



# SAM

## Settings and Reports

for

## ProgressSpace

For use with *Do The Math* and *Do The Math Now!* version 1.3 or later  
and Student Achievement Manager version 2.4 or later

PDF0821 (PDF)

© Houghton Mifflin Harcourt Publishing Company



## Table of Contents

<b>Overview: <i>Do The Math</i>, ProgressSpace, and Student Achievement Manager</b>	<b>3</b>
Student Achievement Manager Manuals	3
<b>Enrolling Students</b>	<b>4</b>
<b>ProgressSpace Program Settings</b>	<b>6</b>
Settings Tab	7
Test Experience Settings	7
English Language Learner Audio Directions	7
Test Assignment Tab	8
<b>ProgressSpace Grading Tool</b>	<b>9</b>
<b>Running and Using Reports</b>	<b>10</b>
The Reports Index	10
Filtering the Reports List	11
Running Reports	11
Viewing Reports	13
Viewing Related Reports	13
Using the Demographic Filter	14
Using This Report	15
Returning to the Reports Index	15
Printing a Report	15
Saving a Report to Your Computer	15
Saving a Report in SAM	16
<b><i>Do The Math</i> Reports</b>	<b>17</b>
Report Types	17
Customizing Reports	17
Grading Report	18
Student Test Printout	19
Student Progress Report	20
Response to Intervention Progress Report	21
<b>Technical Support</b>	<b>22</b>



## Overview:

### ***Do The Math, ProgressSpace, and Student Achievement Manager***

The Student Achievement Manager (SAM), formerly the Scholastic Achievement Manager, is the learning management system *Do The Math* and *Do The Math Now!*

ProgressSpace is the technology component of *Do The Math* and *Do The Math Now!* It enables teachers to assess students' skills and progress in the *Do The Math* and *Do The Math Now!* classroom.

SAM collects and organizes software performance data that students generate while using classroom programs. SAM provides teachers and administrators with easy-to-use tools for:

- Managing student rosters
- Generating reports that capture student performance data at the student, classroom, school, and district levels
- Locating helpful resources for classroom instruction
- Customizing Program Settings to meet individual needs
- Aligning instruction to student needs
- Communicating student progress to parents, teachers, and administrators.

### **Student Achievement Manager Manuals**

For information on ProgressSpace, see the [\*Do The Math ProgressSpace Software Manual\*](#). For other information, see the chart below. All manuals are available at the [Do The Math Product Support](#) website.

For information on:	See:
Using the ProgressSpace software	<a href="#"><i>Do The Math ProgressSpace Software Manual</i></a>
Getting started in SAM and setting up accounts at the district and school levels	<a href="#"><i>Getting Started With Student Achievement Manager</i></a>
Adding and enrolling students in SAM	<a href="#"><i>Enrolling and Managing Students Using Student Achievement Manager</i></a>
SAM Resources	<a href="#"><i>Using Resources in Student Achievement Manager</i></a>
The Book Expert	<a href="#"><i>Using the Book Expert in Student Achievement Manager</i></a>
Managing SAM functions and data	<a href="#"><i>SAM Data Management Manual</i></a>

## Enrolling Students

Students are enrolled in *Do The Math* modules and *Do The Math Now!* through SAM. If students have been enrolled and have profiles in SAM, teachers may enroll students in the programs and use the ProgressSpace Program Settings to individualize the software for students. To add students to SAM and create student profiles, see [Enrolling and Managing Students Using Student Achievement Manager](#).

Sarah Greene

SEARCH | EXIT | HELP | MY PROFILE | HOME

Home Roster Reports Resources Books Portfolio

My Classes

▼ Classes for Sarah Greene

5-501

5-502

▼ Groups for 5-501

(No Items)

► Students for 5-501

**5-501**

Profile for 5-501

Number of Students: 3

Grade(s): 5 6 7 8

Teacher(s): Sarah Greene

Manage Roster

Edit Class Profile

Add a Group

Add a Student

Manage Student Enrollment

Print Version

Usage Summary

Student	Common Core Code X Course I	READ 180 NC Stage A	READ 180 NC Stage B	READ 180 NC Stage C	Skills Tests Enterprise Edition	Skills Tests College & Career	System 44	Read	System 44 NG	Math Inventory	The Writing Inventory	Reading Count
Chu, Amy	✓	✓	✓	✓		✓	✓	✓	✓	✓		
Collins, Chris	✓	✓	✓	✓		✓	✓	✓	✓	✓		
<b>Class Totals</b>	3	0	0	3	3	3	3	3	3	3	3	3

Programs

Program	Settings	Grading Tools	Worksheets	Certificates
Common Core Code X				
Do The Math	<a href="#">Settings</a>	<a href="#">Grading Tools</a>		
Fraction Nation	<a href="#">Settings</a>			
FASTT Math	<a href="#">Settings</a>	<a href="#">Worksheets</a>		<a href="#">Certificates</a>
FASTT Math Next Generation	<a href="#">Settings</a>	<a href="#">Worksheets</a>		<a href="#">Certificates</a>
MATH 180 Course I	<a href="#">Settings</a>		<a href="#">Portfolio</a>	
MATH 180 Course II	<a href="#">Settings</a>		<a href="#">Portfolio</a>	

Check if students are enrolled in *Do The Math* modules and *Do The Math Now!* by checking the Usage Summary section on the class's Profile Screen. Locate the number of students who are enrolled in each program at the bottom of the table.

To enroll students in *Do The Math* or *Do The Math Now!* from the class's Profile Screen:

**3-301**

**Manage Enrollment**

Use the check boxes to enroll or unenroll students in Scholastic programs. Use the check box at the top of each column to enroll all students in that program.

