portfolio	Certificates
Do The Math	Settings	Grading Tools		
MATH 180	Settings		Portfolio	
READ 180 Next Generation	Settings	Assignments	Portfolio	Certificates
Skills Tests: College & C...	Settings	Grading Tools	Portfolio	
System 44	Settings	Grading Tools		Certificates
iRead	Settings	Assignments	Portfolio	
System 44 Next Generation	Settings	Assignments	Portfolio	Certificates

**Advanced Settings**

- Manage Student Licenses
- Manage Teacher Licenses
- Import
- Import Teachers
- Import Admins
- Export
- Manage Inactive Accounts

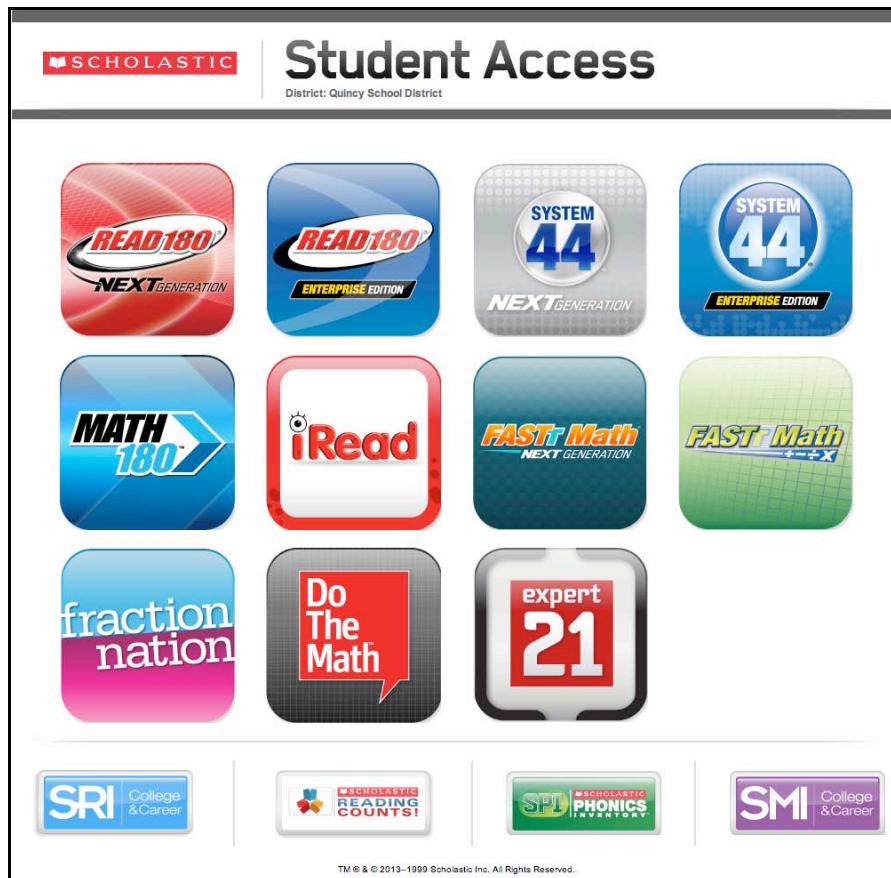
To activate licenses:

1. Log in to SAM as an administrator, and click the **My District** link at the top of the SmartBar to open the district’s Roster Screen.
2. Contact Customer Service at 1-877-234-7323, and provide the representative with the school or district address, ZIP code, and the name of the server (e.g., “Quincy School District”). The representative activates licenses through SAM Connect.



## Launching FASTT Math

To verify that *FASTT Math* was successfully installed and licenses activated, click the URL from the Install Complete Screen (page 37) or enter it into a workstation's browser. The Student Access Screen with the *FASTT Math* icon should open:



If the screen does not appear, check these settings on the server and workstation:

- **Flash:** Version 11.4 plugin (enabled by default) and not disabled
- **Java:** Should be JavaScript (enabled by default) and must not be disabled
- **Pop-Up Blockers:** Disabled, or Student Access pages excepted
- **Security Level Settings:** Default settings are supported; Internet Explorer Maximum Security levels are not supported
- **Images Enabled:** Default settings supported; Image Display not turned off
- **Privacy Settings:** Default settings supported; Maximum Privacy Setting (disabling cookies) not supported

*FASTT Math* is now installed. See the [FASTT Math Software Manual](#) for instruction on using the program [SAM Settings and Reports for FASTT Math](#) for using SAM to set *FASTT Math* settings and reports.

## Technical Support

For questions or other support needs, visit the [Scholastic Education Product Support](http://www.scholastic.com/fastmath/productsupport) website at: [www.scholastic.com/fastmath/productsupport](http://www.scholastic.com/fastmath/productsupport).

**FASTT MATH PRODUCT SUPPORT**

access the latest technical information for FASTT Math, please select from our resources listed below. These resources include specific product information, the latest software updates, and detailed technical manuals. Please note: to access some of these resources you will be required to register with Scholastic.com.

Are you maximizing your technology investment? With Scholastic's **Product Support Plans** your educators and technicians can communicate directly with our technical experts via phone, email or Web Chat. These cost effective plans also include access to free software updates and point releases. [Learn More \(PDF\) >>](#)

FASTT Math version 1.2 users [click here](#) for support.

**Product Information** | Software Updates | Manuals

Click on the appropriate document to download. [Get Acrobat Reader](#)

Title	Date	Version	Size	Pages	File Type	
Scholastic Education Technology Programs v2.3.x System Requirements & Technical Overview	03-17-14	2.3	320KB	11	PDF	<a href="#">Download Now &gt;&gt;</a>
Scholastic Technical Implementation Guide	11-10-13	v2.2	1mb	53	PDF	<a href="#">Download Now &gt;&gt;</a>
Scholastic Education Technology Programs v2.2.x System Requirements & Technical Overview	06-01-13	Version 2.2	535kb	10	PDF	<a href="#">Download Now &gt;&gt;</a>
Scholastic Education Programs Version 2.2.1 Release Notes	09-16-13	2.2.1	244kb	4	PDF	<a href="#">Download Now &gt;&gt;</a>

At the site, users will find program documentation, manuals, and guides, as well as Frequently Asked Questions and live chat support.

For specific questions regarding the Scholastic program suite, contact customer service to speak to a representative for each Scholastic Education technology program at:

- 1-800-283-5974 (all Scholastic Education programs)
- 1-800-927-0189 (other versions)

For specific questions about using SAM with your Scholastic programs, click **Help** in the Quick Links section along the top of any screen in SAM.