Students	Do The Math Modules	Do The Math Now!	Fraction Nation	FASTT Math	READ 180 NG Stage A	READ 180 NG Stage B	READ 180 NG Stage C	READ 180 EE Stage A	READ180 Xtra Topic Software A	READ 180 EE Stage B	READ180 Xtra Topic Software B	READ 180 EE Stage C
Chu, Amy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Collins, Chris	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evans, Jamal	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Felix, Tonya	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Garcia, Matt	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nolan, Olivia Rose	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total seats remaining:</b>	9874	9986	9994	9990	9982	9979	9998	9997	10000	9998	9999	9999

Item(s) 1 through 6 of 6

Cancel
Cancel & Return
Save
Save & Return

1. Click the **Manage Enrollment** link under Manage Roster in the upper right corner of the class's Profile Screen.
2. Use the check boxes to enroll students in any of the programs, or use the check boxes at the top of the chart to enroll every student in the list at the same time.
3. Click **Save & Return** to save changes and return to the Profile Screen. Click **Save** to save changes and remain on the Enrollment tab. Enroll additional students in *Do The Math* modules or *Do The Math Now!* by double-clicking another class or group in the SmartBar.

The **Manage Enrollment** link lists only those programs for which there are licenses. Check the Total Seats Remaining line to see how many licenses are available. Students may only be enrolled in *Do The Math* or *Do The Math Now!* if there are licenses available. An error message appears if there are not sufficient licenses available. Contact the district or school administrator if additional licenses are needed.



## ProgressSpace Program Settings

Teachers may use the ProgressSpace Program Settings to individualize the program experience for students, groups, or classes. Administrators may also adjust settings on the grade, school, or district level.

Use the ProgressSpace Program Settings in SAM to individualize the *Do The Math* modules and *Do The Math Now!* experience for students. The Program Settings allow users to:

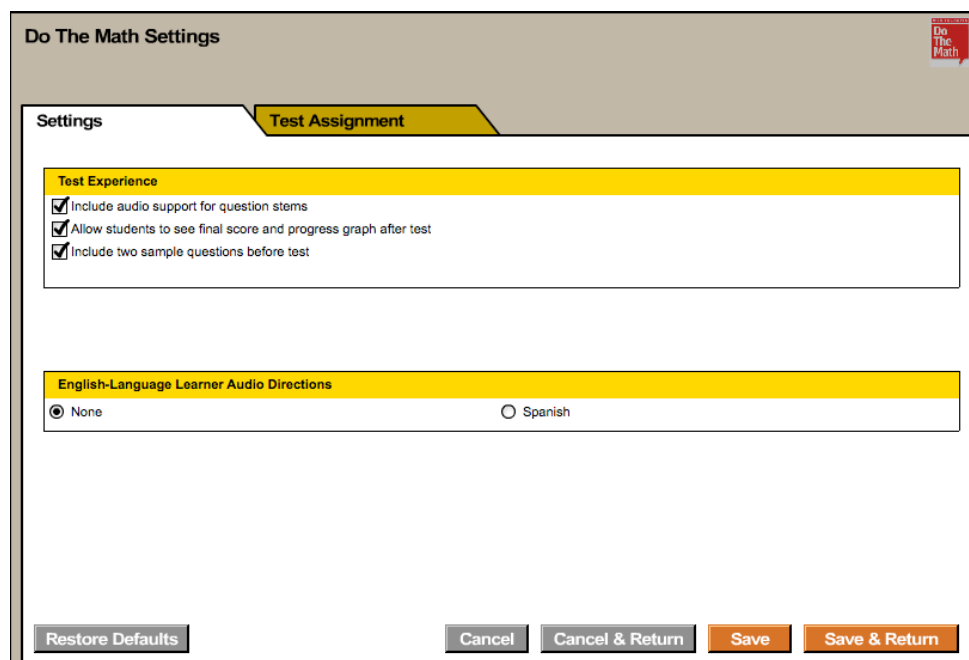
- Turn audio directions on or off during the test
- Provide audio support for English language learners
- View correct or incorrect answers after completing the test
- Answer two sample questions before beginning the assessment

Programs				
	Do The Math	<a href="#">Settings</a>	<a href="#">Grading Tools</a>	
	Fraction Nation	<a href="#">Settings</a>		
	FASTT Math	<a href="#">Settings</a>	<a href="#">Worksheets</a>	<a href="#">Certificates</a>
	READ 180 Enterprise Edition	<a href="#">Settings</a>	<a href="#">Grading Tools</a>	<a href="#">Certificates</a>
	READ 180 Next Generation	<a href="#">Settings</a>	<a href="#">Grading Tools</a>	<a href="#">Portfolio</a> <a href="#">Certificates</a>
	ReadAbout	<a href="#">Settings</a>	<a href="#">Grading Tools</a>	
	rSkills Tests Enterprise Edition	<a href="#">Settings</a>	<a href="#">Grading Tools</a>	
	rSkills Tests Next Generation	<a href="#">Settings</a>	<a href="#">Grading Tools</a>	<a href="#">Portfolio</a>

Access the ProgressSpace Program Settings Screen by clicking the **Settings** link next to the *Do The Math* icon in the Programs section of the Profile Screen.

The Program Settings menu consists of two tabs: Settings and Test Assignment.

## Settings Tab



The screenshot shows the 'Do The Math Settings' window with the 'Test Assignment' tab selected. The 'Settings' section is active, showing three checked options under 'Test Experience': 'Include audio support for question stems', 'Allow students to see final score and progress graph after test', and 'Include two sample questions before test'. Under 'English-Language Learner Audio Directions', the 'None' radio button is selected. At the bottom are buttons for 'Restore Defaults', 'Cancel', 'Cancel & Return', 'Save', and 'Save & Return'.

The Settings tab allows users to customize the assessment experience.

### Test Experience Settings

This area allows teachers to customize assessments for students or classes, and administrators to customize settings for schools or the entire district. The default setting for all three settings is on.

- **Include Audio Support for Question Stems:** Turns on audio support. When selected, audio instructions automatically play at each question screen and students may click the speaker icon on the ProgressSpace Test Screen and hear the question repeated.
- **Allow Students to See Final Score and Progress Graph After Test:** Allows students to see their scores and progress graphs when they finish assessments.
- **Include Two Sample Questions Before Test:** Allows students to answer sample questions before beginning the assessment. These questions are not scored.

Click the check box next to the setting to turn that setting on or off.

### English Language Learner Audio Directions

This area allows teachers to choose whether English language learners can hear test directions in Spanish. Click the radio buttons to select no support (the default setting), or Spanish language support.

## Test Assignment Tab

Do The Math Settings

Settings Test Assignment

**Test Assignment**

1. Select a Program ☒ Do the Math Modules ☐ Do the Math Now

2. Select a Module or Unit Addition & Subtraction : Number Core

3. Select a Test: Beginning-of-Module Test

Cancel Cancel & Return Save Save & Return

From the Test Assignment tab, teachers may assign a specific test to students or classes. To select an assessment from the Test Assignment tab:

1. Select the class, group, or student from the SmartBar. Tests may be assigned to individual students or to an entire group or class. Teachers and administrators may also assign a test to all of a teacher's students by clicking **My Classes** or the teacher's name in the SmartBar.
2. Select **Do The Math Modules** or **Do The Math Now** by clicking the respective radio button.
3. Select the module or unit from the pull-down menu.
4. Select the assessment from the Select a Test pull-down menu.
5. Click **Save & Return** to save the information and return to the Profile Screen, or click **Save** to keep the information and remain on the Test Assignment tab. To return to the Profile Screen without saving settings, click **Cancel & Return**. To clear the Test Assignment tab of selections, click **Cancel**.



## ProgressSpace Grading Tool

Sarah Greene

**SAM**

SEARCH | EXIT | HELP | MY PROFILE | HOME

Home Roster Reports Resources Books Portfolio

My Classes

Classes for Sarah Greene

3-301

Groups for 3-301

(No Items)

Students for 3-301

Chu, Amy

Collins, Chris

Evans, Jamal

Felix, Tonya

Garcia, Matt

Nolan, Olivia Rose

**Collins, Chris**

**Do The Math Grading Tool**

Do The Math Test History for Chris Collins

Topic/Volume	Module/Unit	Assessment	Date	Score	Actions
Addition & Subtra...	Module B	Beginning-of-Module Test	03/09/2012	16/20	<a href="#">Remove</a>

Cancel & Return

Use the ProgressSpace Grading Tool to review and, if necessary, delete students' assessment results. The Grading Tool may only be accessed from a student's Profile Screen.

The Grading Tool shows students' test histories, including the topic, module, assessment, date, and score.

Do The Math Test History for Chris Collins

Topic/Volume	Module/Unit	Assessment	Date	Score	Actions
Addition & Subtra...	Module B			16/20	<a href="#">Remove</a>

Are you sure you want to remove this test?

Yes No

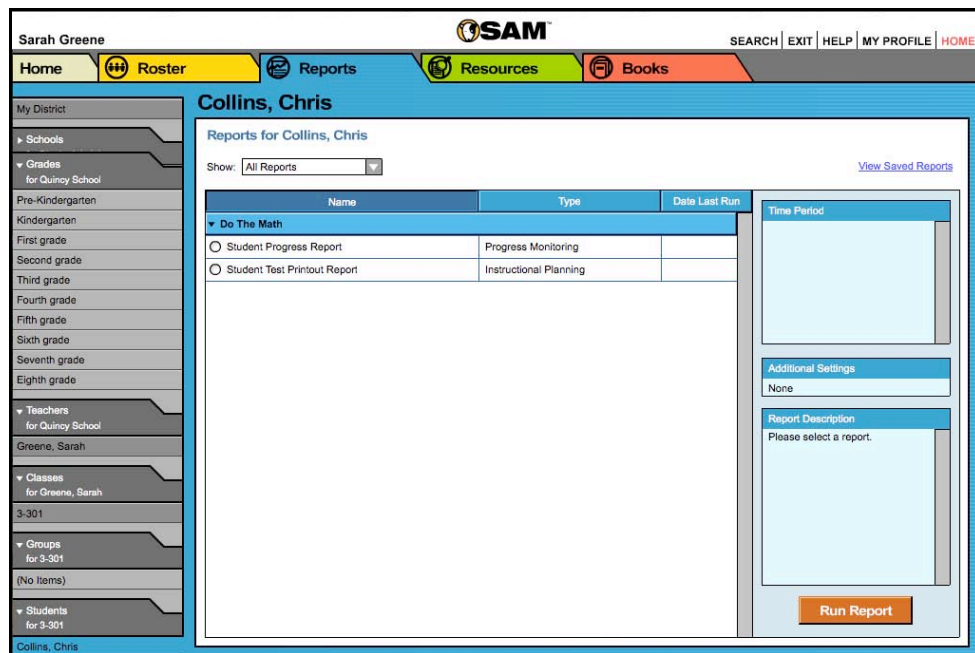
Tests may be deleted from the record by clicking the **Remove** link. A program prompt appears to confirm this choice.

## Running and Using Reports

When students work in SAM-based technology programs, SAM automatically collects and saves students' performance data. To access *Do The Math* reports in SAM, click the **Reports** icon on the SAM Home Screen or the Reports tab at the top of any screen in SAM. Reports provide data-driven information on student, class, and group progress in a variety of formats, including charts, graphs, and tables. They help monitor student progress, check software usage, plan instruction, and diagnose student needs.

Depending on their permission settings in SAM, teachers may have access to different report options. For example, teachers may only run reports for classes, groups, and students assigned to them; however, accounts with administrator permissions can run reports on the school or even the district level.

### The Reports Index



The screenshot shows the SAM interface for user Sarah Greene. The top navigation bar includes Home, Roster, Reports, Resources, and Books. The left sidebar shows a hierarchy: My District, Schools, Grades for Quincey School (Pre-Kindergarten through Eighth grade), Teachers for Quincey School (Greene, Sarah), Classes for Greene, Sarah (3-301), Groups for 3-301 (No Items), and Students for 3-301 (Collins, Chris). The main content area is titled 'Collins, Chris' and 'Reports for Collins, Chris'. It features a 'Show:' dropdown set to 'All Reports' and a 'View Saved Reports' link. A table lists available reports:

Name	Type	Date Last Run
<b>Do The Math</b>		
<input type="radio"/> Student Progress Report	Progress Monitoring	
<input type="radio"/> Student Test Printout Report	Instructional Planning	

On the right side of the report table, there are three sections: 'Time Period' (empty), 'Additional Settings' (set to 'None'), and 'Report Description' (text: 'Please select a report.'). A 'Run Report' button is located at the bottom right of the report selection area.

The Reports Index lists the available reports for a SmartBar selection. Access the Reports Index by clicking the **Reports** icon on the SAM Home Screen or the Reports tab at the top of any screen. Select a school, grade, teacher, class, or student to see the reports for each in the Index.



## Filtering the Reports List

At the top of the Reports Index, the Show pull-down menu provides four options for filtering reports:

- **All Reports:** Shows the complete list of reports available
- **Multi-Classroom Reports:** Shows reports that include data collected across several classrooms or schools
- **Classroom Reports:** Shows reports for students in one or more classes
- **Student Reports:** Shows reports for individual students

Click the column headings to sort the Reports Index. Double-clicking the name of a student, group, class, teacher, grade, school, or district (depending on your account) in the SmartBar from the Reports Index shows the recommended reports for that selection.

## Running Reports

SAM reports may be filtered by type and time period. To run a report:

1. Click the Reports tab from any screen in SAM or the **Reports** button on the SAM Home Screen to show the Reports Index.
2. Double-click a name in the SmartBar to select the student, group, class, teacher, grade, school, or district for which to run a report.
3. The Reports Index lists each of the programs the school is using and the recommended reports to run for the SmartBar selection. By default, All Reports is selected and all bars are open; clicking the bar closes that program's list. Under the *Do The Math* bar in the Reports Index is a list of all *Do The Math* reports available to the SmartBar selection.
4. Select a report by clicking the radio button next to the name of the report. Depending on the report, change the time period by making a selection in the Time Period menu on the right side of the screen. The recommended time period is the default setting.
5. Click **Run Report** to display the report onscreen.

**Reports for Collins, Chris**

Show: All Reports
[View Saved Reports](#)

Name	Type	Date Last Run
<b>▼ Do The Math</b>		
<input checked="" type="radio"/> Student Progress Report	Progress Monitoring	
<input type="radio"/> Student Test Printout Report	Instructional Planning	

**Time Period**

- ☒ This Grading Period
- ☐ Grading Period 1
- ☐ Grading Period 2
- ☐ Grading Period 3
- ☐ Grading Period 4
- ☐ Grading Period 5
- ☐ Grading Period 6

**Program**
Do The Math Modules

**Report Description**

This report shows scores for all tests (up to 6) for the specified date range.

**Run Report**

To run the same report for another time period, or to change the time period:

1. Click the **Time Period** link and use the calendar tool to customize a new time period for which you would like to rerun the report.
2. Click **Run Report** to run the same report for the new time period.

To run a report for a different SmartBar selection from the Reports Index, double-click the desired profile on the SmartBar. The report will run for the new selection, if applicable. Some reports are valid for multiple SmartBar selections and others are not. Thus, running a student report and double-clicking a class name on the SmartBar does not run the report but returns the user to the Reports Index.



### **Teacher Tip**

Click the **Using This Report** link on the top of any report for suggestions on how to apply each report to class or student goals.

## Viewing Reports

When the report is selected and run, it appears in the Reports Index. Click the column headings to sort the results. The PDF of the report will reflect the sorts made. The on-screen report offers several options:

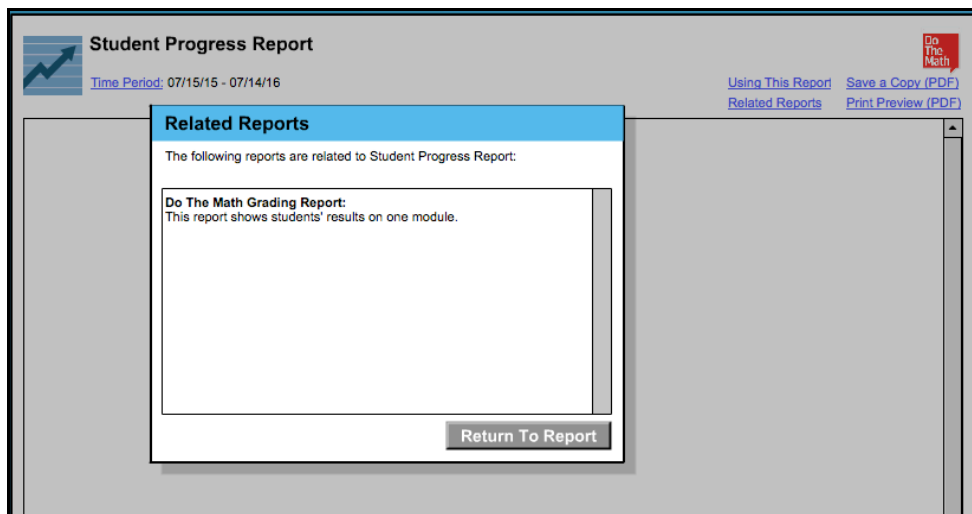
- **Time Period:** Changes the time period covered in the report
- **Apply Demographic Filter:** Launches the Demographic Filter, which helps filter the information for specific groups
- **Related Reports:** Opens a window showing a list of related reports
- **Save a Copy (PDF):** Allows the report to be saved as an Adobe® PDF
- **Print Preview (PDF):** Launches the printing process for printing the report



### Teacher Tip

When viewing a report on-screen, users may make a different selection on the SmartBar without having to go back to the Reports Index to rerun the report.

## Viewing Related Reports

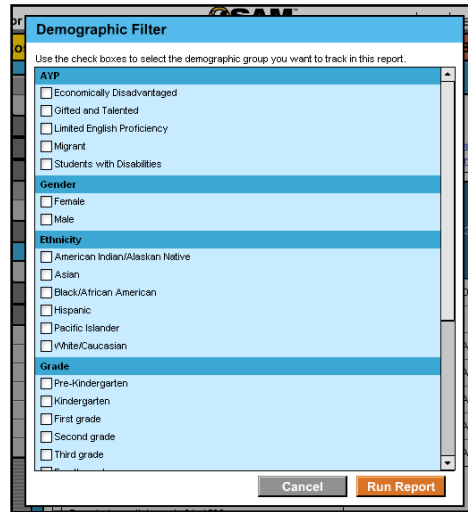


Each report contains a list of related reports recommended for further data exploration and analysis.

To view Related Reports, click the **Related Reports** link in the upper right corner of the Reports Index to open a window that displays the list of related reports.

## Using the Demographic Filter

If districts have entered student demographic information into student profiles, then reports may be sorted by this demographic information using the Demographic Filter. Filtering by these categories may help districts and schools to track, monitor, and demonstrate that they are meeting Adequate Yearly Progress (AYP) goals. The Filter provides focused reporting based on various categories, including:



- **AYP criteria:** Make distinctions between students based on their AYP category
- **Ethnicity:** Identify students by ethnic background
- **Grade:** Filter reports depending on which grade the student or class is associated with
- **Gender:** Choose between Male and Female
- **Program:** Filter reports by program

Use the Demographic Filter to run Multi-Classroom or Classroom reports (up to 30 students in a class) by demographic categories. Choosing more than one category generates more specific reports. To apply demographic filters to a report:

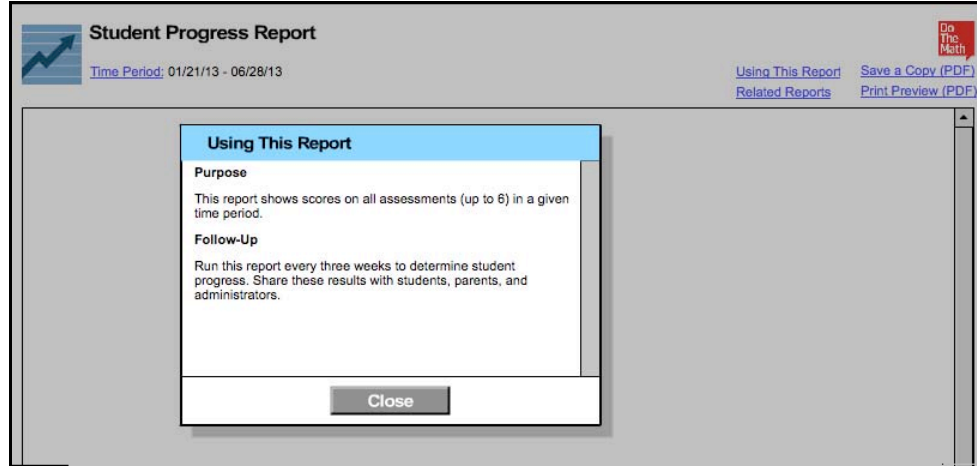
1. Click the **Apply Demographic Filter** link on the top of the Reports screen to open the Demographic Filter window.
2. Use the check boxes to select categories.
3. Click **Run Report** to rerun the report to include and display only the students that match the selections.

Administrators may use the Demographic Filter to run reports for a single grade across all schools in the district.



### Teacher Tip

To run a report using a different set of criteria, click **Apply Demographic Filter** and check the appropriate categories. This allows teachers or administrators to compare data among different groups or students in the school or district.



## Using This Report

Click the **Using This Report** link to open an information screen that shows the report's purpose and suggests follow-up actions. Click **Close** to close the screen and return to the report.

## Returning to the Reports Index

Click the **Show All Reports** link on the Reports tab to return to the Reports Index.

## Printing a Report

Teachers may print any report for record-keeping purposes or sharing with administrators, students, or parents. To print a report from the Reports Index:

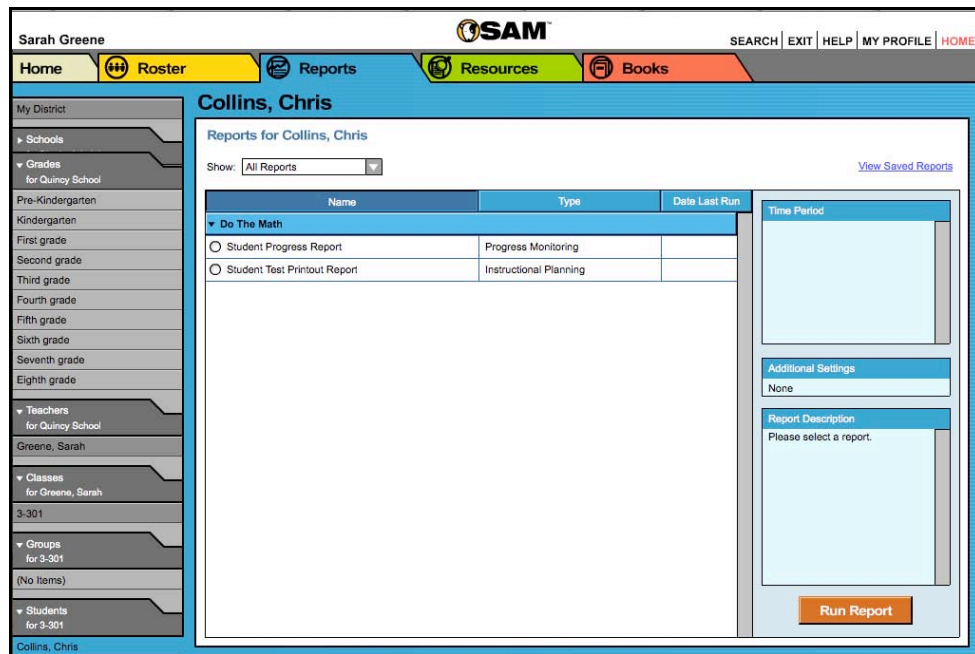
1. Click the **Print Preview (PDF)** link to open the report in a new window.
2. Select **File** and then **Print** from the menu.

## Saving a Report to Your Computer

Users may save any report to their computer or workstation after running it. To save a report from the Reports Index:

1. Click the **Print Preview (PDF)** link to open the report as a PDF file.
2. Select **File** and then **Save As** in the PDF to save the report, or select the **Save** icon in the toolbar.
3. Select the location to save the report.
4. Click **Save**, then close the PDF viewer.

## Saving a Report in SAM



Sarah Greene

**SAM** SEARCH | EXIT | HELP | MY PROFILE | HOME

Home Roster Reports Resources Books

My District

Schools

Grades for Quincy School

Pre-Kindergarten

Kindergarten

First grade

Second grade

Third grade

Fourth grade

Fifth grade

Sixth grade

Seventh grade

Eighth grade

Teachers for Quincy School

Greene, Sarah

Classes for Greene, Sarah

3-301

Groups for 3-301

(No Items)

Students for 3-301

Collins, Chris

**Collins, Chris**

Reports for Collins, Chris

Show: All Reports View Saved Reports

Name	Type	Date Last Run	Time Period
<input type="radio"/> Do The Math			
<input type="radio"/> Student Progress Report	Progress Monitoring		
<input type="radio"/> Student Test Printout Report	Instructional Planning		

Additional Settings

None

Report Description

Please select a report.

Run Report

Reports may be saved in SAM and quickly accessed from the Reports Index using the **View Saved Reports** link.

To save a generated report, click the **Save a Copy (PDF)** link in the upper right corner of the on-screen report. This saves the report in PDF format in SAM with the appropriate Profile information included.

To access a report saved in SAM from any SAM screen:

1. Double-click a selection in the SmartBar.
2. Click the Reports tab to access the Reports Index.
3. Click the **View Saved Reports** link in the upper right corner of the Reports Index. The system will display a list of saved reports for that selection in the SmartBar.
4. Click the report name link to open the PDF file for that report.



### Teacher Tip

When saving a copy of a report, the report is stored on the computer's hard drive. When saving a report in SAM, it is stored on the SAM Server and may only be accessed from the Reports Index.





## Do The Math Reports

*Do The Math* reports provide detailed information about students' progress on assessments. These reports help target instruction for students, assess strengths and challenges, motivate students, and pinpoint the areas where students might be struggling.

### Report Types

There are three different types of reports for *Do The Math* tests. Teachers may run reports for classes, groups, and students assigned to them. Administrators or teachers with administrator permissions may run reports for any cohort in the SAM database.

Report Type	<i>Do The Math</i> Tests Report
<b>Progress Monitoring</b> reports track skill progress to let teachers know how individual students, classes, or groups are doing over time.	<ul style="list-style-type: none"> <li>• Student Progress Report</li> <li>• Grading Report</li> </ul>
<b>Diagnostic</b> reports provide information on students' strengths and weaknesses in specific areas in order to help teachers tailor their teaching to meet individual needs.	<ul style="list-style-type: none"> <li>• Grading Report</li> <li>• Student Test Printout</li> </ul>
<b>Instructional Planning</b> reports help teachers plan targeted, data-driven instruction. With these reports, teachers may group students according to their skill needs.	<ul style="list-style-type: none"> <li>• Response to Intervention Progress Report</li> </ul>

### Customizing Reports

There are many options for customizing reports to meet classroom needs. Reports may be specified to a particular time period to focus on student performance during a particular time; reports may be generated for a group, class, grade, or student by making a selection from the SmartBar; and data may be sorted in a report by clicking the column headers.

## Grading Report

PROGRESS  
MONITORING

# Grading Report

Class: Schirmer 3

School: The Lincoln School

Teacher: Margaret Schirmer

Grade: 2

**Do  
The  
Math**

Time Period: 09/01/12 – 04/15/13

ADDITION & SUBTRACTION: MODULE C								
STUDENT		TEST DATE	ADD WHOLE NUMBERS (5)	SOLVE SUBTRACTION WORD PROBLEMS (6)	SUBTRACT WHOLE NUMBERS (7)	USE INVERSE RELATIONSHIPS TO FIND SUMS AND DIFFERENCES (2)	TEST SCORE	GRADE
Bracco, Christine	Beginning-of-Module	09/02/12	80%	66%	57%	100%	65%	
	Middle-of-Module	09/19/12	80%	83%	71%	100%	75%	
	End-of-Module	10/01/12	100%	100%	85%	100%	95%	
Chu, Amy	Beginning-of-Module	10/11/12	60%	33%	28%	50%	30%	
	Middle-of-Module	10/23/12	80%	50%	43%	50%	45%	
	End-of-Module	11/02/12	80%	50%	71%	100%	65%	
Collins, Chris	Beginning-of-Module	11/14/12	20%	16%	14%	0%	10%	
	Middle-of-Module	11/22/12	40%	33%	28%	0%	20%	
	End-of-Module	12/04/12	60%	66%	43%	50%	45%	
Cooper, Tiffany	Beginning-of-Module	12/14/12	80%	66%	71%	50%	60%	
	Middle-of-Module	1/11/13	80%	83%	71%	100%	85%	
	End-of-Module	01/23/13	100%	83%	85%	100%	85%	
Evans, Jamal	Beginning-of-Module	02/08/13	40%	33%	28%	0%	25%	
	Middle-of-Module	02/20/13	60%	33%	57%	100%	45%	
	End-of-Module	03/01/13	60%	66%	71%	100%	60%	
Felix, Tonya	Beginning-of-Module	03/13/13	80%	33%	57%	50%	40%	
	Middle-of-Module	03/22/13	100%	66%	71%	100%	70%	
	End-of-Module	04/03/13	100%	100%	100%	100%	100%	

## Using This Report

**Purpose:** This report shows the class and each student's results on one module or unit.

**Follow-Up:** Reference the Student Progress Report and Show What You Know pages from the WorkSpace to determine each

**Report Type:** Progress Monitoring, Diagnostic

**Purpose:** This report shows the class and students' results on one module or unit.

**Follow-Up:** Reference the Student Progress Report and Show What You Know pages from the *Workspace*® to determine students' grades.

**SmartBar Selection:** Grade, Teacher, Class, Group

## Student Test Printout

Student Test Printout	
STUDENT : Chu, Amy	
Class :	Schirmer 3
Teacher :	Margaret Schirmer
Grade :	6
Program :	Do The Math Now!
Topic :	Fraction Fundamentals
Module :	Unit 6
Test :	Beginning-of-Unit Test
Test Period :	01/01/12 - 01/01/13
<p><b>Using This Report</b></p> <p><b>Purpose:</b> This report provides a printout of the last assessment the student has completed. It includes each question and all four answer choices, with the students answer choice and correct answer choice both indicated.</p> <p><b>Follow-Up:</b> Review the printout of the test with the student, pointing out items the student answered incorrectly. Work through those items with students to help them understand why they came up with incorrect answers.</p>	
<p>Printed by District Administrator      Page 1 of 21      Printed on Wed Feb 29 2012</p>	

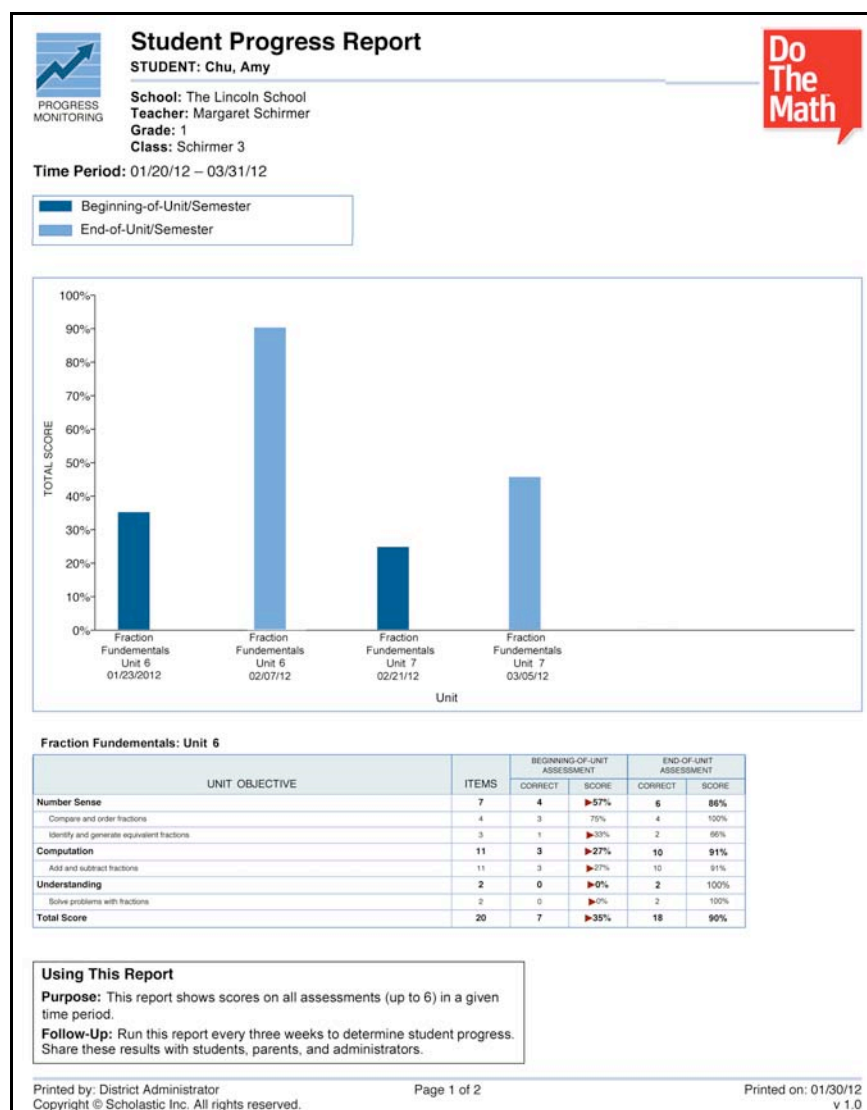
**Report Type:** Diagnostic

**Purpose:** This report provides a printout of the last assessment the student has completed. It includes each question and all four answer choices, with students' answer choices and the correct answer choice both indicated.

**Follow-Up:** Review the printout of the test with the student and point out items the student answered incorrectly. Work through those items with students to help them understand why they came up with incorrect answers.

**SmartBar Selection:** Student

## Student Progress Report



**Report Type:** Progress Monitoring

**Purpose:** This report shows scores on all assessments (up to 6) in a given time period.

**Follow-Up:** Run this report every three weeks to determine student progress. Share these results with students, parents, and administrators.

**SmartBar Selection:** Grade, Teacher, Class, Group, Student

## Response to Intervention Progress Report



**Report Type:** Instructional Planning

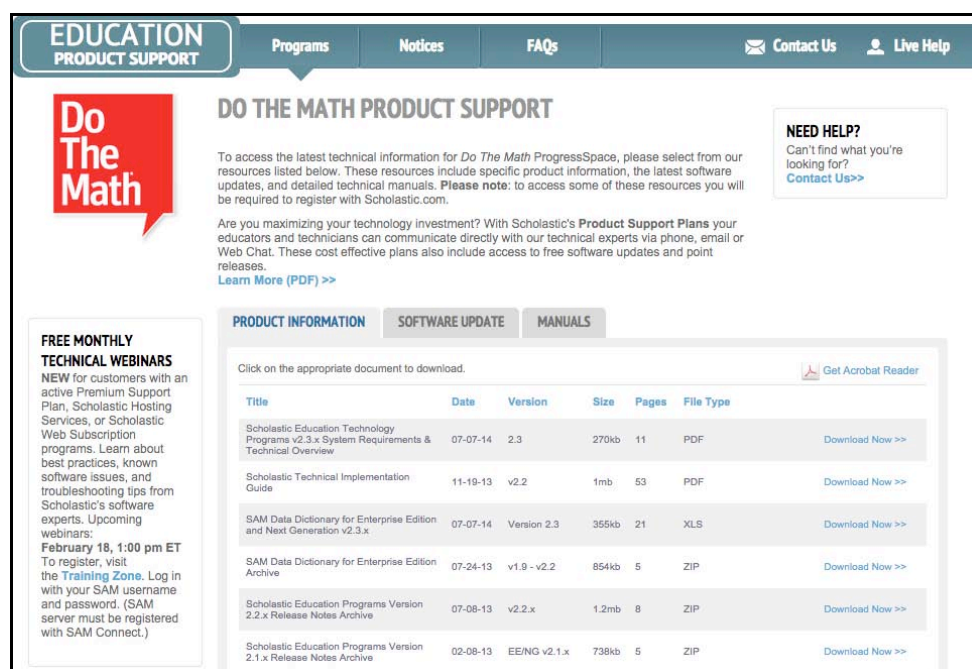
**Purpose:** This report shows test performance for all students over time by district, school, or grade.

**Follow-Up:** Recognize schools or classes who have implemented the program successfully and identify those that require extra support to ensure success.

**SmartBar Selection:** District, School

## Technical Support

For questions or other support needs, visit the [Do The Math Product Support](http://www.hmhco.com/dtm/productsupport) website at [www.hmhco.com/dtm/productsupport](http://www.hmhco.com/dtm/productsupport).



The screenshot shows the 'Do The Math Product Support' website. The header includes 'EDUCATION PRODUCT SUPPORT' and navigation links for 'Programs', 'Notices', 'FAQs', 'Contact Us', and 'Live Help'. The main content area features the 'Do The Math' logo, a 'NEED HELP?' section with a 'Contact Us' link, and a 'PRODUCT INFORMATION' section with a table of downloadable documents. A sidebar on the left promotes 'FREE MONTHLY TECHNICAL WEBINARS'.

Title	Date	Version	Size	Pages	File Type	
Scholastic Education Technology Programs v2.3.x System Requirements & Technical Overview	07-07-14	2.3	270kb	11	PDF	<a href="#">Download Now &gt;&gt;</a>
Scholastic Technical Implementation Guide	11-19-13	v2.2	1mb	53	PDF	<a href="#">Download Now &gt;&gt;</a>
SAM Data Dictionary for Enterprise Edition and Next Generation v2.3.x	07-07-14	Version 2.3	355kb	21	XLS	<a href="#">Download Now &gt;&gt;</a>
SAM Data Dictionary for Enterprise Edition Archive	07-24-13	v1.9 - v2.2	854kb	5	ZIP	<a href="#">Download Now &gt;&gt;</a>
Scholastic Education Programs Version 2.2.x Release Notes Archive	07-08-13	v2.2.x	1.2mb	8	ZIP	<a href="#">Download Now &gt;&gt;</a>
Scholastic Education Programs Version 2.1.x Release Notes Archive	02-08-13	EE/NG v2.1.x	738kb	5	ZIP	<a href="#">Download Now &gt;&gt;</a>

At the site, users will find program documentation, manuals, and guides, as well as Frequently Asked Questions and live chat support.

For specific questions regarding the Do The Math, contact customer service to speak to a Houghton Mifflin Harcourt technical support representative at:

- 1-800-283-5974 (current version of Do The Math)
- 1-800-927-0189 (other versions)

For specific questions about using SAM with Do The Math programs, click **Help** in the Quick Links along the top of any screen in SAM.